

# **MINUTES**

OF THE

## **FINANCE & INTERNAL AUDIT COMMITTEE**

*File No. 107/34*



**held on Wednesday, 20 May 2008**

adopted by Council 27 May 2009 MN197/09

The meeting commenced at 2:50pm



**PRESENT:** Clr J Arkwright (Chair), Clr D Gair, Clr J Clark, Clr G McLaughlin,  
Clr J Mauger, Clr D Stranger, Clr L Whipper

**IN ATTENDANCE:** Lyle Briggs, Noel Crellin, Jan Edwards (Community  
Representatives), General Manager, Director Corporate Services,  
Director Technical Services, Financial Services Manager,  
Management Accountant, Secretary Directory Corporate Services  
(minute taker)

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### **APOLOGY**

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#### ***FIA 8/09***

The Committee on a **MOTION** moved by Clr J Arkwright and seconded by Clr D Stranger  
**RECOMMENDED:**

**THAT the apology of Clr Halstead and Clr Tuddenham be received and noted.**

**PASSED**

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### **CONFIRMATION OF MINUTES**

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MINUTES OF FINANCE & INTERNAL AUDIT COMMITTEE MEETING HELD ON WEDNESDAY, 18  
FEBRUARY 2009

#### ***FIA 9/09***

The Committee on a **MOTION** moved by Clr J Arkwright and seconded by Clr L Whipper  
**RECOMMENDED:**

**THAT the minutes of the Finance & Internal Audit Committee Meeting held on  
Wednesday, 18 February 2009 FIA 01/09 to FIA 07/09 inclusive, copies of which were  
forwarded to Councillors & Committee members, be adopted as a correct record of the  
proceedings of the meeting.**

**PASSED**

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MATTERS ARISING FROM PREVIOUS MINUTES

Nil

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## OPEN REPORTS

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### CORPORATE SERVICES DIVISION

<b>FIA-CS1 Finance &amp; Internal Audit Committee Structure Review</b>
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REF: DCS
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107/21
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Submitting a report on the Finance and Internal Audit Committee Structure Review.

**FIA 10/09**

The Committee on a **MOTION** moved by Clr J Arkwright and seconded by Clr D Stranger  
**RECOMMENDED:**

1. **THAT the Finance and Internal Audit Committee be restructured to split the roles of Finance and Internal Audit to separate committees.**
2. **THAT the Finance Committee consist of the nine (9) elected Councillors AND THAT the General Manager, Director Corporate Services and Manager Financial Services be included as “non-voting members” of the committee.**
3. **THAT Council confirm the appointment of an independent “Internal Audit Committee” consisting of four (4) Councillors and three (3) Community Representatives appointed by Council.**
4. **THAT Council confirm the following Community Representatives as members of the Internal Audit Committee:**
  - Mr Lyle Briggs
  - Mr Noel Crellin
  - Ms Jan Edwards
5. **THAT the Director Corporate Services bring back a report to a future meeting of Council, proposing draft terms of reference for the Finance Committee and Internal Audit Committee for Council’s consideration and adoption**

**PASSED**

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**FA-CS2 Budget Review to 31 March 2009**

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REF: FSM

2120/2006, 107/21

Submitting a report on the Budget Review as at 31 March 2009.

**FIA 11/09**

The Committee on a **MOTION** moved by Clr D Gair and seconded by Clr J Arkwright  
**RECOMMENDED:**

1. **THAT the internal adjustments included on Attachment 1 be adopted.**
2. **THAT the General Fund Budget adjustments as listed on Attachment 5 be adopted.**

**PASSED**

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**FA-TS1 RESOURCE RECOVERY BUDGET**

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REF: MRR

7500

Reporting on the budget position of the Resource Recovery Centre.

**FIA 12/09**

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr J Clark  
**RECOMMENDED:**

1. **THAT approval be given to Council to purchase sufficient cubic metres of compost for the first two years for the capping of Welby Rehabilitation project AND THAT revenue be accounted for in the 2008/09 financial year.**
2. **THAT Council consider waiving the Resource Recovery Dividend to the General Fund for the 2008/09 financial year.**

Clr J Mauger voted against.

**PASSED**

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**GENERAL BUSINESS**

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There being no further business, the meeting concluded at 4:40pm.

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