

MINUTES

OF THE ORDINARY MEETING OF COUNCIL

File No. 100/11



held on Wednesday, 12 October 2011

The meeting commenced at 3.30 pm.



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

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MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

COMMENCING AT: 3.30 pm

PRESENT: Clr K Halstead (Mayor) in the Chair
Clr L A C Whipper (Deputy Mayor)
Clr J G Arkwright
Clr J R Clark
Clr T D Gair
Clr G McLaughlin
Clr J Mauger
Clr D Stranger

IN ATTENDANCE:

General Manager	Mr Jason Gordon
Director Corporate Services	Mr Barry Paull
Director Environment & Planning	Mr Scott Lee
Director Infrastructure Services	Mr Michael Brearley
Manager Governance	Mr Peter Nelson
P/A to the Mayor	Ms Liz Johnson

OPENING OF MEETING AND ACKNOWLEDGEMENT OF COUNTRY

1826/4

The Mayor Clr K Halstead opened the meeting and welcomed members of the public and the press, and requested Clr L A C Whipper to undertake Acknowledgement of Country.

Clr L A C Whipper acknowledged country:

"We acknowledge the Traditional Owners and Custodians of this Land and we pay respect to the past and present Elders of the Country we are meeting on today."

PRAYER

100/1

The meeting was led in prayer by Chaplain John Wheeler of Transport for Christ.



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APOLOGY

PERS

Clr P B Tuddenham advised in writing that he would be absent from the Meeting.

M/N 358/11

MOTION moved by Clr K Halstead and seconded by Clr G McLaughlin:

THAT the apology of Clr P B Tuddenham be accepted and leave of absence granted.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

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CONFIRMATION OF MINUTES

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY,
28 SEPTEMBER 2011

100/1

MN 359/11

MOTION moved by *Clr T D Gair* and seconded by *Clr L A C Whipper*:

THAT the minutes of the Ordinary Meeting of Council held on Wednesday, 28 September 2011 MN 327/11 to MN 357/11 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.

PASSED

BUSINESS ARISING

1. ITEM v-EP1 – MOTORCROSS TRAIL RIDING COMPLEX, TUGALONG ROAD, CANYONLEIGH LUA10/0582

Clr T D Gair referred to Item v-EP1 – Motorcross Trail Riding Complex, Tugalong Road, Canyonleigh, and noted that since the last meeting an email had been received from the General Manager, and he asked for an explanation of this matter.

The General Manager advised that at the last meeting when the report in relation to v-EP1 was considered, there was a question asked during debate about whether a s82A application could come in for the matter to be revisited. He advised that staff, when answering the question, gave an incorrect reply, and that he had sent out an email on the Thursday noting this. He then asked the Director Environment & Planning to provide Councillors with an update.

The Director Environment & Planning referred to the reply that he gave in relation to the procedure that could be followed if Council refused the application, ie, that a s82A was possible and was an option available to the applicant, and advised that the response he gave was incorrect and apologised for the error. He advised that the application Council was dealing with was an integrated development application and as such the provisions of s82A of the Environmental Assessment & Planning Act are not available in that instance. The Director Environment & Planning advised that Councillors need to consider whether or not the resolution of the meeting of last week to refuse the application may have been different if a correct answer had been given. He advised that the circumstances as they stand now are that staff have not acted upon the refusal and no refusal notice has been issued as yet and it is still open to Council to reconsider the matter. He advised that if the resolution is passed, the refusal would be issued and it would be up to the applicant as to whether or not they chose to either appeal that refusal or lodge a fresh development application.



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Clr Gair advised that Councillors may have made a different decision, but as the minutes have now been adopted, asked if the rescission motion time is still available.

The General Manager advised that this is not an easy question to answer because there is an overlap between the planning legislation and the Local Government Act. He advised that in essence once the refusal is issued Council cannot reconsider the matter as it stands and it was his advice that if Councillors wish to reconsider the matter it needs to be done at this meeting because at it stands at the moment the refusal has not been issued. He advised that once the refusal has been issued it becomes more complicated in the options available.

The Director Environment & Planning advised that Council's Solicitor believes that a rescission motion is available as an option as the applicant has not been notified of that decision.

Clr Gair advised that the matter was raised to provide clarification for the applicant and the residents of Tugalong Road.

The Mayor Clr K Halstead advised that the matter will proceed.

2. JUVENILE JUSTICE OFFICE, BOWRAL

1830/1

Clr L A C Whipper referred to his general business question on page 45 in relation to the proposed closure of the Juvenile Justice Office at Bowral and asked if the correspondence had been sent to the relevant State Government Ministers and if replies have been received.

The General Manager advised that the letters had been forwarded but as far as he is aware no replies have been received.



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DECLARATIONS OF INTEREST

101/3

There were no declarations of interest at this juncture of the meeting.



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MAYORAL MINUTE

MAYORAL MINUTE

c-MM1 Funding Assistance towards Supported Youth Accommodation

Reference: 102/5, 5600/1, 1823/1
Responsible Officer: Director Environment & Planning, Manager Financial Services

The purpose of this report is to increase Council's contribution to Youth Transitional Housing Accommodation.

MN 360/11

MOTION moved by Clr J Mauger and seconded by Clr G McLaughlin:

THAT a further amount of up to \$6000 (\$120 per week) be allocated from Council's Contingency Vote under the 2011/2012 budget to Vinnies Youth Housing, to secure rental of a second property to provide Youth Transitional Accommodation to be added to the current base budget donation amount AND THAT this amount be indexed annually.

PASSED



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OPEN COUNCIL

OPEN COUNCIL

107/11

MN 361/11

MOTION moved by Clr T D Gair and seconded by Clr G McLaughlin:

THAT Council moves into Open Council to discuss various matters listed in the Agenda with Clr David Stranger in the Chair.

PASSED



VISITOR ITEM

v-EP1 s82A Application to Review the Refusal Of LUA10/1090 for the Erection of a Mobile Phone Base Station Comprising 35 Metre High Monopole and an Equipment Shelter at Lot 129 DP 751282, Moss Vale Road, Burradoo

Reference: LUA10/1090
Responsible Officer: Manager Environmental Assessment

This report is about a s82A application to review the refusal of LUA10/1090 for the erection of a Mobile Phone Base Station comprising 35 metre high monopole and an equipment shelter in the north east corner of the Berrima Pony Club site on Lot 129 DP 751282 Moss Vale Road, Burradoo. In seeking the review of this decision, the applicant now proposes the erection of a Mobile Phone Base Station comprising 30 metre high monopole and an Equipment Shelter in the same location of the site.

The Manager Environmental Assessment addressed Council on this matter.

Mrs Phillipa Lord addressed Council on behalf of objectors.

Mr Nick Angeline addressed Council on behalf of the applicant.

OC 201/11

The Committee on a **MOTION** moved by Clr T D Gair and seconded by Clr J Mauger
RECOMMENDED:

1. **THAT the s82A application for the proposed mobile base station to a maximum height of 30 metre high monopole and a 7.5 square metre equipment shelter be approved.**
2. **THAT authority be delegated to the General Manager to issue development approval for Development Application LUA2010/1090 for a 30 metre high monopole and an Equipment Shelter in the north east corner of the Berrima Pony Club site on Lot 129 DP 751282 Moss Vale Road, Burradoo.**
3. **THAT those people who made submissions be advised of Council's decision.**

PASSED

.....Cont'd



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REPORT OF DIRECTOR ENVIRONMENT & PLANNING

.....Cont'd

In accordance with the Local Government Act (section 375A – Recording of voting on planning matters) Council must record the Councillor's vote in relation to this matter.

Councillor	For	Against
Clr J G Arkwright	x	
Clr J R Clark		x
Clr T D Gair	x	
Clr K Halstead	x	
Clr G McLaughlin	x	
Clr J Mauger	x	
Clr D Stranger	x	
Clr P B Tuddenham	Absent	
Clr L A C Whipper		x



OPEN COUNCIL

ENVIRONMENT & PLANNING DIVISION

o-EP1 Development Consents Determined by way of Approval under Delegated Authority

Reference: 5302
Responsible Officer: Manager Environmental Assessment

Submitting list of development consents executed under delegated authority of the Director of Environment and Planning between 17 September 2011 and 30 September 2011.

OC 202/11

The Committee on a **MOTION** moved by Cllr G McLaughlin and seconded by Cllr T D Gair
RECOMMENDED:

THAT the information relating to Development Consent Nos 1 - 4 Approved and Nos 1 - 4 Non-approved under Delegated Authority be received and noted.

PASSED



o-EP2 List Of Land Use Applications Received By Council

Reference: 5302
Responsible Officer: Manager Environmental Assessment

Submitting list of development applications which have been received between 17 September 2011 and 30 September 2011, some of which will be dealt with under delegated authority of the Director of Environment & Planning.

OC 203/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr J G Arkwright **RECOMMENDED:**

THAT the information regarding the List of Land Use Applications Nos 1 - 8 received by Council be received and noted, with the exception of Item 8 - Construction of Earth Mounts, Highlands Golf Course, Old Hume Highway, Mittagong (LUA11/0862).

PASSED

1. ITEM 8 – CONSTRUCTION OF EARTH MOUNTS, HIGHLANDS GOLF COURSE, OLD HUME HIGHWAY, MITTAGONG LUA11/0862

Clr G McLaughlin asked for further information in relation to this application, noting that the matter is coming back to Council for determination.

The Director Environment & Planning advised that there are two separate applications and that this application is a very straight forward matter for earth mounds along the second fairway to stop errant tee shots straying onto the shared pathway that runs along the side of the Golf Course and the highway. He advised that this is separate to the matter that was discussed at the last Council Meeting in relation to the contaminated land, and that the report incorrectly states that this application should come before Council for determination but it can be dealt with under delegated authority.

OC 204/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr K Halstead **RECOMMENDED:**

THAT Item 8 - Construction of Earth Mounts, Highlands Golf Course, Old Hume Highway, Mittagong (LUA11/0862) be dealt with by Council staff under delegated authority.

PASSED



o-EP3	Draft Agreement between Council and the Southern Highlands Botanic Gardens Inc
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Reference: 6500/22
Responsible Officer: Manager Strategic and Community Development

To submit a Draft Agreement between Council and the Southern Highlands Botanic Gardens Inc (the Association) to enter into and to establish the Southern Highlands Botanic Gardens Establishment Committee to replace the Botanic Gardens Working Group.

OC 205/11

The Committee on a **MOTION** moved by Clr L A C Whipper and seconded by Clr J G Arkwright **RECOMMENDED**:

1. **THAT the Draft Agreement for the establishment of the Southern Highlands Botanic Gardens as detailed in Attachment 1 to the report be entered into and executed under the Common Seal of the Council.**
2. **THAT the formation of the Southern Highlands Botanic Gardens Establishment Committee to replace the Botanic Gardens Working Group be endorsed.**
3. **THAT the Terms of Reference as included in Schedule 1 of the report become part of Council's Committee Structure.**
4. **THAT Councillor Duncan Gair be nominated to the Committee in the position of Chair with Councillor Juliet Arkwright as Alternate Chair.**
5. **THAT the Southern Highlands Botanic Gardens Inc be advised of Council's decision.**
6. **THAT the East Bowral Community Group be advised in writing that their participation on the Committee has been endorsed.**

PASSED

Dissenting vote: Clr J Mauger requested that his dissenting vote be recorded in respect of this motion.



o-EP4 Joadja Heritage Site – Removal Of Caveat

Reference: LUA06/0994
Responsible Officer: Manager Environmental Assessment

Reporting on a request for a Withdrawal of Caveat over Lot 5 DP 1142305, Joadja Road, Joadja.

The Director Environment & Planning addressed Council on this matter.

OC 206/11

The Committee on a **MOTION** moved by Clr J R Clark and seconded by Clr G McLaughlin
RECOMMENDED:

1. **THAT upon receipt of the required \$55,000, Council provides a registrable Withdrawal of Caveat AF952175 over Lot 5 DP 1142305, Joadja Road, Joadja AND THAT the Withdrawal of Caveat and any other document required to remove the caveat, be executed under the Common Seal of the Council.**
2. **THAT in relation to 1 above the \$55,000 be placed in the Joadja Heritage Trust for its intended purpose of conservation and restoration works within the Joadja Heritage site.**
3. **THAT a meeting of the Joadja Heritage Trust be convened in conjunction with the next meeting of the Heritage Working Group to discuss suitable plans for the expenditure of the \$55,000.**

PASSED

In accordance with the Local Government Act (section 375A – Recording of voting on planning matters) Council must record the Councillor's vote in relation to this matter.

Councillor	For	Against
Clr J G Arkwright	x	
Clr J R Clark	x	
Clr T D Gair	x	
Clr K Halstead	x	
Clr G McLaughlin	x	
Clr J Mauger	x	
Clr D Stranger	x	
Clr P B Tuddenham	Absent	
Clr L A C Whipper	x	



o-EP5 Appointments and Resignations of 355 Management Committee Members

Reference: 7182/1, 6529/5.1
Responsible Officer: Manager Strategic & Community Development

To report on the appointments and resignations of 355 management committee members.

OC 207/11

The Committee on a **MOTION** moved by Cllr T D Gair and seconded by Cllr K Halstead
RECOMMENDED:

1. **THAT** Council accepts with regret the resignation of Ms Barbara Balog from the Loseby Park Youth Centre Management Committee **AND THAT** Ms Balog be notified of Council's determination.
2. **THAT** Council appoints Mr Ralph Clark and Mr Denis Garbutt to the Bundanoon Oval and Ferndale Reserve Management Committee **AND THAT** Mr Clark and Mr Garbutt be notified of Council's determination.
3. **THAT** Loseby Park Youth Centre Management Committee and Bundanoon Oval and Ferndale Reserve Management Committee be notified of Council's determination.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

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on Wednesday, 12 October 2011

REPORT OF DIRECTOR ENVIRONMENT & PLANNING

o-EP6 Nominations for Representatives on the Aboriginal Community and Cultural Centre Establishment Working Group

Reference: 1826/14
Responsible Officer: Manager Strategic and Community Development

To advise Council of the nominations received for the formation of a Working Group to oversee the establishment of the Aboriginal Community and Cultural Centre.

OC 208/11

The Committee on a **MOTION** moved by Clr L A C Whipper and seconded by Clr J Mauger
RECOMMENDED:

1. **THAT the following nominees be appointed to the Permanent Aboriginal Community and Cultural centre Establishment Working Group (the Working Group):**
 - **Aunty Velma Mulcahy** Yamanda Aboriginal Association
 - **Bob Simpson (Alternate Delegate)** Yamanda Aboriginal Association
 - **Niomi Thompson** Gibbergunyah Aboriginal Association
 - **Wayne Williams** Community Representative
 - **Paul Marshall** Community Representative
2. **THAT Clr L A C Whipper, as Chair of the Wingecarribee Aboriginal Advisory Committee, be appointed to the Working Group.**
3. **THAT the position of Coordinator of the Guthawah Aboriginal Community Centre also be a member of the Working Group.**
4. **THAT Council's Manager Strategic and Community Development and Aboriginal Liaison Officer be endorsed as Council's representatives to the Working Group.**
5. **THAT the successful/unsuccessful nominees be advised in writing of Council's determination and be thanked for their nomination and interest to participate on the Reference Panel.**

PASSED



o-EP7 Draft Smoke Free Outdoor Areas Policy Proposed for Public Exhibition

Reference: 5450/28.1
Responsible Officer: Environment and Health Policy Officer

This report recommends Council consider a draft Smoke Free Outdoor Areas Policy for a number of identified Council owned outdoor facilities and lands. The report details the draft Smoke Free Outdoor Areas Policy and seeks endorsement of the draft Policy to be placed on public exhibition to obtain community feedback.

OC 209/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr J G Arkwright **RECOMMENDED:**

THAT the draft Smoke Free Outdoor Areas Policy be endorsed by Council for public exhibition to obtain community feedback for a period of no less than twenty eight (28) days.

PASSED



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REPORT OF DIRECTOR ENVIRONMENT & PLANNING

o-EP8 Planning Proposal to amend the Land Use Table in Wingecarribee Local Environmental Plan 2010

Reference: 5901
Responsible Officer: Manager Strategic and Community Development

The purpose of this report is to recommend to Council that a Planning Proposal be prepared to amend the Land Use Table for various zones in WLEP 2010 as a result of amendments to the Standard Instrument in accordance with the Standard Instrument (Local Environmental Plans) Amendment Order 2011.

The Director Environment & Planning addressed Council on this matter.

Clr J Mauger left the chamber at 4.54 pm.

OC 210/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr T D Gair
RECOMMENDED:

THAT Council proceed with a Planning Proposal in accordance with Section 55 of the Environmental Planning and Assessment Act, 1979 to amend the land use table of Wingecarribee Local Environmental Plan 2010 as detailed in this report.

PASSED

Clr J Mauger rejoined the Meeting at 5.02 pm.



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REPORT OF DIRECTOR CORPORATE SERVICES

o-CS2 Proposed Sale: 556 Argyle Street, Moss Vale and adjoining (No Street Number) Part Lot 1 Deposited Plan 730743 Argyle Street, Moss Vale, being "Operational" Land

Reference: 7122, PN59500, PN59600
Responsible Officer: Manager Governance, Manager Business Services

Reporting on proposed sale of land classified as "operational" land for the purpose of raising revenue. The land the subject of this report is 556 Argyle Street Moss Vale and the adjoining land utilised as an unofficial car park known as (No Street Number) Part Lot 1 Deposited Plan 730743 Argyle Street, Moss Vale.

The Director Corporate Services addressed Council on this matter.

OC 212/11

The Committee on a **MOTION** moved by Clr T D Gair and seconded by Clr G McLaughlin **RECOMMENDED:**

1. **THAT if necessary the sum of up to \$15,000.00 be allocated from the Property Development Reserve for the improvement and repair of the property known as 556 Argyle Street, Moss Vale AND THAT upon settlement of the sale of that property the monies used for the works be repaid to the Property Development Reserve.**
2. **THAT funds be paid from the Property Development Reserve for a formal valuation report with respect to the properties known as 556 Argyle Street, Moss Vale and the adjoining vacant Council land (No Street Number) being known as Part Lot 1 Deposited Plan 730743 Argyle Street, Moss Vale AND THAT upon settlement of the sale of the property/ies the monies used for the report be repaid to the Property Development Reserve.**
3. **THAT the property known as 556 Argyle Street, Moss Vale and the adjoining vacant Council land (No Street Number) being known as Part Lot 1 Deposited Plan 730743 Argyle Street, Moss Vale be marketed for sale AND THAT the General Manager be delegated authority to negotiate with any prospective purchaser for the sale of the property or properties within ten per cent (10%) of the market value as assessed by formal valuation.**
4. **THAT authority be delegated for the execution of any Contract(s) for Sale of Land, Transfer(s) or other dealing(s) under the Common Seal of the Council to give effect to resolution 2 above.**

PASSED



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REPORT OF DIRECTOR CORPORATE SERVICES

**o-CS3 Proposed Reclassification of (No Street Number) Lot A Deposited Plan
158069 Queen Street, Moss Vale, from “Operational” to “Community” Land**

Reference: 7122, PN1213700
Responsible Officer: Manager Governance, Manager Business Services

The land the subject of this report is used as car park.

The land is classified pursuant to the *Local Government Act 1993* as “Operational” land. It is necessary to reclassify the land as “Community” Land to ensure that it is retained for current and future community purposes.

The Director Corporate Services addressed Council on this matter.

OC 213/11

The Committee on a **MOTION** moved by Clr K Halstead and seconded by Clr G McLaughlin
RECOMMENDED:

THAT the vacant land known as (No Street Number) Lot A Deposited Plan 158069 Queen Street Moss Vale be reclassified from “operational” to “community” land pursuant to Section 33 and 34 of the Local Government Act 1993.

PASSED



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REPORT OF DIRECTOR CORPORATE SERVICES

o-CS4	Proposed Development and Sale (No Street Number) Lot 126 Deposited Plan 263356 Anembo Street, Moss Vale, being "Operational" Land
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Reference: 7122, PN30800
Responsible Officer: Manager Governance, Manager Business Services

Reporting on proposed development and sale of land classified as "operational" land for the purpose of raising revenue. The land the subject of this report is (No Street Number) Lot 126 Deposited Plan 263356 Anembo Street, Moss Vale ('the Anembo Street land').

The Director Corporate Services addressed Council on this matter.

OC 214/11

The Committee on a **MOTION** moved by Clr T D Gair and seconded by Clr K Halstead **RECOMMENDED:**

1. **THAT** any past or present potential contaminating activities be identified and a preliminary assessment of any site contamination be prepared with respect to (No Street Number) Lot 126 Deposited Plan 263356 Anembo Street, Moss Vale.
2. **THAT** subject to Council satisfaction with the site contamination report, a Planning Proposal be prepared to appropriately rezone the land known as (No Street Number) Lot 126 Deposited Plan 263356 Anembo Street, Moss Vale.
3. **THAT** subject to Council satisfaction with the site contamination report, a Draft Plan of Subdivision be prepared for the purpose of community consultation and public exhibition **AND THAT** following public exhibition of the Draft Plan a further Report be brought back to Council for final approval (or otherwise) of the Proposed Plan of Subdivision.

PASSED

Dissenting vote: Clr J Clark requested that his dissenting vote be recorded in respect of this motion.



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REPORT OF DIRECTOR CORPORATE SERVICES

o-CS5	Proposed Sale: 5 Parkes Road Moss Vale and Adjoining (No Street Number) Lot 1 Deposited Plan 819560 Lackey Road Moss Vale, being "Operational" Land
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Reference: 7122, PN1145900, PN1702446
Responsible Officer: Manager Governance, Manager Business Services

Reporting on proposed sale of land classified as "operational" land for the purpose of raising revenue.

The Director Corporate Services addressed Council on this matter.

OC 215/11

The Committee on a **MOTION** moved by Clr T D Gair and seconded by Clr G McLaughlin
RECOMMENDED:

1. **THAT a formal valuation report be obtained from a registered valuer to assess the current market value of the property known as 5 Parkes Road, Moss Vale and the adjoining vacant Council land (No Street Number) being known as Lot 1 Deposited Plan 819560 Lackey Road, Moss Vale.**
2. **THAT the properties referred to in 1 above be marketed for sale AND THAT the General Manager be delegated authority to negotiate with any prospective purchaser for the sale of the property or properties within ten per cent (10%) of the current market value as assessed by formal valuation report.**
3. **THAT in relation to the sale of Council property 5 Parkes Road, Moss Vale and land known as Lot 1 DP819560 Lackey Park Road, Moss Vale, any necessary documents be executed under the Common Seal of the Council.**

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF DIRECTOR CORPORATE SERVICES

o-CS6 Proposed Sale 17 Oxley Street Berrima, being “Operational” Land

Reference: 7122, PN1130100
Responsible Officer: Manager Governance, Manager Business Services

Reporting on proposed sale of 17 Oxley Street Berrima being land classified as “operational” land for the purpose of raising revenue.

The Director Corporate Services addressed Council on this matter.

OC 216/11

The Committee on a **MOTION** moved by Clr L A C Whipper and seconded by Clr T D Gair
RECOMMENDED:

1. **THAT** the necessary remedial landscaping and drainage works be undertaken by Council **AND THAT** a formal valuation be obtained to assess current market value **AND FURTHER THAT** a Land Use Application be lodged for a proposed residential dwelling at 17 Oxley Street, Berrima.
2. **THAT** the cost of the necessary remedial works, Land Use Application and a formal valuation report be paid from the Property Development Reserve **AND THAT** monies used for this purpose be reimbursed to the Property Development Reserve following the settlement of the sale of 17 Oxley Street, Berrima.
3. **THAT** the General Manager be delegated authority to negotiate with any prospective purchaser for the sale of 17 Oxley Street Berrima within ten per cent (10%) of the current market value as assessed by formal valuation.
4. **THAT** in respect of the sale of 17 Oxley Street Berrima, authority be delegated for the execution of any Contract(s) for Sale of Land, Transfer(s) or other dealing(s) under the Common Seal of the Council.

PASSED



o-CS7 Proposed sale 31 Church Street, Bundanoon, being “Operational” Land

Reference: 7122, PN359600
Responsible Officer: Manager Governance, Manager Business Services

Reporting on proposed sale of 31 Church Street Bundanoon being land classified as “operational” land for the purpose of raising revenue.

The Director Corporate Services addressed Council on this matter.

OC 217/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr T D Gair
RECOMMENDED:

1. **THAT the necessary landscaping works be undertaken by Council AND THAT a Land Use Application be lodged for a proposed residential dwelling at 31 Church Street, Bundanoon.**
2. **THAT a formal valuation report from a registered valuer be obtained to assess current market value of 31 Church Street, Bundanoon.**
3. **THAT the cost of the necessary landscaping works, Land Use Application and valuation report be paid from the Property Development Reserve AND THAT monies used for this purpose be reimbursed to the Property Development Reserve following the settlement of the sale of 31 Church Street, Bundanoon.**
4. **THAT the General Manager be delegated authority to negotiate with any prospective purchaser for the sale of the property within ten per cent (10%) of the formal valuation obtained from a registered valuer assessing the current market value of 31 Church Street, Bundanoon.**
5. **THAT in respect of the sale of 31 Church Street, Bundanoon, authority be delegated for the execution of any Contract(s) for Sale of Land, Transfer(s) or other dealing(s) under the Common Seal of the Council.**

PASSED



o-CS8 Proposed Sale 371 Drapers Road, Colo Vale being “Operational” Land

Reference: 7122, PN452600
Responsible Officer: Manager Governance, Manager Business Services

Reporting on proposed sale of 371 Drapers Road Colo Vale being land classified as “operational” land for the purpose of raising revenue.

The Director Corporate Services addressed Council on this matter.

OC 218/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr J Mauger
RECOMMENDED:

1. **THAT the necessary maintenance works be undertaken by Council for the property known as 371 Drapers Road, Colo Vale AND THAT the cost of the works be paid from the Property Development Reserve.**
2. **THAT a formal valuation be obtained from a registered valuer to assess the current market value of the property known as 371 Drapers Road, Colo Vale AND THAT the cost of the works be paid from the Property Development Reserve.**
3. **THAT the General Manager be delegated authority to negotiate with any prospective purchaser for the sale of 371 Drapers Road, Colo Vale within ten per cent (10%) of the market value assessed by valuation report.**
4. **THAT in respect of the sale of 371 Drapers Road Colo Vale, authority be delegated for the execution of any Contract(s) for Sale of Land, Transfer(s) or other dealing(s) under the Common Seal of the Council.**
5. **THAT the cost of maintenance works and valuation report for 371 Drapers Road Colo Vale be reimbursed to the Property Development Reserve following the settlement of the sale of the property.**

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF DIRECTOR CORPORATE SERVICES

o-CS9 Operational Use by Council of (No Street Number) Lot 31 Deposited Plan 831268 Drapers Road Colo Vale being Vacant Industrial Land Without Dwelling Entitlement

Reference: 7122, PN452102
Responsible Officer: Manager Governance, Manager Business Services.

Reporting on potential for use of (no street number) Lot 31 Deposited Plan 831268 Drapers Road Colo Vale being vacant industrial land without dwelling entitlement classified as "operational" land.

The Director Corporate Services addressed Council on this matter.

OC 219/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr J Mauger
RECOMMENDED:

THAT the property known as (no street number) Lot 31 Deposited Plan 831268 Drapers Road Colo Vale being vacant industrial land classified as "operational" be retained for the future operational purposes of Council.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF DIRECTOR CORPORATE SERVICES

o-CS10 Proposed Sale (No Street Number) Lot 2 Deposited Plan 860768 Etheridge Street, Mittagong And Adjoining (No Street Number) Lot 2 Section 43 Deposited Plan 1374 Davy Street, Mittagong, Being "Operational" Land

Reference: 7122, PN1201103, PN1201101
Responsible Officer: Manager Governance, Manager Business Services

Reporting on the proposed sale of land classified as "operational" land for the purpose of raising revenue. The land the subject of this report are known as (no street number) Lot 2 Deposited Plan 860768 Etheridge Street Mittagong and adjoining (no street number) Lot 2 Section 43 Deposited Plan 1374 Davy Street Mittagong.

The Director Corporate Services addressed Council on this matter.

OC 220/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr J Mauger
RECOMMENDED:

THAT a draft Plan of Subdivision be prepared and forwarded to a future meeting of Council with respect to the properties known as No Street Number) Lot 2 Deposited Plan 860768 Etheridge Street Mittagong & adjoining (No Street Number) Lot 2 Section 43 Deposited Plan 1374 Davy Street Mittagong, being "operational" land.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF DIRECTOR CORPORATE SERVICES

o-CS11 Proposed Sale And/Or Transfer Of (No Street Number) Lots 1, 2 & 6 Section 5 Deposited Plan 111201 Cook Street Mittagong And (No Street Number) Lot 9 Deposited Plan 728069 Cook Street Mittagong, Being Land Classified as "Operational" Land

Reference: PO 7122, PN399400
Responsible Officer: Manager Governance, Manager Business Services

Reporting on the proposed sale and or transfer of land classified as "operational" land for the purpose of raising revenue.

The land the subject of this report is known as (no street number) Lots 1, 2 and 6 Section 5 Deposited Plan 111201 Cook Street, Mittagong and (no street number) Lot 9 Deposited Plan 728069 Cook Street, Mittagong ("the Cook Street land").

The Director Corporate Services addressed Council on this matter.

The Director Environment & Planning addressed Council on this matter and advised that at the Ordinary Meeting of Council held on Wednesday, 9 March 2011 – Item o-EP8 – Accommodation for People with a Disability - Council resolved in relation to this land, inter alia, as follows (OC 30/11):

- “1. THAT Council endorse Lots 1, 2 and 6 DP 111201 and Lot 9 DP 728069 at the corner of Cook and Anne Streets, Mittagong, as the chosen location for the accommodation for people with a disability project.
2. THAT Council prepare a new survey of the land and undertake initial flood and geotechnical studies of the land expeditiously with funding from the \$398,000 in the Property Development Reserve already allocated to this project.
3. THAT once these studies are complete, the Accommodation for People with a Disability Working Group meet with Challenge Southern Highlands to determine the most appropriate development proposal for the land.
4. THAT adjoining property owners in Cook and Anne Streets, Mittagong, be advised of Council's decision.
5. THAT Council consider community benefit to the surrounding open space facilities subsequent to any development proposal proceeding on this land AND THAT a further report be brought back to a future meeting of Council in relation to the proposed community benefit.”

.....Cont'd



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF DIRECTOR CORPORATE SERVICES

.....Cont'd

OC 221/11

The Committee on a **MOTION** moved by Clr J G Arkwright and seconded by Clr J Mauger
RECOMMENDED:

1. **THAT** a draft Plan of Subdivision be prepared for the subdivision of (no street number) Lots 1, 2 and 6 Section 5 Deposited Plan 111201 Cook Street, Mittagong and (no street number) Lot 9 Deposited Plan 728069 Cook Street, Mittagong **AND THAT** one of the newly created lots be dedicated for community housing with the remainder of the newly created lots offered to the general public for sale.
2. **THAT** the proposed draft Plan of Subdivision be forwarded to Council for in principle endorsement prior to public exhibition.

PASSED

Dissenting vote: Clr J Clark requested that his dissenting vote be recorded in respect of this motion.



**o-CS12 Proposed Reclassification (No Street Number) Lot 1 Deposited Plan 198289
Shepherd Street Bowral, being "Operational" Land**

Reference: 7122, PN1701146
Responsible Officer: Manager Governance, Manager Business Services

Report requesting reclassification of the property known as (No Street Number) Lot 1 Deposited Plan 198289 Shepherd Street, Bowral from "Operational" to "Community" land.

The Director Corporate Services addressed Council on this matter.

OC 222/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr L A C Whipper **RECOMMENDED**:

THAT the vacant land known as (No Street Number) Lot 1 Deposited Plan 198289 Shepherd Street, Bowral be reclassified from "operational" to "community" land pursuant to Section 33 and 34 of the Local Government Act 1993.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF DIRECTOR CORPORATE SERVICES

o-CS13 Proposed Sale 16 Una Street, Bowral being vacant "Operational" Land

Reference: 7122, PN1520000
Responsible Officer: Manager Governance, Manager Business Services

Reporting on proposed sale of 16 Una Street, Bowral being vacant land classified as "operational" land for the purpose of raising revenue.

The Director Corporate Services addressed Council on this matter.

OC 223/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr L A C Whipper **RECOMMENDED:**

1. **THAT** Council publicly exhibit the proposal to reclassify the land known as 16 Una Street, Bowral to "Operational" land pursuant to Section 30 of the Local Government Act 1993.
2. **THAT** following the public exhibition of the proposal to reclassify the land known as 16 Una Street, Bowral a further report be forwarded to an Ordinary Meeting of Council for determination as to whether it proceeds with a Planning Proposal for reclassification of the land to "Operational".
3. **THAT** any signage referring to Venables in the block of land be removed and be retained by Council for future relocation.

PASSED

Dissenting vote: Clr J Clark requested that his dissenting vote be recorded in respect of this motion.



MINUTES OF THE ORDINARY MEETING OF COUNCIL

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on Wednesday, 12 October 2011

REPORT OF DIRECTOR CORPORATE SERVICES

o-CS15 Proposed Sale of Vacant “Operational” Land known as (No Street Number) Lots 33-52 Section 6 DP1263 Mylora Street, Hill Top, (No Street Number) Lots 33-40 Section 1 DP1263 Mylora Street, Hill Top and 15 Harold Street, Hill Top

Reference: 7122, PN1013901, PN1014001, PN611400
Responsible Officer: Manager Governance, Manager Business Services

Reporting on proposed sale land classified as “operational” land for the purpose of raising revenue. These parcels of land include:

1. (No Street Number) Lots 33-52 Section 6 DP1263 Mylora Street, Hill Top
2. (No Street Number) Lots 33-40 Section 1 DP1263 Mylora Street, Hill Top
3. 15 Harold Street, Hill Top.

The Director Corporate Services addressed Council on this matter.

OC 225/11

The Committee on a **MOTION** moved by Clr G McLaughlin and seconded by Clr T D Gair
RECOMMENDED:

1. **THAT the necessary remedial landscaping works and drainage works be undertaken by Council with respect to the following properties:**

***(No Street Number) Lots 33-52 Section 6 DP1263 Mylora Street, Hill Top
(No Street Number) Lots 33-40 Section 1 DP1263 Mylora Street, Hill Top
15 Harold Street, Hill Top***

2. **THAT following completion of the works referred to in 1 above, a formal valuation be obtained from a registered valuer assessing the current market value of each of the properties identified in 1 above.**

3. **THAT the cost of the necessary remedial works and the fee for the valuation report be paid from the Property Development Reserve AND THAT monies used for this purpose be reimbursed to the Property Development Reserve following the settlement of the sale of:**

***(No Street Number) Lots 33-52 Section 6 DP1263 Mylora Street, Hill Top
(No Street Number) Lots 33-40 Section 1 DP1263 Mylora Street, Hill Top
15 Harold Street, Hill Top***

4. **THAT the General Manager be delegated authority to negotiate with any prospective purchaser for the sale of the property within ten per cent (10%) of the market value as assessed by formal valuation.**

5. **THAT in respect of the sale of the properties identified in 1 above, authority be delegated for the execution of any Contract(s) for Sale of Land, Transfer(s) or other dealing(s) under the Common Seal of the Council.**

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL
held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011
REPORT OF DIRECTOR CORPORATE SERVICES

CHAIRPERSON

At this juncture, the time being 5.30 pm, the Mayor Clr K Halstead resumed the Chair to conduct the remainder of Council Business.



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

QUESTIONS FROM THE PUBLIC

QUESTIONS FROM THE PUBLIC

1. ITEM NO o-CS1 – OPERATONAL PROPERTY – MEDIUM TERM FINANCIAL STRATEGY AND RECLASSIFICATION OF CERTAIN LAND 7122

Mr Nick Campbell-Jones referred to this item on today's Agenda, and asked if the proceeds of the sale of land will be used to fund the covered pool, ie, fund an asset from an asset?

The Director Corporate Services advised that Council had discussed the proposed funding model for the upgrade of the Moss Vale Pool project that afternoon, and as part of that funding model Council hopes to achieve a return of up to \$1.5 million from land sales and the answer would be "yes".

2. CUNNINGHAM PARK 6551/2

Mr Nick Campbell-Jones asked will Council be making public its reasons for not pursuing punitive measures against the vandals that destroyed the oak trees in Cunningham Park, as the public has the right to know, and asked if Councillors were aware that the group was instructed to leave the oak trees alone.

The General Manager advised that Council would not be making public the reasons for not pursuing the matter, other than the resolution of Council that was previously made public. He advised that the advice received was that Council would not be successful through any of the avenues that were available and that Council is aware of what Mr Campbell-Jones was asking.

The Mayor Clr K Halstead advised that the question will be taken very seriously and Council will respond in further detail, as far as it can, in regard to the advice that has been received.

3. COVERING OF THE MOSS VALE POOL 6330/11.07

Mr Nick Campbell-Jones advised that he is pleased that Council has added a gym to the covered pool proposal. He asked why the committee was sworn to secrecy regarding the proposal, especially the community members who could have benefited themselves and the process, had they been able to consult with their groups.

The Director Infrastructure Services advised that it is his understanding that the only matters that have been sworn to secrecy relate to "commercial in confidence" information, for such things as the Business Plan and costing information. He advised that all other information has been made public and there have been media releases, and full disclosure of the options that have been discussed.



CORPORATE SERVICES DIVISION (CONT)

o-CS16 Department of Local Government Comparative Data 2009/10

Reference: 202
Responsible Officer: Corporate Planner

To provide Council with an overview of the Department of Local Government (DLG) data, highlighting the comparative results and deviation from mean results.

The General Manager addressed Council on this matter.

MN 362/11

MOTION moved by Clr D Stranger and seconded by Clr L A C Whipper:

THAT the information outlined in the report be received and noted.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL
held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011
REPORT OF DIRECTOR CORPORATE SERVICES

o-CS17 Pecuniary Interest Returns as at 30 September 2011

Reference: 101/3
Responsible Officer: Director Corporate Services

Tabling Register of Pecuniary Interest Declarations as at 30 September 2011.

MN 363/11

MOTION moved by Clr J R Clark and seconded by Clr G McLaughlin:

THAT the information be received and noted.

PASSED



INFRASTRUCTURE SERVICES DIVISION

o-IS1 Community Engagement Strategy For The Indoor Aquatic Centre

Reference: 6704/4, 5704/2
Responsible Officer: Director Infrastructure Services

This report details the proposed community engagement strategy and associated display material for public exhibition for the Moss Vale Swimming Centre Upgrade project and to approve the commencement of the community engagement for the project.

The Director Infrastructure Services addressed Council on this matter.

MN 364/11

MOTION moved by Cllr L A C Whipper and seconded by Cllr J Mauger:

1. **THAT** Council endorses the information including:

***Council's Community Engagement Plan
Concept Plan
Project Sheet
Concept Business Plan
Draft Funding Model (as determined by Council's Finance Committee)***

for distribution as part of the Community Engagement Strategy AND THAT this information be placed on public exhibition for a minimum period of twenty eight (28) days and the community be encouraged to comment on the proposal.

2. **THAT** the outcomes of the public exhibition period be reported to a future Ordinary Meeting of Council.

3. **THAT** Council notes that the Indoor Aquatic Strategy Working Group has recommended an upper limit of \$8 million on the project cost **AND THAT** Council notes the cost and scope of the total project will be refined following the community engagement, such that the cost projections for the total project do not exceed \$8 million in 2011 dollars.

PASSED



o-IS2	Canyonleigh Road
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Reference: 7810/3
Responsible Officer: Operations Manager

Reporting on the findings of recent pavement investigations along Canyonleigh Road from near the Illawarra Highway to Foxgrove Road and recommending allocation of additional funding to allow for road rehabilitation to be undertaken this financial year.

MN 365/11

MOTION moved by Clr J Mauger and seconded by Clr D Stranger:

1. **THAT Council notes the outcomes of the pavement investigation on Canyonleigh Road and the work be undertaken in the current financial year.**
2. **THAT Council allocates an additional \$400,000 of funding from IRS Road Rehabilitation towards rehabilitation of Canyonleigh Road by deferring work on Merrigang Street, Bowral east of Mittagong Rivulet, until 2012/13 AND THAT the Merrigang Street, Bowral east of Mittagong Rivulet work be the first road project undertaken in the 2012/13 financial year.**
3. **THAT Council allocates \$170,000 from the Roads to Recovery Program towards pavement rehabilitation on Canyonleigh Road by delaying rehabilitation of Bundaroo Street, Bowral until 2012/13.**
4. **THAT tenders be called for the rehabilitation of Canyonleigh Road, with work to be undertaken early in 2012.**
5. **THAT should funds become available from the Roads to Recovery Program those funds be used for the work on Merrigang Street, Bowral east of Mittagong Rivulet.**
6. **THAT a further report on the Roads to Recovery Program be prepared when advice on this program is received.**
7. **THAT the petitioners be notified of Council's decision.**

PASSED



o-IS3 Provision of Design and Project Management Services for the Moss Vale Swimming Centre Upgrade

Reference: 6330/11.07
Responsible Officer: Director Infrastructure Services

This report is to detail the evaluation of the select tenders received in response to Council's invitation to tender for the provision of design and project management services for the upgrade of the Moss Vale Swimming Centre and recommends a preferred tenderer for adoption by Council.

MN 366/11

MOTION moved by Cllr J R Clark and seconded by Cllr L A C Whipper:

THAT the following recommendation, as detailed in Closed Council (Item cc-GM2), be adopted:

- THAT*** Council endorses the recommendation of the Working Group Tender Evaluation Panel that Facility Design Group Pty Ltd is the preferred tenderer for Tender 6330/11.07 Provision of Design and Project Management Services for the upgrade of the Moss Vale Swimming Centre.
- THAT*** Council authorises the Mayor and General Manager (or his delegate) to negotiate appropriate cost savings sharing incentives between Council and Facility Design Group Pty Ltd for savings achieved on the project.
- THAT*** Council authorises the Mayor and General Manager (or his delegate) to execute all documentation required to establish a Contract between Council and Facility Design Group Pty Ltd including those requiring the Common Seal of Council.
- THAT*** no contract shall be formed, exist, inferred, or the like, between Council and Facility Design Group Pty Ltd until all required documentation, including a Formal Instrument of Agreement, is executed by both parties.

PASSED

In accordance with Section 3.17 of the Tendering Guidelines for NSW Local Government dated October 2009, voting is recorded as follows:

Councillor	For	Against
Clr J G Arkwright	x	
Clr J R Clark	x	
Clr T D Gair	x	
Clr K Halstead	x	
Clr G McLaughlin	x	
Clr J Mauger	x	
Clr D Stranger	x	
Clr P B Tuddenham	Absent	
Clr L A C Whipper	x	



o-IS4 Provision Of Engineering Consultancy Services For Bridge Designs At Eight (8) Locations Within Wingecarribee Shire

Reference: 6330/11.06, 7850/7
Responsible Officer: Manager Engineering Services

Reporting on the appointment of Consultant to carry out preparation of investigation, hydraulic modelling, detailed designs and specifications for replacement of eight (8) timber bridges.

MN 367/11

MOTION moved by Clr G McLaughlin and seconded by Clr J Mauger:

THAT the following recommendation, as detailed in Closed Council (Item cc-GM1), be adopted:

1. **THAT** Council endorses the recommendation of the Tender Evaluation Panel for Local Government Engineering Services Pty Ltd in the sum of \$459,838, to be Council's preferred tenderer for the Provision of Engineering Consultancy Services for Bridge Designs at Eight (8) Locations within Wingecarribee Shire.
2. **THAT** Council authorises the Mayor and General Manager (or his delegate) to negotiate with Local Government Engineering Services Pty Ltd to finalise the tender price.
3. **THAT** on satisfactory completion of negotiations, the Mayor and General Manager be granted authority to execute the contract documents between Wingecarribee Shire Council and Local Government Engineering Services Pty Ltd under the Common Seal of the Council.
4. **THAT** no contract shall be formed, exist, inferred, or the like, between Council and Local Government Engineering Services Pty Ltd until all required documentation, including a Formal Instrument of Agreement, is executed by both parties.

PASSED

In accordance with Section 3.17 of the Tendering Guidelines for NSW Local Government dated October 2009, voting is recorded as follows:

Councillor	For	Against
Clr J G Arkwright	x	
Clr J R Clark	x	
Clr T D Gair	x	
Clr K Halstead	x	
Clr G McLaughlin	x	
Clr J Mauger	x	
Clr D Stranger	x	
Clr P B Tuddenham	Absent	
Clr L A C Whipper	x	



COUNCIL MATTERS

GENERAL MANAGER'S REPORTS

c-GM1 Request for Leave of Absence – Mayor Cllr Ken Halstead

Reference: 101, Pers
Responsible Officer: Manager Governance

To seek leave of absence from Council.

MN 369/11

MOTION moved by Cllr G McLaughlin and seconded by Cllr L A C Whipper:

THAT the Mayor Cllr K Halstead be granted leave of absence from Council for the period from Tuesday 1 November 2011 to Friday 25 November 2011, including the Ordinary Meetings of Council to be held on Wednesday 9 and 23 November 2011.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

**c-GM2 Election of Delegates and Representatives to Council Committees for
2011/2012**

Reference: 107
Responsible Officer: Manager Governance

Reporting on the election of delegates and representatives to Council Committees for 2011/2012.

MN 370/11

MOTION moved by Clr T D Gair and seconded by Clr D Stranger:

1. **THAT the Council Delegates, Representatives and Staff members as detailed below relating to Committees, Advisory Committees, Working Groups, Reference Panels and Sunset Working Groups be adopted.**
2. ***THAT the General Manager's Performance Review Committee be noted.***
3. **THAT the Botanic Gardens Working Group be noted.**
4. **THAT the Economic Development and Tourism Working Group be noted.**
5. **THAT the Exeter Park Working Group be disbanded.**
6. **THAT the Highlands Source Project Working Group be disbanded.**
7. **THAT the Macquarie Street Working Group be disbanded.**

PASSED

.....Cont'd

.....Cont'd

COMMITTEES FOR 2011/2012

ACCESS COMMITTEE	
<i>File No 1828/3</i>	
<i>(Meets as required or by the Councillor Chair of the Committee)</i>	
<i>To address disability access in the Shire relevant to Council facilities To act as an avenue for communication between the Shire's residents with a disability and aged population, disability related service providers and Council regarding the needs, issues, services and events; to provide advice to Council and other community representatives as required on matters concerning issues relevant to citizens within the Shire with a disability or other accessibility restrictions including the review of Council and government policies which affect the Shire's planning responsibilities and provision for services provide best practice accessibility</i>	
2010/2011	2011/2012
<p>Councillors: <i>Clr T D Gair (Chair)</i></p> <p>Alternate Delegate: <i>Clr D Stranger</i></p> <p>Reps: <i>Jill Chauncy, Dympna Irwin, Pamela Cormick, Bruce Mumford, Robyn Sercombe and Russell Leith</i></p> <p>Organisation Reps: <i>Megan Rich (Disability Services Australia) or alternate delegate, Paul Hartley (Vision Australia), TBA (Macarthur Disability Services) or Alternate Delegate (TBA), Alex Traill (Spinal Cord Injuries Australia), (Linda Sabato Alternate Delegate), Amanda Carkagis (Essential Personnel), Peg Ludwig (The Disability Trust), Tony McElhinney (Challenge Southern Highlands), Bruce Mumford (Multiple Sclerosis Support Group), Pat Fulton (Hearing Impaired)</i></p> <p>Staff: <i>Community Worker Ageing & Disability</i></p>	<p>Councillors: <i>Clr T D Gair (Chair)</i></p> <p>Alternate Delegate: <i>Clr D Stranger</i></p> <p>Reps: <i>Jill Chauncy, Dympna Irwin, Pamela Cormick, Bruce Mumford, Robyn Sercombe and Russell Leith</i></p> <p>Organisation Reps: <i>Megan Rich (Disability Services Australia) or alternate delegate, Paul Hartley (Vision Australia), TBA (Macarthur Disability Services) or Alternate Delegate (TBA), Alex Traill (Spinal Cord Injuries Australia), (Linda Sabato Alternate Delegate), Amanda Carkagis (Essential Personnel), Peg Ludwig (The Disability Trust), Tony McElhinney (Challenge Southern Highlands), Bruce Mumford (Multiple Sclerosis Support Group), Pat Fulton (Hearing Impaired)</i></p> <p>Staff: <i>Community Worker Ageing & Disability</i></p>



COMMUNITY REPRESENTATIVE REVIEW COMMITTEE File No 107/1 (Meets as required) To review and make recommendations on all community representatives applying for community positions on Council	
2010/2011	2011/2012
<p>Councillors: <i>The Mayor Clr K Halstead</i></p> <p><i>[The Mayor and the Chair of the relevant committee (if they are a Councillor) or the Deputy Mayor if the Chair of that Committee is not a Councillor]</i></p> <p>Staff: <i>General Manager</i></p>	<p>Councillors: <i>The Mayor Clr K Halstead</i></p> <p><i>[The Mayor and the Chair of the relevant committee (if they are a Councillor) or the Deputy Mayor if the Chair of that Committee is not a Councillor]</i></p> <p>Staff: <i>General Manager</i></p>

ENVIRONMENT AND SUSTAINABILITY COMMITTEE File No 107/25 (Meets bi-monthly (alternate to the Sustainability Sub-Committee) with meetings to be held from 9.30 am to 12.30 pm) To discuss and advise on projects that support sustainability; to discuss and advise Council on proposed works and budgets proposed under the Wingecarribee Our Future Environment (WOFE) program AND to monitor and review progress of the WOFE program; To monitor and review environmental issues relating to road reserves and lineal reserves, and the implementation of Council's Roadside Management Plan	
2010/2011	2011/2012
<p>Councillors: <i>Clr L A C Whipper (Chair), Clr J R Clark and Clr D Stranger</i></p> <p>Community Members: <i>Margaret Krahenbuhl, Jan Hainke, Jane Lemann, Maree Byrne and Leon Hall</i></p> <p>Reps: <i>HNCMA Rep Geoff O'Connor; NPWS Rep Pat Hall; SCA Rep Alan Benson; Department of Primary Industry Rep Lori McWhirter</i></p> <p>Staff: <i>Manager Environment & Sustainability, Natural Resources Coordinator</i></p>	<p>Councillors: (3)</p> <p><i>(1) Clr L A C Whipper (Chair)</i> <i>(2) Clr J R Clark</i> <i>(3) Clr D Stranger</i></p> <p>Community Members: <i>Jan Hainke, Jane Lemann, Maree Byrne and Leon Hall (one position vacant)</i></p> <p>Reps: <i>HNCMA Rep Geoff O'Connor; NPWS Rep Pat Hall; SCA Rep Alan Benson; Department of Industry & Investment Rep Lori McWhirter</i></p> <p>Staff: <i>Manager Environment & Sustainability, Natural Resources Coordinator</i></p>



FINANCE COMMITTEE

File No 107/34

(Meets four (4) times per year with meetings scheduled for the third Wednesday of September, November, February and May)

The Finance Committee shall have responsibility for providing recommendations to Council on all aspects of financial strategy, policy and performance reviews, including the following:

Review and provide direction on the Draft Management Plan and Budget priorities and works programmes on an annual basis; review Quarterly Financial Reports and make recommendations on identified budget variations and issues; review and make recommendations on Policy Statements of Council that relate to financial matters; review and make recommendations on financial strategy including the Ten Year Financial Plan; review and make recommendations on Council's Revenue Policy including all rates, fees and charges, Section 64 and Section 94 fees; review and make recommendations on Council's borrowing strategy and programme; provide recommendations on other matters relating to policy and strategy decision that affect financial transparency, accountability and sustainability.

The Committee shall serve for the four (4) year tenure of Council.

2010/2011	2011/2012
<p>Councillors: All Councillors with Clr J Arkwright in the Chair</p> <p>Alternate Chair: Mayor Clr K Halstead</p> <p>Staff: (non-voting members) General Manager, Director Corporate Services, Manager Financial Services and other staff as required from time to time</p>	<p>Councillors: All Councillors with Clr J G Arkwright in the Chair</p> <p>Alternate Chair: Mayor Clr K Halstead</p> <p>Staff: (non-voting members) General Manager, Director Corporate Services, Manager Financial Services and other staff as required from time to time</p>

GENERAL MANAGER'S PERFORMANCE REVIEW COMMITTEE <i>File No Pers, 800</i>	
<i>To review the General Manager's performance on a six (6) monthly basis and to report back and provide advice to Council following the review (if required)</i>	
2010/2011	2011/2012
Councillors: <i>Mayor of the Day (Clr K Halstead); A Councillor of the General Manager's Choosing, an independent facilitator; every other Councillor providing an individual review of the Mayor to be collated and considered in the final scoring</i>	Councillors: <i>Mayor of the Day (Clr K Halstead); A Councillor of the General Manager's Choosing, an independent facilitator; every other Councillor providing an individual review to the Mayor to be collated and considered in the final scoring</i>

NOTE:

In July 2011 the Division of Local Government issued guidelines for the appointment and oversight of General Managers. As a consequence of this document, a report will be forwarded to Council requiring a review of the General Manager's Performance Review Committee.

INTEGRATED PLANNING & REPORTING COMMITTEE <i>File No 500/2.4</i> <i>(Meets bi-monthly)</i>	
<i>To oversee and lead the work being undertaken to develop a Community Strategic Plan for the Shire; To oversee and lead the transition to the new legislative requirements as the Community Strategic Plan is implemented and Council's shorter term plans align and integrate with the new community direction.</i>	
2010/2011	2011/2012
Councillors: <i>Mayor of the Day (Clr K Halstead) (Chair), Clr T D Gair and Clr D Stranger</i>	Councillors: (3) <i>(1) Mayor of the Day (Clr K Halstead) (Chair)</i> <i>(2) Clr T D Gair</i> <i>(3) Clr D Stranger</i>
Staff: <i>General Manager, Director Corporate Services, Director Environment & Planning, Director Infrastructure Services, Corporate Planner and Manager Organisational Performance</i>	Staff: <i>General Manager, Director Corporate Services, Director Environment & Planning, Director Infrastructure Services, Corporate Planner and Manager Organisational Performance</i>

INTERNAL AUDIT COMMITTEE

File No 107/34

(Meets at least four (4) times per year with one of these meetings to include review and endorsement of the annual audited financial reports and external audit opinion)

To provide independent assurance and assistance to Council on risk management, control, governance, and external accountability responsibilities.

Within the scope of its role and responsibilities, to:

obtain any information it needs from any employee or external party (subject to their legal obligations to protect information); discuss any matters with the external auditor or other external parties (subject to confidentiality considerations); request the attendance of any employee or councillor at Committee meetings; obtain external legal or other professional advice considered necessary to meet its responsibilities.

2010/2011	2011/2012
<p><i>Councillors: Mayor Clr K Halstead; Clr J Arkwright (Chair – initially for 12 month period expiring in September 2010), Clr P R Tuddenham and Clr D Stranger</i></p> <p><i>Community Reps: Janet Edwards, Noel Crellin, OAM, FCA and Lyle Briggs (appointed for the term of Council) and one position vacant</i></p> <p><i>Staff: (non voting) General Manager, Director Corporate Services and Manager Financial Services</i></p> <p><i>Invitees: (non voting) Representatives of the external auditor, other officers may attend by invitation as requested by the Committee</i></p>	<p><i>Councillors: (3)</i></p> <p><i>(1) Clr J G Arkwright</i></p> <p><i>(2) Clr P B Tuddenham</i></p> <p><i>(3) Clr D Stranger</i></p> <p><i>Community Reps: Janet Edwards, Noel Crellin, OAM, FCA and Lyle Briggs (appointed for the term of Council) and one position vacant</i></p> <p><i>Staff: (non voting) General Manager, Director Corporate Services and Manager Financial Services</i></p> <p><i>Invitees: (non voting) Representatives of the external auditor, other officers may attend by invitation as requested by the Committee</i></p>

NOTE:

THE DIVISION OF LOCAL GOVERNMENT HAS ADVISED THAT THE MAYOR SHOULD NOT BE A MEMBER OF THE INTERNAL AUDIT COMMITTEE AND THEREFORE HE HAS BEEN DELETED FROM THE 2011/2012 NOMINATIONS.

COUNCIL MAY WISH TO APPOINT A FURTHER COUNCILLOR TO THE INTERNAL AUDIT COMMITTEE OR LEAVE THE REPRESENTATION AT THREE (3) COUNCILLORS.

ADVISORY COMMITTEES FOR 2011/2012

COMMUNITY SERVICES ADVISORY COMMITTEE File No 1800/17 (Meets as required or by the Councillor Chair of the Committee)	
To advise Council and the community on social issues. To act as an avenue for communication between the community, residents, community service providers and Council regarding community needs, issues and services; to provide advice to Council and other community representatives as required on matters concerning social or community issues within the Shire including the review of council and government policies which affect the Shire's social planning responsibilities	
2010/2011	2011/2012
<p>Councillors: Clr J R Clark (Chair), Clr G McLaughlin (Alternate Chair), Clr J Mauger and Clr L A C Whipper</p> <p>Reps: Susan Sainsbury (Highlands Community Centre), Lesley Oatley (Argyle Housing), Service provider representative for each of the following target groups: Children, Youth, Families, Elderly people, People with a Disability, Aboriginal, Alan Hunt and Annette Dubokovich (Independent community members)</p> <p>Representative from each of the following Working Groups: Access, Seniors, Youth and Aboriginal</p> <p>Kate Partington (Wingecarribee Community Health Care)</p> <p>Matt Harden (Anglicare)</p> <p>TBA (Wingecarribee Family Support Services Representative), Bruce Mumford (Access Committee), Elizabeth Shepherd (Volunteering Wingecarribee)</p> <p>Staff: Manager Strategic & Community Development, Co-ordinator Community Development</p>	<p>Councillors: (4)</p> <p>(1) Clr J R Clark (Chair)</p> <p>(2) Clr G McLaughlin (Alternate Chair)</p> <p>(3) Clr J Mauger</p> <p>(4) Clr L A C Whipper</p> <p>Reps: Susan Sainsbury (Highlands Community Centre), Lesley Oatley (Argyle Housing) Service provider representative for each of the following target groups: Children, Youth, Families, Elderly people, People with a Disability, Aboriginal, Alan Hunt and Annette Dubokovich (Independent community members)</p> <p>Representative from each of the following Working Groups: Access, Seniors, Youth and Aboriginal</p> <p>Kate Partington (Wingecarribee Community Health Care)</p> <p>Matt Harden (Anglicare)</p> <p>TBA (Wingecarribee Family Support Services Representative), Bruce Mumford (Access Committee), Elizabeth Shepherd (Volunteering Wingecarribee)</p> <p>Staff: Manager Strategic & Community Development, Co-ordinator Community Development</p>



PUBLIC ART ADVISORY COMMITTEE

File No 1650/13

(Meets four (4) times per year or as determined by the Council or Chairperson)

To assist Council to meet the objectives of the Public Art Policy and Guidelines; To support Council's Public Art guiding principles in relation to a wide variety of Public Art forms; To advocate for Public Art to be incorporated into Council's infrastructure projects impacting on the Shire's public spaces as well as broader development projects

2010/2011	2011/2012
<p>Councillors: <i>Clr J G Arkwright and Clr G McLaughlin</i></p> <p>Reps: <i>Ms Gillian McCracken, Ms Elizabeth Charles and Ms Deborah Burdett</i> <i>One Aboriginal community representative as nominated by the Wingecarribee Advisory Committee (TBA)</i></p> <p>Staff: <i>Cultural Development Officer, Senior Assets Engineer - Roads</i></p>	<p>Councillors: (2) (1) <i>Clr J G Arkwright</i> (2) <i>Clr G McLaughlin</i></p> <p>Reps: <i>Ms Gillian McCracken, Ms Elizabeth Charles and Ms Deborah Burdett</i> <i>One Aboriginal community representative as nominated by the Wingecarribee Advisory Committee (TBA)</i></p> <p>Staff: <i>Cultural Development Officer, Senior Assets Engineer - Roads</i></p>

RESOURCE RECOVERY CENTRE ADVISORY COMMITTEE

File No 7500/19

(Meets at least four (4) times per year, at such times as the Advisory Board may determine)

view and monitor the strategic direction set for the RRC and provide advice to Council and Senior Management on the overall direction and strategies implemented to achieve the agreed objectives, noting the following corporate objectives endorsed by Council:

Maintain and enhance community wealth; provide a continuing business opportunity for Stakeholders; ensure all risks are directly managed by those directly involved and provide a facility for Community Engagement and to provide feedback and advice on strategies devised by Management to achieve the objectives set by Council.

2010/2011	2011/2012
<p>Councillors: Mayor Clr K Halstead (Chair), Clr J R Clark, Clr G McLaughlin, Clr J Mauger and Clr T D Gair</p> <p>Community Reps: Carl Peterson, Geoff Byrne and Peter Reynolds</p> <p>Staff: General Manager or delegate; Director Infrastructure Services or delegate; Director Corporate Services or delegate; Manager Resource Recovery or delegate</p>	<p>Councillors: (5)</p> <p>(1) Vacant (Chair)</p> <p>(2) Clr J R Clark</p> <p>(3) Clr G McLaughlin</p> <p>(4) Clr J Mauger</p> <p>(5) Clr T D Gair</p> <p>Community Reps: Carl Peterson, Geoff Byrne and Peter Reynolds</p> <p>Staff: General Manager or delegate; Director Infrastructure Services or delegate; Director Corporate Services or delegate; Manager Resource Recovery or delegate</p>

NOTE:

THE MAYOR HAS INDICATED THAT HE DOES NOT WISH TO PARTICIPATE ON THIS COMMITTEE AND THERE IS AN OPPORTUNITY FOR AN ADDITIONAL COUNCILLOR TO BE APPOINTED TO THIS COMMITTEE OR IT COULD BE REDUCED TO FOUR (4) COUNCILLORS.

SOUTHERN REGIONAL LIVESTOCK EXCHANGE STRATEGIC ADVISORY BOARD	
<i>File No 7170/01 (Meets as Required)</i>	
<i>To provide guidance to Management on objectives and strategies, policy and performance monitoring</i>	
2010/2011	2011/2012
<p>Councillors: <i>Clr T D Gair (Chair), Clr J Mauger (Alternate Chair) and Clr D Stranger</i></p> <p>Reps: <i>Geoffrey James, Brian Wallis and Anthony Guinness</i></p> <p>Staff: <i>Director Corporate Services, Manager Business Units</i></p>	<p>Councillors: (3)</p> <p>(1) <i>Clr T D Gair (Chair)</i></p> <p>(2) <i>Clr J Mauger (Alternate Chair)</i></p> <p>(3) <i>Clr D Stranger</i></p> <p>Reps: <i>Geoffrey James, Brian Wallis and Anthony Guinness</i></p> <p>Staff: <i>Director Corporate Services, Manager Business Units</i></p>

TRAFFIC COMMITTEE	
<i>File No 107/6 (Meets approximately every 6 weeks to 8 weeks)</i>	
<i>To provide technical recommendations to Council on traffic and road safety matters in the Shire. The Roads and Traffic Authority (RTA) is responsible for the control of traffic on all roads in NSW. The RTA has delegated certain aspects of the control of traffic on local roads to Councils. The Local Traffic Committee (LTC) is a committee which enables Councils to meet their responsibilities to the RTA as part of powers delegated to Councils by the RTA; to advise on traffic and road safety related matters. The LTC is not a committee of Council.</i>	
2010/2011	2011/2012
<p>Councillors: <i>Clr P B Tuddenham (Chair)</i></p> <p>Alt Delegates: <i>Mayor Clr K Halstead and Clr J Mauger (no voting rights)</i></p> <p>Reps: <i>Roads & Traffic Authority; Police Service; Local Member of State Parliament (or nominee)</i></p> <p>Staff: <i>Traffic Engineer (no voting rights)</i></p>	<p>Councillors: <i>Mayor Clr K Halstead (Chair)</i></p> <p>Alt Delegates: (2)</p> <p>(1) <i>Clr T D Gair (Alternate Chair)</i></p> <p>(2) <i>Clr J Mauger (No Voting Rights)</i></p> <p>Reps: <i>Roads & Traffic Authority; Police Service; Local Member of State Parliament (or nominee)</i></p> <p>Staff: <i>Traffic Engineer (no voting rights)</i></p>



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

WATER & SEWERAGE ADVISORY COMMITTEE <i>File No 7799/2</i> <i>(Meets every three months at the Civic Centre, Moss Vale)</i>	
<i>To discuss water supply and sewerage schemes with Department of Commerce, Department of Energy, Utilities & Sustainability and Sydney Catchment Authority</i>	
2010/2011	2011/2012
<p>Councillors: <i>Clr J Mauger (Chair), Clr P B Tuddenham (Alternate Chair), Mayor Clr K Halstead, Clr T D Gair</i></p> <p>Alt Delegate: <i>Clr G McLaughlin</i></p> <p>Reps: <i>Department of Commerce, Sydney Catchment Authority, Department of Environment & Climate Change, Department of Water & Energy</i></p> <p>Staff: <i>General Manager, Director Infrastructure Services, Sewerage Projects Co-Ordinator, Manager Financial Services and Asset Manager</i></p>	<p>Councillors: (4)</p> <p>(1) <i>Clr J Mauger (Chair)</i></p> <p>(2) <i>Clr D Stranger (Alternate Chair)</i></p> <p>(3) <i>Mayor Clr K Halstead</i></p> <p>(4) <i>Clr T D Gair</i></p> <p>Alt Delegate: <i>Clr G McLaughlin</i></p> <p>Reps: <i>Department of Commerce, Sydney Catchment Authority, Department of Environment & Climate Change, Department of Water & Energy</i></p> <p>Staff: <i>General Manager, Director Infrastructure Services, Sewerage Projects Co-Ordinator, Manager Financial Services and Asset Manager</i></p>



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

WINGECARRIBEE ABORIGINAL ADVISORY COMMITTEE

File No 1826/4

(Meets 4 times per year as well as whenever required to do so by Council or by the Councillor Chair of the Committee)

Role: Assist in the planning for the annual NAIDOC week celebrations; Assist in the preparation and monitoring of Council's Policies as they relate to residents who are Aboriginal or Torres Strait Islander; Provide advice on matters referred to the Committee by Council; Participate in other Working Groups as required

Objectives: To act as an avenue for communication between the Shire's Aboriginal and Torres Strait Islander residents, the wider community, service providers and Council regarding the concerns, issues and culturally appropriate services which the Aboriginal and Torres Strait Islander Community of Wingecarribee Shire require; to provide advice to Council as required on matters concerning the Aboriginal and Torres Strait Islander community including the preparation and review of Council and government policies and cultural protocols which affect the Shire's Aboriginal and Torres Strait Islander community

2010/2011	2011/2012
<p>Councillors: <i>Clr L A C Whipper and Clr J Mauger</i></p> <p>Alternate Chair: <i>As agreed</i></p> <p>Reps: <i>Representative of each Local Aboriginal Community Association being Yamanda and Kula N Gadu, Moyengully, Gibbergunyah and Men's Group</i> <i>David Hough (Gundungurra Traditional Owner)</i> <i>Vacant (Dharawal Traditional Owner),</i> <i>Velma Mulcahy and Eileen (Annie) Warren</i></p> <p>Staff: <i>Manager Strategic and Community Development, Aboriginal Liaison Officer</i></p>	<p>Councillors: <i>(2)</i></p> <p><i>(1) Clr L A C Whipper (Chair)</i></p> <p><i>(2) Clr J Mauger</i></p> <p>Reps: <i>Representative of each Local Aboriginal Community Association being Yamanda and Kula N Gadu, Moyengully, Gibbergunyah and Men's Group</i> <i>David Hough (Gundungurra Traditional Owner)</i> <i>Vacant (Dharawal Traditional Owner),</i> <i>Velma Mulcahy and Eileen (Annie) Warren</i></p> <p>Staff: <i>Manager Strategic and Community Development, Aboriginal Liaison Officer</i></p>



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

WINGECARRIBEE FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE	
<i>File No 8100 (Meets as required)</i>	
<p><i>To oversee the implementation of floodplain management across the Shire and to comply with the requirements of the Floodplain Development Manual as well as a condition of grant funding, it is essential that Council operates a floodplain risk management committee.</i></p> <p><i>The floodplain risk management committee will be an advisory committee to Council, with an aim to assist Council in the prioritisation, preparation and implementation of Floodplain Risk Management Plans across the Shire.</i></p>	
2010/2011	2011/2012
<p>Councillors: Mayor Clr K Halstead (Chair), Clr J Mauger (Deputy Chair), Clr D Stranger (Additional Council Delegate)</p> <p>Reps: Mr Carl Peterson (SES Controller), Mr Barry Anstee</p> <p>Staff: Design & Projects Manager, Design & Construction Engineer</p>	<p>Councillors: (3)</p> <p>(1) Clr K Halstead (Chair) (2) Clr J Mauger (Alternate Chair) (3) Clr D Stranger (Council Delegate)</p> <p>Reps: Mr Carl Peterson (SES Controller) Mr Barry Anstee</p> <p>Staff: Design & Projects Manager, Design & Construction Engineer</p>

WINGECARRIBEE SHIRE YOUTH COUNCIL (“YAC”)	
<i>File No 107/12 (One meeting per school term or as required by the Councillor Chair of the Committee)</i>	
<p><i>Assist in the planning for Youth week celebrations and other events throughout the year; Assist in the preparation and monitoring of Council's Policies associated with the Shire's Youth; Provide advice on matters referred to the Committee by Council; Participate in other Working Groups as required</i></p>	
2010/2011	2011/2012
<p>Councillors: Clr L A C Whipper (Chair)</p> <p>Alternate Delegate: Clr P B Tuddenham</p> <p>Reps: (up to 24) Jessica Pitt, Jack Greening, Elliot Smith, Patrick McKinnon, Eleanor Davies, Katelyn Savage and Aiden Henson</p> <p>Staff: Youth Liaison Officer</p>	<p>Councillors: Clr L A C Whipper (Chair)</p> <p>Alternate Delegate: Clr P B Tuddenham</p> <p>Reps: (up to 24) Jessica Pitt, Jack Greening, Elliot Smith, Patrick McKinnon, Eleanor Davies, Katelyn Savage and Aiden Henson</p> <p>Staff: Youth Liaison Officer</p>



WORKING GROUPS FOR 2011/2012

ACCOMMODATION FOR PEOPLE WITH A DISABILITY WORKING GROUP File No 5600/8	
<i>To identify a suitable site to establish a house for people with a disability; To seek Government Grants to help finance the project; To oversee the design and construction phases; To recommend to Council the preferred model for operation and management, once established.</i>	
2010/2011	2011/2012
Councillors: <i>Clr T D Gair, Clr D Stranger, Clr J Mauger (and other interested Councillors)</i>	Councillors: (3) (1) <i>Clr T D Gair</i> (2) <i>Clr D Stranger</i> (3) <i>Clr J Mauger</i>
Staff: <i>Aged & Disability Worker, Co-ordinator Community Development</i>	Staff: <i>Aged & Disability Worker, Co-ordinator Community Development</i>

ALEXANDRA SQUARE WORKING GROUP File No 1660/1 (Meets as required to do so by Council or the Chairperson)	
<i>To review and develop the option of a proposed regional gallery for the future use of the Alexandra Square site; To investigate if that option complies with the terms of the Deed of Trust, with the investigations to be conducted prior to the Council Meeting to be held on Wednesday, 24 November 2010; To canvass and consult with the community regarding the option developed by the Working Group; To further report to a future meeting of Council, detailing the option and the community feedback received on the option</i>	
2010/2011	2011/2012
Councillors: <i>Clr J G Arkwright and Clr L A C Whipper</i>	Councillors: (2) (1) <i>Clr J G Arkwright</i> (2) <i>Clr L A C Whipper</i>
Staff: <i>General Manager plus two (2) other staff nominees</i>	Staff: <i>General Manager plus two (2) other staff nominees</i>



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

ARTS AND CULTURE BOARD WORKING GROUP

File No 1660/1

(Meets 4 times per year as well as whenever required to do so by Council or the Chairperson)

To act as an avenue for communication between the community, residents, community associations and Council regarding arts and cultural development needs, issues and activities within the community; to provide advice to Council as required on matters concerning arts and cultural activities and community cultural development within the Shire including the review of Council and government policies which affect the Shire's arts and cultural resources and facilities and applications for Community Assistance Scheme

2010/2011	2011/2012
<p>Councillors: <i>Clr J G Arkwright (Chair) and Clr G McLaughlin</i></p> <p>Reps: <i>Elizabeth Brown (Representative from Southern Tablelands Regional Arts (STARTS))</i></p> <p>Community Reps: <i>Harlan Hall, Gillian McCracken, Josina Metcalfe, and Richard Ruhfus and Dave Letch</i></p> <p>Staff: <i>Community & Cultural Development Officer</i></p>	<p>Councillors: (2)</p> <p>(1) <i>Clr J G Arkwright (Chair)</i></p> <p>(2) <i>Clr G McLaughlin</i></p> <p>Reps: <i>Elizabeth Brown (Representative from Southern Tablelands Regional Arts (STARTS))</i></p> <p>Community Reps: <i>Harlan Hall, Gillian McCracken, Josina Metcalfe, and Richard Ruhfus and Dave Letch</i></p> <p>Staff: <i>Community and Cultural Development Officer</i></p>



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

BOWRAL MEMORIAL HALL REDEVELOPMENT WORKING GROUP

File No 7225/4

(Meets according to the requirements of the project)

To develop an architects brief for the redevelopment project which takes into account matters raised in submissions and includes the need to obtain advice from a theatre design consultant, structural engineer and universal access consultant and seeks a cost effective solution, and to submit this to tender according to Council procurement procedures; To obtain accurate costings for the redevelopment project through the engagement of a quantity surveyor; To prepare and submit a DA for the redevelopment project; To prepare a funding plan for the redevelopment project; To develop a business plan and management model for operating the facility

2010/2011	2011/2012
Councillors: <i>Clr J G Arkwright and Clr G McLaughlin</i>	Councillors: (2) (1) <i>Clr J G Arkwright</i> (2) <i>Clr G McLaughlin</i>
Reps: <i>Harlen Hall, Dave Letch, Robert Clarke and Tony Trapnell</i>	Reps: <i>Harlen Hall, Dave Letch, Robert Clarke and Tony Trapnell</i>
Staff: <i>Cultural Development Officer, Built Assets Co-ordinator</i>	Staff: <i>Cultural Development Officer, Built Assets Co-ordinator</i>



COMMUNITY GRANTS (ASSISTANCE) WORKING GROUP	
<i>File Nos. 107/5, 1870</i>	
<i>(Meets twice (once before Scheme opens in January and once to consider recommendations from Working Groups) or by the Councillor Chair of the Committee)</i>	
<i>To evaluate applications received by Council for Community Assistance Grants and make recommendations to Council on funding; to receive recommendations from other Council Working Groups/Committees for allocation of grants and donations</i>	
2010/2011	2011/2012
<p>Councillors: <i>Clr T D Gair, Clr J G Arkwright (as Chair of Arts & Culture Board), Clr J R Clark (as Chair of Community Services Advisory Committee) and Clr P B Tuddenham (as Chair of the Wingecarribee Sport & Recreation Working Group)</i></p> <p>Alternate Delegate: <i>Clr J Mauger</i></p> <p>Staff: <i>Co-ordinator Community Development</i></p>	<p>Councillors:</p> <p><i>Clr T D Gair (Chair)</i></p> <p><i>And (1) Councillor representative from each of the following committees:</i></p> <p><i>Clr J G Arkwright (as Chair Arts and Culture Board)</i></p> <p><i>Clr J R Clark (as Chair Community Services Advisory Committee)</i></p> <p><i>Clr D Stranger (as Chair Wingecarribee Sport & Recreation Working Group)</i></p> <p>Alternate Delegate: <i>Clr J Mauger</i></p> <p>Staff: <i>Co-ordinator Community Development</i></p>

COMPANION ANIMALS WORKING GROUP

File No 5500/4.4

(Meets at least twice per year or as required by the Councillor/Chair of the Working Group)

Legislation for Council to comply with the Companion Animals Act and to advise Council on policy for the care, protection and welfare of companion animals.

To provide timely and relevant advice for the management of Companion Animal issues within the Shire, and to advise where appropriate, for the effective and efficient management of the Wingecarribee Animal Shelter
Meet per Council determination to discuss specific matters (as determined by Council) relating to companion animal management as they arise, and to provide advice as to the effective and efficient resolution of these issues

Inspections of the Animal Shelter be conducted twice per year

2010/2011	2011/2012
<p>Councillors: <i>Clr L A C Whipper and Clr D Stranger</i></p> <p>Reps: <i>Megan Kain, Tania Skinner, Diana Fenton, Keith Edwards, Trevor Fenton, Grant Poolman, Candy Raymond, Michael Fenton-Jones and Sarah Hennessy</i></p> <p>Staff: <i>Manager Environmental Sustainability, Manager Environmental Assessment, Head Ranger and staff as required (non voting)</i></p>	<p>Councillors: (2)</p> <p>(1) <i>Clr L A C Whipper (Chair)</i></p> <p>(2) <i>Clr D Stranger</i></p> <p>Reps: <i>Megan Kain, Tania Skinner, Diana Fenton, Keith Edwards, Trevor Fenton, Grant Poolman, Candy Raymond, Michael Fenton-Jones and Sarah Hennessy</i></p> <p>Staff: <i>Manager Environmental Sustainability, Manager Environmental Assessment, Head Ranger and staff as required (non voting)</i></p>



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

DEVELOPMENT ASSESSMENT CONTINUOUS IMPROVEMENT WORKING GROUP	
<i>File No 5302</i>	
<i>(Meets monthly until the end of 2011 in order to establish priorities, time lines and deliverables and then quarterly thereafter in February, May, August and November each year. Update reports will be presented to full Council after each quarterly meeting)</i>	
<i>To provide a Forum for an ongoing focus in the area of development assessment review and potential for improvement; Staff to relay information on initiatives, performance and engagement with industry and community; Councillors to relay information on feedback they are receiving from those exposed to the system, both applicant and community, as well as what they would like to achieve and why; Community members and industry representatives to share ideas and provide feedback on strengths and weaknesses of the system; To allow for evolution of process improvement, cultural change and strengthening of teamwork between Councillors and staff</i>	
2010/2011	2011/2012
<p>Councillors: Three (3) Councillors (all Councillors can attend)</p> <p>Reps: No permanent members, but through invitation attendance by a range of people with varied skills and experience to provide ideas and comment</p> <p>Staff: Director Environment & Planning (Chair), Manager Environmental Assessment, Team Leader Environmental Assessment, General Manager (ex officio)</p>	<p>Councillors: (3) (NOT APPOINTED)</p> <p>(1)</p> <p>(2)</p> <p>(3)</p> <p>Reps: No permanent members, but through invitation attendance by a range of people with varied skills and experience to provide ideas and comment</p> <p>Staff: Director Environment & Planning (Chair), Manager Environmental Assessment, Team Leader Environmental Assessment, General Manager (ex officio)</p>

ECONOMIC DEVELOPMENT AND TOURISM WORKING GROUP

File No 107/24

(Meets a minimum of 4 times per year or by the Councillor Chair of the Committee)

Fostering the development of an international business culture in the Shire which in turn creates investment and growth, encourages enterprise, innovation and excellence; Supporting local business growth, investment and entrepreneurship; Facilitating new investment both domestic and foreign; Providing leadership within Council and the community on tourism, business and economic development issues; Increasing the capacity of individuals, enterprises and communities to contribute to the Wingecarribee economy

2010/2011	2011/2012
<p>Councillors: <i>Clr P B Tuddenham (Chair), Clr J G Arkwright and Clr G McLaughlin</i></p> <p>Reps: <i>Paul Rubie and Barry Anstee (Tourism), Alan Spence (Manufacturing), Terry Oakes Ash (Southern Highlands Business Chamber), Peter Smyth (Community Rep)</i></p> <p>Staff: <i>General Manager, Director Corporate Services, Director Environment & Planning; Economic Development Co-ordinator and Manager Tourism</i></p>	<p>Councillors: (5)</p> <p>(1) <i>The Mayor Clr K Halstead (ex officio)</i></p> <p>(2) <i>Clr P B Tuddenham (Chair)</i></p> <p>(3) <i>Clr J G Arkwright (Alternate Chair)</i></p> <p>(4) <i>Clr G McLaughlin</i></p> <p>(5) <i>Clr D Stranger</i></p> <p>Reps: <i>Paul Rubie and Barry Anstee (Tourism), Alan Spence (Manufacturing) and Terry Oakes Ash (Southern Highlands Business Chamber), Peter Smyth (Community Rep) (in transition until Council appoints new community representatives)</i></p> <p>Staff: <i>General Manager, Director Corporate Services, Director Environment & Planning; Economic Development Co-ordinator, Manager Tourism, Personal Assistant to the Director Corporate Services</i></p>

NOTE:

THIS MATTER WAS DEALT WITH AT THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 28 SEPTEMBER 2011 - PLEASE REFER TO ITEM o-CS5 – DRAFT TERMS OF REFERENCE – ECONOMIC DEVELOPMENT AND TOURISM ADVISORY COMMITTEE – AS FOLLOWS - MN 342/11:

- THAT Council agrees to the proposed new structure and adopts the revised draft Terms of Reference – Economic Development and Tourism Advisory Committee, as detailed in Attachment 1 to the report, with the exception of “Meeting Schedule” which should read as follows:**

“It is anticipated that the Advisory Committee will meet monthly, subject to the discretion of the Chairperson and in consultation with the members.”



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

2. ***THAT the existing community representatives of the current Economic Development and Tourism Working Group remain in transition until Council appoints new community representatives.***
3. ***THAT external applicants be invited to participate in the Economic Development and Tourism Advisory Committee through an Expression of Interest process as per the Terms of Reference as detailed in Attachment 1 to this report.***

FURTHER NOTE:

HAVING REGARD TO THE ABOVE RESOLUTION, THE ECONOMIC DEVELOPMENT & TOURISM WORKING GROUP WILL NOW BE KNOWN AS THE 'ECONOMIC DEVELOPMENT AND TOURISM ADVISORY COMMITTEE'

EXETER PARK WORKING GROUP <i>File No 107/16</i> <i>(Meets as required by the Councillor/Chair of the Working Group)</i> To reach agreement on a project for the upgrading for Exeter Park Hall and amenities that would meet the needs of stakeholders.	
2010/2011	2011/2012
<p>Councillors: Clr J R Clark and Mayor of the Day Clr K Halstead</p> <p>Alternate Delegate: Clr J G Arkwright</p> <p>Community Reps: One representative from the following community groups: Exeter Park Management Committee Exeter Village Association Soccer Club Croquet Club Exeter CWA Tennis Club</p> <p>Staff: Director Infrastructure Services (or his nominee) and relevant staff from Engineering Services Branch</p>	<p>DISBANDED</p>

NOTE:

THE EXETER PARK WORKING GROUP HAS BEEN DISBANDED AND THERE IS NO REQUIREMENT TO APPOINT COUNCILLORS, COMMUNITY REPRESENTATIVES AND STAFF.



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

HERITAGE ADVISORY WORKING GROUP

File No 107/16

(Meets as required by the Councillor/Chair of the Working Group)

To promote and raise the community's awareness of heritage; To provide advice to Council as required on the management of heritage within the Shire including the review of Council and government policies which affect the Shire's heritage.

2010/2011	2011/2012
<p>Councillors: <i>Clr J R Clark (Chair), Clr J G Arkwright and Clr G McLaughlin</i></p> <p>Reps: <i>Linda Emery (The Berrima District Historical & Family History Society), Eric Savage (National Trust of Australia (NSW) Berrima District Branch), Laurel Cheetham (Australian Garden History Society, Southern Highlands Branch)</i></p> <p>Community Representatives: <i>Charlotte Webb, Dennis McManus and Ian Stapleton</i></p> <p>Staff: <i>Manager Strategic & Community Development, Heritage Land Use Planner</i></p>	<p>Councillors: (3)</p> <p>(1) <i>Clr J R Clark (Chair)</i></p> <p>(2) <i>Clr J G Arkwright</i></p> <p>(3) <i>Clr G McLaughlin</i></p> <p>Reps: <i>Linda Emery (The Berrima District Historical & Family History Society), Eric Savage (National Trust of Australia (NSW) Berrima District Branch), Laurel Cheetham (Australian Garden History Society, Southern Highlands Branch)</i></p> <p>Community Representatives: <i>Charlotte Webb, Dennis McManus, Ian Stapleton</i></p> <p>Staff: <i>Manager Strategic and Community Development, Heritage Planner</i></p>



HIGHLANDS SOURCE PROJECT WORKING GROUP <i>File No 7790/20</i>	
<i>To follow through on concerns Wingecarribee Shire Council residents have with Land Acquisition issues, following a representations to Councillors from a meeting held on 11 October 2010.</i>	
2010/2011	2011/2012
<p>Councillors: Mayor of the Day Clr K Halstead and Clr D Stranger</p> <p>Reps: Alan Hunt, Doug Pratt, Graham Brown and other representatives who may wish to be included</p> <p>Staff: One staff member nominated by the General Manager</p>	<p>DISBANDED</p>

NOTE:

THE HIGHLANDS SOURCE PROJECT WORKING GROUP HAS BEEN DISBANDED AND THERE IS NO REQUIREMENT TO APPOINT COUNCILLORS, COMMUNITY REPRESENTATIVES AND STAFF.

HIGH SPEED RAIL WORKING GROUP <i>File No 7302/10</i>	
<i>To prepare a preliminary submission to the Reference Group established under the High Speed Rail Terms of Reference</i>	
2010/2011	2011/2012
<p>Councillors: Mayor of the Day Clr K Halstead, Clr L A C Whipper and other interested Councillors, Clr P B Tuddenham (as Chair of Council's Economic Development & Tourism Working Group)</p> <p>Reps: (3)</p> <p>Staff:</p>	<p>Councillors: (3)</p> <p>(1) Mayor of the Day Clr K Halstead</p> <p>(2) Clr L A C Whipper</p> <p>(3) Clr P B Tuddenham (as Chair of Economic Development & Tourism Advisory Committee)</p> <p>And other interested Councillors</p> <p>Reps: Terry Oakes Ash and Alan Hunt</p> <p>Staff: Director Environment & Planning, Economic Development Co-ordinator</p>

INDOOR AQUATIC STRATEGY WORKING GROUP File No 7181/2.1 (Meets as required)	
<i>To provide advice and feedback to Council and Senior Management; The Committee shall <u>not</u> provide direction or advice to operational staff or intervene in the day to day operations of any of Council's Swimming Centres; The Committee will dissolve upon adoption of the Indoor Aquatic Strategy by Council</i>	
2010/2011	2011/2012
<p>Councillors: Mayor Clr K Halstead (Chair), Clr L A C Whipper, Clr D Stranger and Clr J Mauger</p> <p>Community Reps: Sally Beresford, Scott Bidewell, Doug Fry and Justin Nyholm</p> <p>Staff: Manager Business Units</p>	<p>Councillors: (4)</p> <p>(1) Clr L A C Whipper (Chair)</p> <p>(2) Mayor Clr K Halstead</p> <p>(3) Clr D Stranger</p> <p>(4) Clr J Mauger</p> <p>Community Reps: Sally Beresford, Scott Bidewell, Doug Fry and Justin Nyholm</p> <p>Staff: Manager Business Services</p>

MACQUARIE STREET WORKING GROUP File No 600/31 <i>To determine the schedule for the Macquarie Street lobby Group</i>	
2010/2011	2011/2012
<p>Councillors: Clr L A C Whipper, Clr J G Arkwright and Clr J Mauger</p>	<p>DISBANDED</p>

NOTE:

THE MACQUARIE STREET WORKING GROUP HAS BEEN DISBANDED AND THERE IS NO REQUIREMENT TO APPOINT COUNCILLORS, COMMUNITY REPRESENTATIVES AND STAFF.



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

MAYORAL ELECTIONS WORKING GROUP

File No 100/4, 102/4

To review the process for the election of Mayor and consider the advantages and disadvantages of moving to a popularly elected Mayor and the process for seeking the view of the community on this matter

2010/2011	2011/2012
Councillors: Clr J G Arkwright, Clr P B Tuddenham, Mayor Clr K Halstead or Deputy Mayor Clr L A C Whipper and Clr J R Clark	Councillors: (4) (1) Clr J G Arkwright (2) Clr P B Tuddenham (3) Mayor Clr K Halstead or Deputy Mayor Clr L A C Whipper (4) Clr J R Clark
Staff: General Manager or his nominated delegates	Staff: General Manager or his nominated delegates



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

SENIORS WORKING GROUP

File No 1860

(Meets 4 times per year as well as whenever required to do so by Council or by the Councillor Chair of the Committee)

To act as avenue for communication between the Shire's senior citizens, aged related service providers and Council regarding the needs, issues, services and events; To provide advice to Council and other community representatives as required on matters concerning issues relevant to senior citizens within the Shire including the review of Council and government policies which affect the Shire's planning responsibilities and provision for services for seniors

2010/2011	2011/2012
<p>Councillors: <i>Clr J Mauger (Chair) and Clr G McLaughlin</i></p> <p>Alternate Delegate: <i>Mayor of the Day K Halstead</i></p> <p>Reps: <i>Zelda Williams (Red Cross), Marie Hodgson (Wingecarribee Probus Club), Ron Schofield (Nattai Probus Club), Joan Compagnoni (Robertson Senior Citizens, Jo-Anne Kennewell (Community Health) (or Alternate Delegate), Robyn Smith (Southern Highlands Older Women's Network)</i></p> <p>Staff: <i>Community Worker Ageing & Disability</i></p>	<p>Councillors: (2)</p> <p>(1) <i>Clr J Mauger (Chair)</i></p> <p>(2) <i>Clr G McLaughlin</i></p> <p>Alternate Delegate: <i>Mayor of the Day Clr K Halstead)</i></p> <p>Reps: <i>Zelda Williams (Red Cross), Marie Hodgson (Wingecarribee Probus Club), Ron Schofield (Nattai Probus Club), Joan Compagnoni (Robertson Senior Citizens, Jo-Anne Kennewell (Community Health) (or Alternate Delegate), Robyn Smith (Southern Highlands Older Women's Network)</i></p> <p>Staff: <i>Community Worker Ageing and Disability</i></p>



SOUTHERN HIGHLANDS BOTANIC GARDENS ESTABLISHMENT COMMITTEE	
<i>File No 6500/22</i>	
<i>(Meets bi-monthly or as required by the Councillor Chair of the Committee)</i>	
<i>To supervise the preparation of the Master Plan; To seek funding from appropriate sources; To involve the community where required in the planning and development of the gardens; To develop a Business Plan for the operation of the gardens; To oversee the implementation of landscape and infrastructure works.</i>	
2010/2011	2011/2012
<p>Councillors: (2)</p> <p>Reps: Charlotte Webb (Southern Highlands Botanic Gardens Inc), Chris Webb (Southern Highlands Botanic Gardens Inc)</p> <p>Staff: Manager Strategic & Community Development, Co-ordinator Parks Operations</p>	<p>Councillors:</p> <p>Clr T D Gair (Chair)</p> <p>Clr J G Arkwright (Alternate Chair)</p> <p>Reps: President of the Southern Highlands Botanic Gardens Inc ("the Association") (or his alternate)</p> <p>Secretary of the Association (or his alternate)</p> <p>Three (3) further Members of the Association to be nominated and appointed by the Association from time to time</p> <p>A representative of the East Bowral Community Group</p> <p>Staff: Manager Strategic & Community Development, Parks Asset Co-ordinator</p>

NOTE:

A REPORT WAS PRESENTED TO COUNCIL AT THIS MEETING TO APPOINT A NEW COMMITTEE – AND NOTING THE “CHANGE OF NAME FROM “BOTANIC GARDENS WORKING GROUP” TO “SOUTHERN HIGHLANDS BOTANIC GARDENS ESTABLISHMENT COMMITTEE” (REFER OC 205/11).

TULIP TIME WORKING GROUP File No 1671/8 (Meets as required or by the Councillor Chair of the Committee)	
<i>To promote a successful Tulip Time Festival that engages the community and showcases our region</i>	
2010/2011	2011/2012
Councillors: <i>Clr G McLaughlin (Chair) and Clr P B Tuddenham</i> Reps: <i>Carl Berglin, Denise Layton, Patricia Crimmins, Peter Fleming, Tony Glenn and Terry Oakes-Ash</i> Staff: <i>Manager Tourism</i>	Councillors: (2) (1) <i>Clr G McLaughlin (Chair)</i> (2) <i>Clr P B Tuddenham</i> Reps: <i>Carl Berglin, Denise Layton, Patricia Crimmins, Peter Fleming and Tony Glenn</i> Staff: <i>Manager Tourism</i>

WINGECARRIBEE SPORT & RECREATION WORKING GROUP File No 107/30 (Meets as required by the Councillor Chair of the Committee)	
<i>To provide a point of contact for sporting clubs, associations and users to have an input into the direction and strategies Council pursues for the use of sporting facilities</i>	
2010/2011	2011/2012
Councillors: <i>Clr P B Tuddenham (Chair), Clr J Mauger and Clr D Stranger</i> Reps: <i>Grahame Andrews, Ian Campbell, Gordon Munro, Andrew Bell, Terry Loader and Steven Foster</i> Keith Williams (Alternate Delegate) Staff: <i>Director Infrastructure Services (or nominee); Manager Strategic & Community Development</i>	Councillors: (3) (1) <i>Clr D Stranger (Chair)</i> (2) <i>Clr P B Tuddenham</i> (3) <i>Clr J Mauger</i> Reps: <i>Grahame Andrews, Ian Campbell, Gordon Munro, Andrew Bell, Terry Loader and Steven Foster</i> Keith Williams (Alternate Delegate) Staff: <i>Director Infrastructure Services (or nominee); Manager Strategic & Community Development</i>



REFERENCE PANELS FOR 2011/2012

COMMUNITY COAL REFERENCE PANEL <i>File No 5305/1.1</i>	
2010/2011	2011/2012
<p>Councillors: <i>Clr L A C Whipper (Chair)</i></p> <p>Alternate Chair: <i>Clr J G Arkwright</i></p> <p>Staff: <i>Director Environment & Planning (or his representative)</i></p>	<p>Councillors: (2)</p> <p>(1) <i>Clr L A C Whipper (Chair)</i></p> <p>(2) <i>Clr J G Arkwright (Alternate Chair)</i></p> <p>Staff: <i>Director Environment & Planning (or his representative)</i></p>

DEMOGRAPHIC AND HOUSING STUDY REFERENCE PANEL <i>File No 1823/2, 5602/15</i>	
<i>To assist Council with the delivery of a Demographic & Housing Study which will inform the development of a new Local Planning Strategy for the Shire</i>	
2010/2011	2011/2012
<p>Councillors <i>Clr D Stranger (Chair)</i></p> <p>Reps: <i>Elizabeth Meredith, Ron Wade, Peter Graham, Laurel Cheetham, Max Powditch, Nick Dyer</i></p> <p>Alan Hunt (alternate)</p> <p>Staff: <i>Director Environment & Planning and Manager Strategic & Community Development</i></p>	<p>Councillors: (3)</p> <p>(1) <i>Clr L A C Whipper (Chair)</i></p> <p>(2) <i>Clr D Stranger</i></p> <p>(3) <i>Clr J Mauger</i></p> <p>Reps: <i>Elizabeth Meredith, Ron Wade, Peter Graham, Laurel Cheetham, Max Powditch, Nick Dyer</i></p> <p>Alan Hunt (alternate)</p> <p>Staff: <i>Director Environment & Planning and Manager Strategic & Community Development</i></p>



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

SUNSET WORKING GROUPS FOR 2011/2012

<i>LOCAL PLANNING STRATEGY SUNSET WORKING GROUP</i> File No 5900/1 (Meets Monthly)	
<i>To steer the progress of the Local Environment Plan (LEP) over the next two (2) years from the current position through to gazettal; to take an active role in the various phases of consultation with community and government; be the primary forum for presentations from individuals or groups in relation to particular sites or planning issues</i>	
2010/2011	2011/2012
<p><i>Councillors: Mayor of the Day Clr K Halstead (Chair), Deputy Mayor of the Day Clr L A C Whipper (Deputy Chair), Clr J G Arkwright, Clr J R Clark, Clr T D Gair, Clr G McLaughlin, Clr J Mauger, Clr D Stranger and Clr P B Tuddenham (Quorum 5 Councillors)</i></p> <p><i>Staff: Director Environment & Planning and Manager Strategic & Community Development</i></p>	<p><i>Councillors: (All Councillors) (Quorum 5 Councillors</i></p> <p><i>Clr T D Gair (Chair)</i></p> <p><i>Clr L A C Whipper (Deputy Chair)</i></p> <p><i>Clr J G Arkwright, Clr J R Clark, Clr K Halstead, Clr G McLaughlin, Clr J Mauger, Clr D Stranger and Clr P B Tuddenham</i></p> <p><i>Staff: Director Environment and Planning and Manager Strategic & Community Development</i></p>

BOWRAL SESQUICENTENARY SUNSET COMMITTEE

File No 1671/4.1

(Meets Monthly)

To identify and plan for projects and events to mark the 2013 celebrations of the Bowral Sesquicentenary (150 years); From time to time, and if necessary, to report to Council to gain a Council resolution to undertake a certain event or project; To keep Council informed on the development of the celebrations through updates in the Weekly Circular

2010/2011	2011/2012
<p>Councillors: Clr G McLaughlin (Chair)</p> <p>Clr J G Arkwright (Alternate Chair)</p> <p>Reps: Geoff Hosey (Bowral Chamber of Commerce), Kevin George (Bowral Ratepayers Association), Leonie Knapman (Berrima District Historical & Family History Society), Ray Coulton/Ian Langord (Bowral Mittagong Rotary Club), Bruce Hall/Peter Fleming (Lions Club Bowral), Rina Hore (Bradman Museum of Cricket), Terry Oakes-Ash (Southern Highlands Business Chamber), Valentine Tyson 9 Community Representative) and Jerry Smith (Community Representative)</p> <p>Staff: Manager Strategic & Community Development</p>	<p>Councillors: (1)</p> <p>Clr G McLaughlin (Chair)</p> <p>Clr J G Arkwright (Alternate Chair)</p> <p>Reps: Geoff Hosey (Bowral Chamber of Commerce), Kevin George (Bowral Ratepayers Association), Leonie Knapman (Berrima District Historical & Family History Society), Ray Coulton/Ian Langord (Bowral Mittagong Rotary Club), Bruce Hall/Peter Fleming (Lions Club Bowral), Rina Hore (Bradman Museum of Cricket), Terry Oakes-Ash (Southern Highlands Business Chamber), Valentine Tyson 9 Community Representative) and Jerry Smith (Community Representative)</p> <p>Staff: Manager Strategic & Community Development</p>



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

REPORT OF THE GENERAL MANAGER

MOSS VALE SESQUICENTENARY SUNSET COMMITTEE

File No 1671/4.2

(Meets Monthly)

To identify and plan for projects and events to mark the 2013 celebrations of the Moss Vale Sesquicentenary (150 years); From time to time, and if necessary, to report to Council to gain a Council resolution to undertake a certain event or project; To keep Council informed on the development of the celebrations through updates in the Weekly Circular

2010/2011	2011/2012
<p>Councillors: Clr T D Gair (Chair)</p> <p>Clr D Stranger (Alternate Chair)</p> <p>Reps: Brian Davis (Moss Vale Chamber of Commerce), Kevin Worthington (Rotary Club of Moss Vale), Kerry Wood-Davies (Country Women's Association Moss Vale), Leonie Knapman (Berrima District Historical & Family History Society), Brian Spence (Moss Vale AH&I Society), Jim Armstrong (Lions Club of Moss Vale), Representative of Moss Vale Services Club, Terry Oakes-Ash (Southern Highlands Business Chamber), David Baxter (Community Representative) Dympna Irwin (Community Representative), Steve Newton and David Luckie (Moss Vale Master Plan Working Group)</p> <p>Staff: Manager Strategic & Community Development</p>	<p>Councillors: (1)</p> <p>Clr D Stranger (Chair)</p> <p>Clr G McLaughlin (Alternate Chair)</p> <p>Reps: Brian Davis (Moss Vale Chamber of Commerce), Kevin Worthington (Rotary Club of Moss Vale), Kerry Wood-Davies (Country Women's Association Moss Vale), Leonie Knapman (Berrima District Historical & Family History Society), Brian Spence (Moss Vale AH&I Society), Jim Armstrong (Lions Club of Moss Vale), Representative of Moss Vale Services Club, Terry Oakes-Ash (Southern Highlands Business Chamber), David Baxter (Community Representative) Dympna Irwin (Community Representative), Steve Newton and David Luckie (Moss Vale Master Plan Working Group)</p> <p>Staff: Manager Strategic & Community Development</p>



MINUTES OF THE ORDINARY MEETING OF COUNCIL
held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011
COMMITTEE REPORTS

COMMITTEE REPORTS ATTACHED

c-CR1	Minutes of the Resource Recovery Centre Strategic Advisory Board
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Reference: 7503/34
Responsible Officer: Manager Business Services

Submitting minutes of the Resource Recovery Centre Strategic Advisory Board held on Monday, 19 September 2011.

MN 371/11

MOTION moved by Clr J R Clark and seconded by Clr T D Gair:

THAT the recommendations as detailed in the minutes of the Resource Recovery Centre Strategic Advisory Board held on Monday, 19 September 2011 be adopted.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

GENERAL BUSINESS

GENERAL BUSINESS

1. NEIGHBOURHOOD NOTIFICATION POLICY 5201/3, 5200

Clr L A C Whipper referred to this matter and noted that Council resolved to review its neighbourhood notification policy and asked what the position is in relation to this matter.

The Director Environment & Planning advised that an information session has been held in relation to a discussion paper that has been prepared. He advised that staff are now preparing a report to Council and attached to that report will be a draft document for public exhibition and that this report should come before Council on Wednesday, 9 November 2011, with public exhibition through the rest of November and the matter will be dealt with after that time.

2. SALE OF OPERATIONAL LAND 7122

Clr J G Arkwright referred to the process that will follow on from the resolution for the sale of operational land and asked if a report would come back to Closed Council following receipt of valuations and other information.

The Director Corporate Services advised that would be the appropriate process for Councillors to be appraised of the valuations and the reserve prices

3. INVITATION FROM THE BUNDANOON TENNIS CLUB 6618/3

Clr D Stranger advised that he has received an invitation from the Bundanoon Tennis Club to join them for their finals day and inspect the new surface work that has been carried out, noting that Council had put some funds into this and that he would be attending next Saturday.

The Mayor Clr K Halstead acknowledges Clr Stranger's advice.

4. ROADS AT ROBERTSON 7810

Clr J Mauger advised that gravel surfaced roads at Robertson are becoming dangerous, and asked if some work could be done to the roads.

The General Manager advised that this question will be taken on notice.

5. REPRESENTATIONS ON BEHALF OF THE MAYOR 600/4

The Mayor Clr K Halstead acknowledged the recent passing of Gordon Whatman, noting that Clr Mauger had represented him at the funeral. The Mayor advised that Clr Mauger had also represented him at the Bowral High School Year 12 Presentation Night and noted that he had been unavailable to attend on those recent occasions. He also noted that he is not available to attend the celebration of the completion of the Highlands Source Project on Friday 21 October 2011 and will be represented at that function by Clr Juliet Arkwright.



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

CLOSED COUNCIL

CLOSED COUNCIL

GENERAL MANAGER

cc-GM1 Closed Council

Reference: 107/9
Responsible Officer: General Manager

It was noted that the Closed Reports for this Meeting were considered in Open Council (refer M/N 366/11 on page 40 and M/N 367/11 on page 41).



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

ADOPTION OF OPEN COUNCIL

107/10

MN 372/11

MOTION moved by Clr K Halstead seconded by Clr L A C Whipper:

THAT the recommendations of the Open Council held on Wednesday, 12 October 2011 being OC 201/11 to OC 225/11, be adopted.

PASSED



MINUTES OF THE ORDINARY MEETING OF COUNCIL

held in the Council Chamber, Civic Centre, Elizabeth Street, Moss Vale
on Wednesday, 12 October 2011

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.43 PM

In accordance with the provisions of Section 375(2) of the Local Government Act, these Minutes of the Ordinary Council Meeting held Wednesday, 12 October 2011 numbered M/N 358/11 to M/N 372/11, were signed by me hereunder at the Council Meeting held on Wednesday, 26 October 2011.

CHAIRMAN

READ AND CONFIRMED ON WEDNESDAY, 26 OCTOBER 2011

CHAIRMAN

PUBLIC OFFICER