

*Ref: File No. 107/32  
Contact: Barry Paull*

22 February 2008

Dear Councillor,

**STRATEGY & FINANCE COMMITTEE**

You are kindly requested to attend a meeting of the above Principal Committee of Council to be held in the Council Chambers, Elizabeth Street, Moss Vale on **Wednesday, 27 February 2008** commencing at **3.00 pm**.

Yours sincerely

Mike Hyde  
**General Manager**

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# Our Values

**EQUITY, JUSTICE and CONSULTATION** in our obligations;

**PRIDE** in our lifestyle and environment;

**EXCELLENCE** in the provision of services;

**TEAMWORK, INNOVATION and CO-OPERATION** in our business;

**INTEGRITY, skill and DEDICATION** in the achievement of our objectives;

**LEADERSHIP** in the growth and prosperity of our community.



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## DECLARATION OF INTEREST

101/3

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Councillors are requested to declare any Pecuniary or Non Pecuniary Interests for items on the agenda.

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## OPEN REPORTS

### ENVIRONMENT & PLANNING DIVISION

#### SF-EP1 Northern Gateway Local Strategy

REF: MSP 5807; 5602/7

To seek Council support to commence the preparation of a planning strategy covering the Braemar area to be known as the Northern Gateway Local Strategy.

#### REPORT

##### Context

The Braemar Locality has a mix of residential, industrial, commercial, recreation and tourism related land uses. A map of the area is provided in **Attachment 1**.

As one exits the Hume Highway to the Old Hume Highway you pass new industrial developments on the eastern side, rural land on the western side, motels both sides, commercial development, residential and recreation/tourism uses and vacant residential and industrial land.

##### Background

The Braemar Locality was originally part of the Mittagong Shire Council and prior to that the Nattai Shire Council area. The planning controls for this area were laid out during the time of those former Councils. When the amalgamations of Councils took place in 1981 to form the Wingecarribee Shire Council, the consolidated Wingecarribee LEP was commenced culminating in the gazettal of WLEP 1989 on 12 January 1990. Many of the then zonings remained under the new Plan.

In 2002, Council adopted the Wingecarribee Our Future Strategic Plan. The Plan acknowledges that Braemar represents the northern 'gateway' to the Shire. Approaching from the north it has excellent vistas of Mt Alexandra and Mt Gibraltar which acts as a landscaped backdrop to the area.

On 1 November 2004, Council resolved inter alia:

*'THAT Council request the owner of the industrial land at Braemar to provide a formal rezoning application and sufficient additional information for Council to assess the capability of the subject site for residential development together with the rezoning fee of \$22,000.*

*'THAT Council request the owner of the rural land at Braemar (between Braemar Garden World and the railway) to provide a formal rezoning application and sufficient additional information for Council to assess the capability of the subject site for residential development.'*

Council at its meeting held on 28 June 2006 resolved to prepare a Local Environmental Plan for the above two sites and notify the Department of Planning.

On 20 September 2006, Council received written confirmation from the Director General of the Department of Planning, Mr Sam Haddad that the proposed draft amendment is NOT supported as there is insufficient strategic justification for it at this stage. It is not consistent with Council's strategies for residential and employment land. It was also acknowledged that Council's consultant study initially recommended against the LEP proceeding.

On 29 November 2006, Council wrote to the DOP with additional information in support of the rezoning and seeking the matter be reconsidered.

On 2 February 2007, the DOP wrote to council and again advised that it did not consider the arguments put forward by Council justified rezoning the industrial land to residential. The proposal meant a loss of Industrial land. This conclusion was despite the fact that Council was rezoning considerable land in the Moss Vale Enterprise Corridor for employment purposes.

A third attempt was made by council to include the subject land as part of the Shire wide LEP, however, again under instructions from the DOP the proposed rezoning to Residential was returned back to the Industrial and Rural Zones for the purpose of the Shire wide LEP. As a result the subject land was zoned IN1 Industrial and RU2 Rural Landscape under the Draft Shire wide LEP 2007 recently exhibited.

### Proposed Gateway Strategy

As previously mentioned, this area of the Shire is often the first impression visitors have of the Southern Highlands. Already developments are or will be taking place which are rapidly defining the future character of the area. It is for this reason that a 'Local Planning Strategy' is urgently required to define the various precincts within the area, their future desired development outcomes and the opportunities to minimise land use conflicts within the area.

Below is a preliminary list of issues which will be addressed in the Strategy. Once the Strategy has been prepared, a draft LEP for the area will follow.

- i) Rezoning of existing Industrial land and rural land to residential
- ii) Alternative options for Industrial Traffic access to and from the Old Hume Highway other than the current Braemar Avenue
- iii) Options for the future use of rural zoned land on the western side of the old Hume Highway
- iv) Landscaping improvements
- v) Development controls for Industrial development

## Process

It is proposed that a workshop involving the major land stakeholders, the Braemar and Northern Villages Progress Association, local commercial land operators and relevant government agencies be held in order to identify the issues, seek suggestions and propose solutions.

There are a number of submissions received to the exhibition of the Draft LEP 2007 which relate specifically to this area. It would be beneficial to also include those persons who have made submissions to the Draft LEP 2007.

With the Branch's commitments to finalising the Draft LEP 2007 and various Draft DCPs it is not proposed to organise the Workshop until the middle of May 2008.

## **MANAGEMENT PLAN issues or IMPLICATIONS**

This project fits within the Management Plan of developing a long term vision for the Shire. It will also form a component of the future Local Planning Strategy which has been identified to commence following the completion of the current draft LEP 2007

## **POLICY IMPLICATIONS**

This local Strategy will formulate the background and basis for Council establishing local planning policies for the Shire

## **BUDGET IMPLICATIONS**

The Northern Gateway Strategy would be undertaken using in-house resources

## **ECOLOGICAL SUSTAINABLE DEVELOPMENT ISSUES**

- (i) Environmental Factors  
The aim is to ensure the area develops appropriately
- (ii) Social Factors  
Not applicable at this stage
- (iii) Economic Factors  
The aim is to ensure the area develops appropriately providing economic development opportunities but not detracting from the character of the Shire.

## CONCLUSION

This entry into the Shire is vitally important in terms of many aspects including visual amenity, economic opportunities, residential growth and environmental protection. A local strategy will identify how best to manage these aspects.

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## ATTACHMENTS

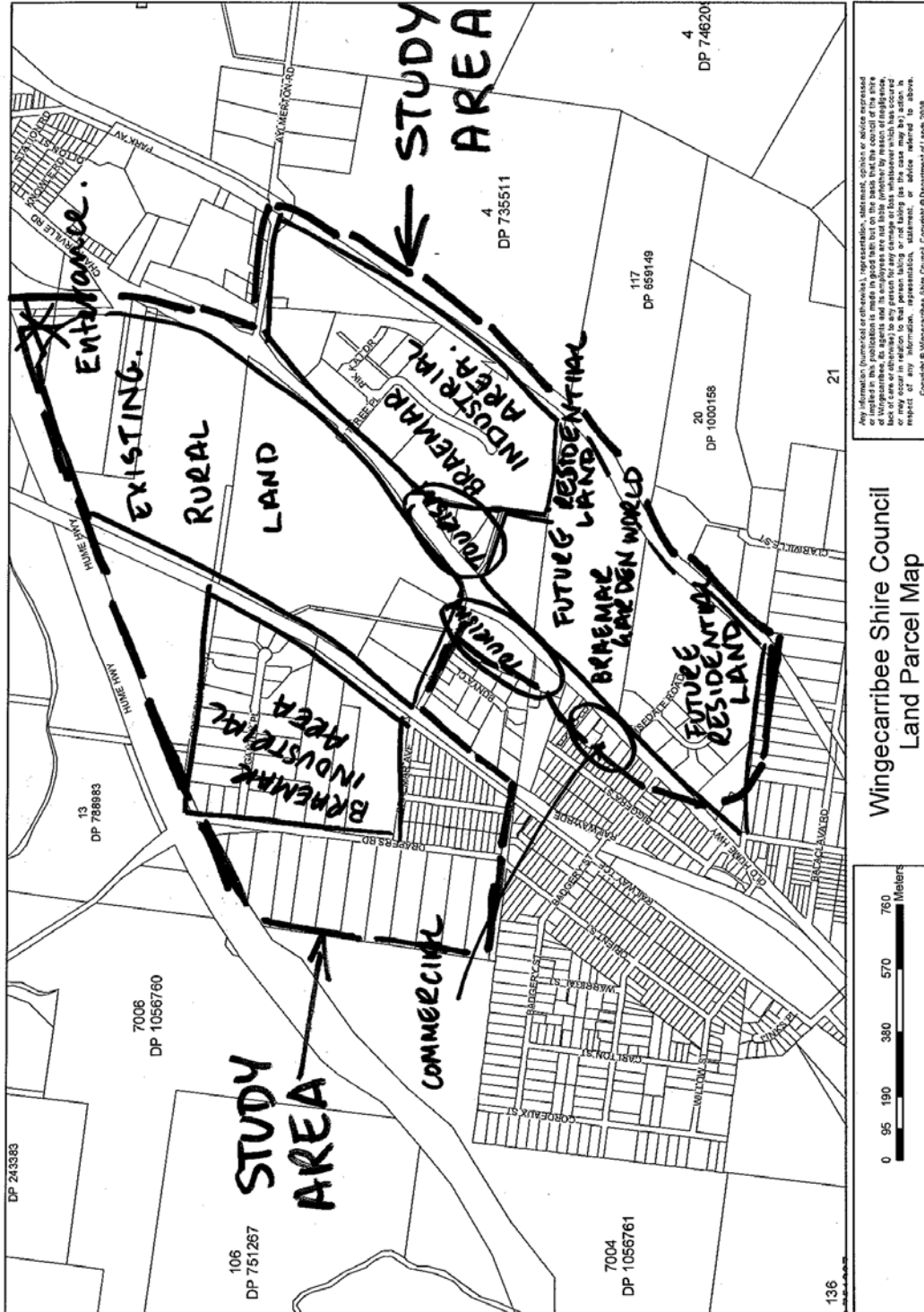
There is one attachment to the report which is a map of the subject area

## RECOMMENDATION

1. THAT Council resolve to proceed with the preparation of Northern Gateway Local Strategy.
  2. THAT a workshop of all stakeholders be held and that the date, time and location be notified to Councillors through the Corporate Diary.
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**ATTACHMENT 1**

SF-EP1 – Northern Gateway – Local Strategy



## SF-EP2 S94 Previous Plan Funds

REF: DEP (SPM) 5701

Reporting on reallocation of remaining s.94 funds held under previous plans for necessary Section.94 review purposes.

### REPORT

#### INTRODUCTION

Council currently holds \$165,123.25 in previous plan funds for the purposes of open space, community facilities, drainage and minor amount for car parking. Of these monies held, open space, car parking and some stormwater drainage funds are committed to existing projects, being:

- Gravel pathway between Berrima and New Berrima (\$31,947);
- Car Parking analysis part of major review (\$112); and
- Incomplete transfer of monies from 2006 resolution of Council (administrative error) to Robertson s.94 plan for recreation purposes (\$3,550); and
- Mittagong Drainage works Colo Street Culvert (\$32,284).

This report proposes to outline the process of reviewing the existing plans for community facilities and drainage and allocating the remaining funds towards this process.

This allocation will completely commit all funds held in previous plan funds and will result in the closure of this reserve in accordance with the recommendations of Council's Auditor.

#### Department of Planning (DoP) Reforms

DoP issued a Planning circular in November 2007 advising of future changes to the section 94 legislation. The circular states "State and local infrastructure contributions will now only fund attributable infrastructure and land requirements to support developed land rather than infrastructure requirements driven by general population growth...all other costs, such as facilities benefiting existing communities (including council or district wide community and recreation facilities), can no longer be recovered through local contributions."

The circular (Attachment 1) provides general information on the proposed reforms but lacks the necessary details to make an informed decision on certain issues. For example, there may be implications for the proposed s.94 plan and Planning Agreements partly funding the Leisure Centre.

#### Funding

Attached to this report (Attachment 2) is a summary of funds held in both previous plan and new plan funds for the purpose of stormwater drainage and community facilities. This summary completes the picture in terms of the funds available for certain projects and purposes.

### Community Facilities

Council currently holds \$65,953.02 in previous plan funds for a Local Multi Purpose Facility, Land Acquisition for Multipurpose Facility, and Upgrading Community Facilities. Of these funds, \$6,785.66 is held in the East Bowral precinct which will be dealt with separately under, leaving \$59,167.36.

A brief for the review of the Community Facilities s.94 plan has been prepared, but again this is being delayed awaiting the DoP clarification of s.94 reforms.

At present, Council holds \$14,350.49 for new Community Facilities in Precinct 4 (Bundanoon/Exeter/Penrose/Wingello) and \$6,866.48 for new community facilities in Precinct 5 (Robertson/Burrawang/Glenquarry/Kangaloon/Avoca).

Council is collecting funds to recoup for the construction of the Youth Centre at Loseby Park, Family Day Care at East Bowral and the Central Library. These loans are close to being paid back and a review is required to close off these contributions.

Council has recently assisted with the construction of the new Moss Vale Community Centre in Queen Street. An existing commitment for funds towards the Meals on Wheels component of this project is proposed to be confirmed. So far design and project management costs have been funded from this allocation. There is approximately \$14,182.50 left in this allocation.

In addition to the new Moss Vale Community Centre, Council also has had concepts for a Child and Family Centre and other associated facilities in Mittagong. It is these types of facilities and upgrading of existing centres that form part of any new plan.

### East Bowral Community Centre

The construction and fitout of the East Bowral Community Centre was an expensive process and went over budget with the construction of the car park by around \$40,000. This amount was funded by the Land Rental Charge Reserve. It was also resolved that any future s.94 income for Community Facilities be repaid back to the Land Rental Charge Reserve. There is currently \$6,786 within the East Bowral Community Centre Precinct 2 account. Recently, there has been an issue arising regarding on-site parking within the complex. With the opening of the General Store, the Scottish Arms tavern and the regular use of the Community Centre, Family Day Careers attending the Family Day Care Centre with children have had to park out on the surrounding busy streets thus placing the children they care for at considerable risk. It is therefore considered appropriate to construct a purpose built car parking space for use by FDC. This can be provided in the vicinity of the existing storage facility attached to the Centre.

### Stormwater Drainage

Council holds \$31,276 of uncommitted funds in previous plan Downstream Drainage. The process of scoping the type of stormwater drainage review has commenced, however has not progressed any further due to the uncertainty behind changes proposed by the Department of Planning reforms to section 94.

Regardless of the reforms, some form of review process must be undertaken to enable Council to prioritise what the existing funds should be expended upon. In this regard, the funds held are to be specifically for the purpose of a s.94 stormwater drainage review, in whatever form that takes.

An initial stormwater drainage section 94 plan review process is proposed as follows:

An existing allocation of \$5,000 to review EB2 catchment in East Bowral should be completed this financial year to enable decisions to be made on balancing existing sub-catchment budgets within the East Bowral drainage s.94 plans.

Following this process, there is potentially over \$250,000 available for drainage purposes in the Bowral/East Bowral locality.

By the time this above review and balancing of funds has occurred, more certainty from DoP should be available to determine the most appropriate approach for further reviews.

It is intended that the following approach be undertaken subject to consistency with DoP policies.

The s.94 review focus should be on areas with the most development potential such as Moss Vale and Bowral and Bundanoon. Also, the findings of flood studies in Bowral and the Whites Creek study should enable a more holistic approach.

The s.94 plan should be made as flexible as possible focussing on the end drainage route, i.e., into Wingecarribee River or Mittagong Rivulet rather than the smaller sub-catchments. A legal opinion as to how and if existing funds can be used or transferred over to a larger more flexible catchment should be obtained.

#### Statutory Implications

Section 94 of the Environmental Planning and Assessment Act and related Regulations require Councils to exhibit reviews of plans for 28 days. Water and Sewer DSP's are required to be exhibited for 40 days.

The 2005 s.94 Manual (prepared by the Department of Planning) has been used to apply the correct wording to these plans.

#### Financial Implications

This report makes administrative changes to the plans and does not impact on financial matters.

#### ECOLOGICAL SUSTAINABLE DEVELOPMENT ISSUES

- (i) Environmental Factors  
Not applicable.
- (ii) Social Factors  
Not applicable.
- (iii) Economic Factors  
Not applicable

## ATTACHMENTS

There is one attachment to this report which has been circulated separately.

## CONCLUSION

This report proposes to expend the remaining funds held under previous plans by confirming current commitments and by allocating uncommitted funds to future review projects. The table under provides a summary of the commitments:

Plan Purpose	Details	Amount	Totals
Drainage	Review of s.94 plan	\$31,276	
	Colo Street works	\$32,284	\$63,560
Recreation	Robertson transfer	\$ 3,551	
	Berrima/New Berrima pathway	\$31,947	\$35,498
Community Facilities		\$44,985	
	Family Day Care Parking	\$ 6,786	
	Moss Vale Community Centre	\$14,182	\$65,953
Car Parking		\$112	\$112
<b>TOTAL</b>		<b>\$165,123</b>	<b>\$165,123</b>

## RECOMMENDATION

1. THAT Council allocates all remaining uncommitted funds held in previous plan funds for the purpose of Downstream Drainage (currently \$31,276) towards stormwater drainage reviews for the purpose of new or reviewed section 94 plans.
2. THAT Council confirms an allocation of \$32,284 from previous plan funds for Downstream Drainage in Precinct 6 (Mittagong Welby) for the recent Colo Street Culvert works.
3. THAT Council confirms an allocation of all funds held in Precinct 5 Open Space previous plan funds (currently \$3,551) to Precinct 8 Robertson in the current plan for the purpose of recreation facilities.
4. THAT Council confirms an allocation of all funds held in Precinct 1 and 3 Open Space previous plan funds (currently \$31,947) towards the construction of a gravel pathway between Berrima and New Berrima.
5. THAT Council allocates all remaining uncommitted funds held in previous plan funds for the purpose of Local Multi Purpose Facility and Upgrading Community Facilities in precinct 3 (currently \$14,182) towards the Moss Vale Community Centre in Queen Street.
6. THAT Council allocates all remaining uncommitted funds held in previous plan funds for the purpose of Local Multi Purpose Facility and Upgrading Community Facilities in



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precincts 4, 5, 6, 7 and 8 (currently \$44,985) towards community facility reviews for the purpose of new or reviewed section 94 plans.

7. THAT Council allocates the current \$6,786 held in previous plan funds for Precinct 2 (East Bowral) for the purpose of Local Multi Purpose Facility, Land Acquisition for Multipurpose Facility, and Upgrading Community Facilities to the construction of a loading and unloading vehicle space for use by the Family Day Care Centre.
  8. THAT Council confirms an allocation of \$112 for the Shire wide carparking analysis from previous plan funds.
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**SF-EP3 Update on Progress with Chelsea Gardens / Coomungie and south west Yerrinbool**

REF: SPM

5800/18

Reporting on the progress of the draft Residential Release Areas Local Environmental Plan (LEP).

**REPORT**

In November 2007 Council forwarded notice to the NSW Department of Planning (DOP) of its intention to prepare a draft LEP to rezone Chelsea Gardens/Coomungie to rezone land at West Yerrinbool to residential.

On 2 February 2008, the NSW DOP advised that Council may continue with the preparation of the draft LEP for these sites. The DOP advised an environmental study is not required. However there are a number of outstanding issues relating to both sites which will need to be addressed before Council can seek a Section 65 Certificate from the DoP to go on public exhibition.

Council will now proceed to consult with other government agencies pursuant to s.62 of the Act. The result of this consultation will, in part, provide the additional information required to support the draft LEP.

**MANAGEMENT PLAN ISSUES OR IMPLICATIONS**

There are no management plan implications identified in this report.

**POLICY IMPLICATIONS**

There are no policy implications identified in this report.

**BUDGET IMPLICATIONS**

There are no budget implications in this report.

**ECOLOGICAL SUSTAINABLE DEVELOPMENT ISSUES**

- (i) Environmental Factors  
Not applicable at this stage.
- (ii) Social Factors  
Not applicable at this stage.
- (iii) Economic Factors  
Not applicable at this stage.

#### ATTACHMENTS

There are two attachments to this report:

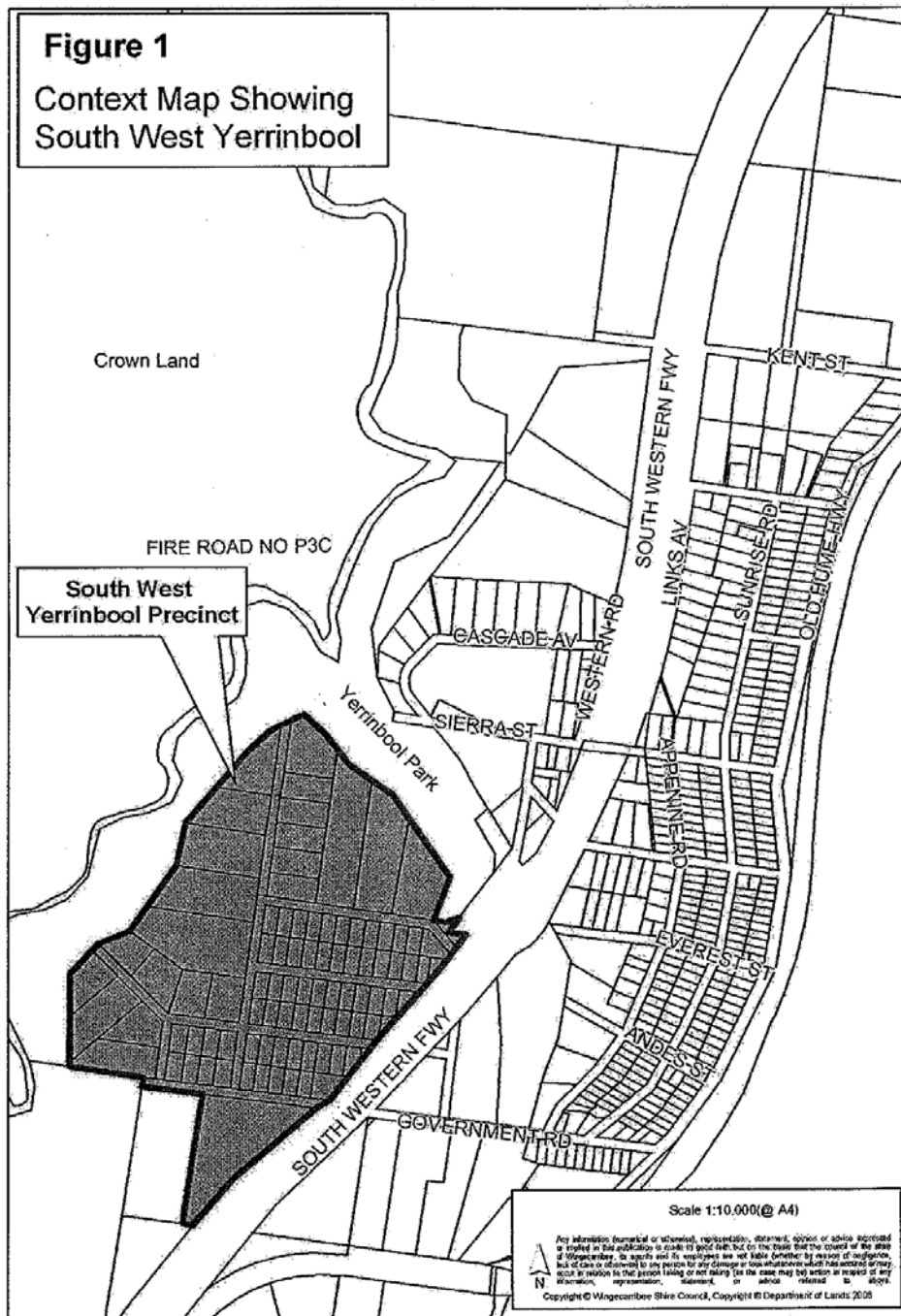
1. Map showing South Yerrinbool area
2. Map showing Chelsea Gardens and Coomungie.

#### RECOMMENDATION

THAT the information in this report be noted.

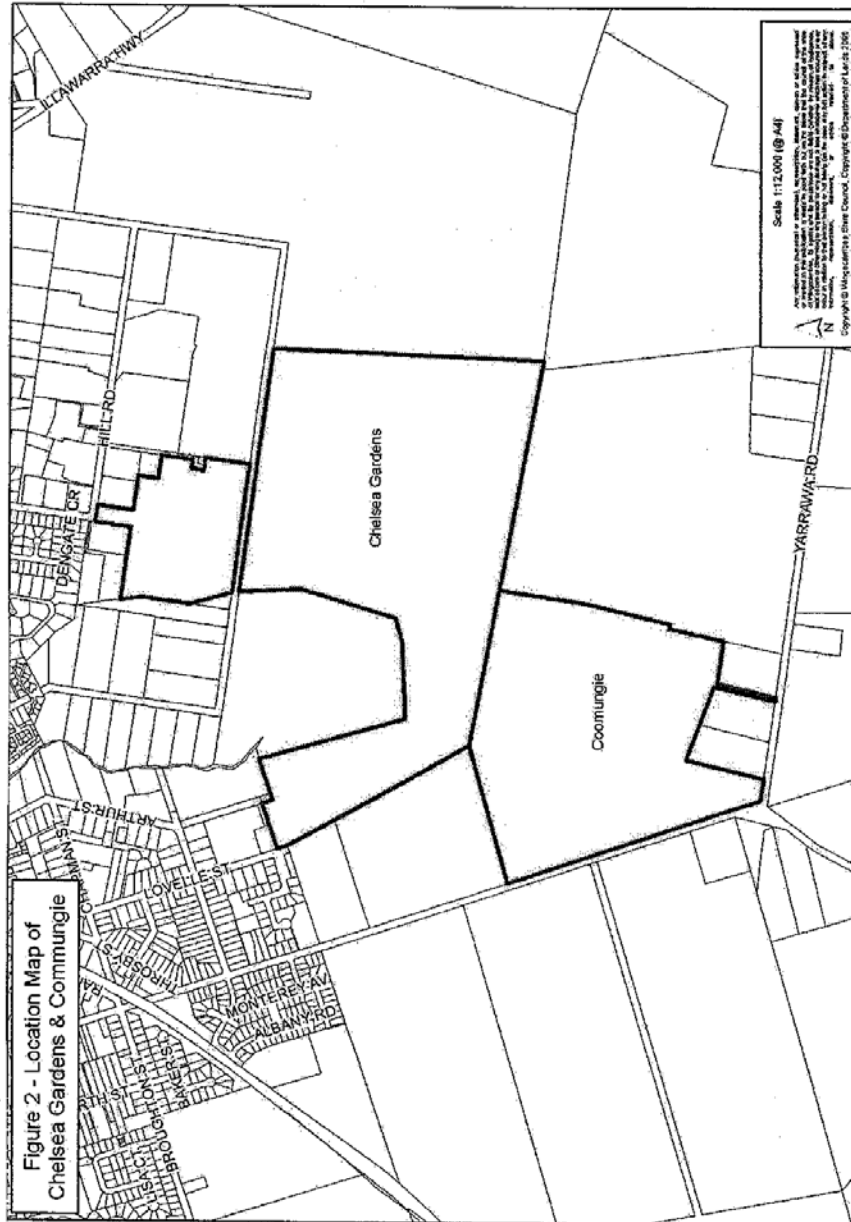
**ATTACHMENT 1**

**SF-EP3 – Update on Progress with Chelsea Gardens / Coomungie and south west Yerrinbool**



**ATTACHMENT 2**

**SF-EP3 Update on Progress with Chelsea Gardens / Coomungie and south west Yerrinbool**



## SF-EP4 Update on the Progress of the Heritage Review

REF: SPM 5650; 5650/4

Reporting on the progress of the Shire wide heritage survey which aims to identify, assess and then list potential items of environmental heritage under Council's Local Environmental Plan.

### REPORT

#### BACKGROUND

In 2004 Council commissioned Heritage Consultants to undertake studies specifically focused upon the creation of further heritage conservation areas. These include studies for the:

- Mittagong Conservation Area
- Moss Vale Conservation Area
- Bowral Conservation Area (Extension)

In addition, in-house studies were prepared for Bundanoon and Burrawang. These studies have identified further items of heritage for assessment and potential listing. Council staff and the public have also nominated a number of additional potential heritage items which also require assessment. There are approximately 700 potential items to be assessed.

Council is currently seeking proposals from heritage consultants to undertake the assessment of these potential items. Should these items be assessed as either of local or State significance then a further report will be prepared for Council recommending that an LEP amendment be prepared in order to add them to the current list of heritage items. Following this, owners will be consulted as a part of the public exhibition process for an LEP amendment.

#### **Management Issues**

##### Timing & Budget

Due to the extremely large number of potential heritage items involved, the process has taken a considerable period of time. It is expected that a consultant will be selected by the end of February, but this will leave only a few months before the end of the financial year in order to complete the project. Therefore it is expected that the project could run into the next financial year.

Council has set aside approximately \$50 000 to undertake these assessments, however, with 700 properties to be assessed this means on average only \$70 is allocated to each potential item. Due to the high number of properties involved it needs to be acknowledged that the assessment will involve only a description of the item, location details, photograph and a statement of significance. Full historical and social research cannot be undertaken for this many items with the available funding. The amount of information gathered, however,

should satisfy local listing requirements. It is hoped that local Shire residents will assist by providing Council with relevant historical information throughout the process.

#### CONCLUSION

The Wingecarribee Shire is characterised by and renown for its built and landscape heritage. The ongoing identification and assessment of heritage items is an important part of protecting, recognising and understanding this significance.

#### **MANAGEMENT PLAN ISSUES OR IMPLICATIONS**

There are no management plan implications identified in this report.

#### **POLICY IMPLICATIONS**

There are no policy implications identified in this report.

#### **BUDGET IMPLICATIONS**

Council will need to consider increasing the budget for the heritage advisor due to the increasing amount of work generated by new heritage conservation areas and heritage items as part of the 2009/2010 Financial Budget.

Furthermore there may be a need for additional staff to cope with the potential increased workload.

#### **ECOLOGICAL SUSTAINABLE DEVELOPMENT ISSUES**

- (i) Environmental Factors  
The environmental issues associated with heritage are largely aesthetic.
- (ii) Social Factors  
The identification and assessment of heritage items is of great social importance to the local community.
- (iii) Economic Factors  
The identification and protection of heritage items is important in maintaining the Shire's character and is a part of the attraction of the Shire in terms of its tourism potential and also enhances its land value, by providing a unique setting which is capitalised by local business.

#### **ATTACHMENTS**

There are no attachments to this report.

#### **RECOMMENDATION**

THAT the information in this report be noted.

## SF-EP5 Moss Vale Enterprise Corridor Draft DCP

REF: SPM 5700/60; 5602/11

The report outlines proposed changes to the Draft Moss Vale Enterprise Corridor DCP which was publicly exhibited in 2007 following submissions from the public and an Information session held on 12 December 2007. The Draft DCP is proposed to be re-exhibited with the changes

### REPORT

#### BACKGROUND

Council considered a report on 28 November 2007 in relation to the Moss Vale Enterprise Corridor Development Control Plan (MVEC DCP) and the exhibition of that document between 5<sup>th</sup> September 2007 to 5<sup>th</sup> October 2007. As a result of that meeting Council resolved

1. *THAT an information session be held as a matter of priority prior to 12 December 2007, to enable those people who made a submission to briefly speak to their submission.*
2. *THAT Clause 3.2 (2) be amended to a minimum area of 0.5 hectares.*
3. *THAT Clause 3.2 (3) be amended to a minimum area of 1 hectare.'*

An information session was held on the 12 December 2007 and the MVEC DCP amended in accordance with the resolution. Careful consideration has been given to the verbal submissions made on the 12 December 2007 and where necessary amendments made to the Draft plan. A copy of the notes taken at the Information Session are provided as a Separate Attachment to the Report.

#### Summary of Proposed Changes to the Draft DCP

Provided below are the main changes which have been made to the Draft DCP

##### 3.2 Subdivision and Lot Design

- Reduced lot size requirements in Enterprise Precinct to 5000m<sup>2</sup> area with 30 metre frontages
- Reduced lot size requirements in General Industrial Precinct to 1 hectare area with 50 metre frontage

##### 3.4 Building siting and design

- Maximum building footprint increased from 50% to 65% of the total site area

##### 3.6 On-site parking and loading facilities

- Addition of on-site parking table and provisions from DCP 12 as well as loading and unloading requirements

### 3.12 Biodiversity Conservation

- Biodiversity Conservation Special Control Areas Map reviewed and wording in the DCP amended to avoid the impression that the maps were prohibiting development

### 3.13 Heritage Protection

- Heritage Protection Areas Map reviewed and wording in the DCP amended to avoid the impression that the maps were prohibiting development

Maps amended to relocate the future Moss Vale bypass route closer to the existing Suttor Road. One solution to this matter is to convert the existing Suttor Road as a local service road for residential traffic and then construct the bypass road adjoining on the north.

## CONCLUSION

The proposed changes to the DCP are considered reasonable and appropriate in dealing with the various issues raised from both external and internal stakeholders. Given the changes are significant from the original exhibited draft, re-exhibition is appropriate. Therefore the Draft MVEC DCP is recommended for re-exhibition. However it is not intended to commence such re-exhibition until such time as the Strategic Planning Branch has completed its priority work on the Shire wide draft LEP.

## **MANAGEMENT PLAN ISSUES OR IMPLICATIONS**

There are no implications for Management Plans with the re-exhibition of the Draft MVEC DCP.

## **POLICY IMPLICATIONS**

The draft DCP will form Council's policy on this matter.

## **BUDGET IMPLICATIONS**

There are no budget implications associated with re-exhibition of the Draft MVEC DCP.

## **ECOLOGICAL SUSTAINABLE DEVELOPMENT ISSUES**

- (i) Environmental Factors  
Not applicable
- (ii) Social Factors  
Not applicable

(iii) Economic Factors

The proposed changes are aimed at making the area more attractive for future development.

ATTACHMENTS

There are two (2) attachments to this report which have been circulated separately:-

1. Proposed draft amended DCP (excluding the maps);
2. Notes from the Information Session of 12 December 2007 (for Councillors).

RECOMMENDATION

1. THAT Council endorse the changes to the draft DCP as generally set out in Attachment 1 AND THAT Council publicly re-exhibit the draft DCP for the Moss Vale Enterprise Corridor for 28 days, and inform adjoining owners and the development industry.
2. THAT Council write to the persons and organisations who made submissions to advise them of the outcome of this report.

**SF-EP6 Report on Ranger works priorities**

REF: EHM 5507; 5504

The purpose of this report is to advise Council of the responsibilities of the Ranger unit, to identify priorities and to seek Council endorsement of these priorities.

**REPORT**

**BACKGROUND**

The Rangers Unit consists of a team of 5 permanent full time officers and 1 two year temporary parking ranger. The current structure includes the Acting Senior Ranger, 3 Rangers and a temporary Ranger, employed per a previous Council resolution specifically to undertake parking enforcement in Bowral. Presently the Unit is one full time resource short due to a resignation. All Rangers are part of an after hours call out roster, which is rotated every 7 days.

Broadly, Ranger activities must focus on meeting legislative responsibilities. There are a range of Acts that govern Ranger duties and functions including but not limited to; the Companion Animals Act, the Local Government Act, the Environmental Planning and Assessment Act, the Australian Road Rules, the Roads Act, the Protection of the Environment Operations Act, the Rural Fires Act and the Impounding Act. In addition Rangers are required to enforce the various Regulations associated with these Acts.

Traditionally the Rangers had designated areas within the Shire to service, however due to recent staff movements, extended absences and shifting priorities, tasks are allocated depending on priority and resource availability. Once the full compliment of Rangers is achieved these designated areas will be reinstated.

**RANGER RESPONSIBILITIES**

The following table provides a list of activities that Rangers are required to perform.

Dangerous dog declarations/ inspections	Dog attack investigations	Livestock control	Dog impounding	Nuisance dog investigations i.e. barking/at large
Illegal burning investigations	Overgrown land i.e. health and safety	School zone parking patrols	Parking enforcement	Impounding abandoned vehicles etc
Development control i.e. conditions of consents	Litter control	Illegal rubbish dumping	Removal of ALL illegal signage	Collect deceased companion animals off roads
Heavy vehicle enforcement	Animal Shelter maintenance incl. contractor management	Outdoor dining/goods on footpath enforcement	Other activities as directed e.g. Berrima reserve.	General Shire wide ordinance PLUS significant clerical functions

As highlighted in the Table above, Rangers address a multitude of issues. Significantly they undertake the bulk of these functions individually. Only in instances where they consider a situation to be high risk, do they attend in pairs. Currently a Ranger attends individually to all after hours call outs (any time, all weather conditions) and across the Shire, from remote parts to urban areas. The on call Ranger duties are limited for OH&S reasons to managing stock on roads, which includes working on or adjacent to high speed and high traffic areas, illegal burning, pollution events in progress and dog attacks. Dog pick up's cease daily at 6pm. Rangers are also required to work within an ever changing legislative environment and make significant autonomous decisions in the field. It is incumbent therefore on each Ranger to maintain a high level of legislative understanding and knowledge.

All clerical and customer service functions associated with these positions are performed by the Rangers. They receive no clerical assistance for answering phone enquiries, drafting correspondence and records management. These job requirements are time intensive and impact on the capacity of the Rangers to achieve a high level of customer service. All actions performed by the Rangers are required to be documented in a file note and saved electronically. The Manager Environment and Health has made a budget bid submission for the employment of part time clerical support for the Rangers unit, to help offset the clerical workload and to facilitate greater efficiency and customer service. Sufficient revenue is achieved through dog and cat registrations to make this position cost neutral to Council. The draft report into the functionality of customer service within the Environment and Planning Division makes the recommendation that the Environment and Health Branch be supplied with clerical support.

Currently two Rangers are required to provide a parking enforcement presence in Bowral. On a regular basis this is achieved. There have been instances however where one or very occasionally both of the Rangers have been directed elsewhere to attend to other matters (often considered high priority in terms of legislative responsibility) due entirely to staff shortages/attendance. The Manager Environment and Health recognises that a Council resolution was made for 2 parking officers in Bowral, however there have been exceptional instances toward the end of 2007 where it was considered that priorities temporarily lay elsewhere. In normal operational circumstances two Rangers will be present in Bowral.

In terms of time spent on Ranger matters, as has been advised to Council previously, the bulk of time (65%) is spent on Companion Animal management matters. This includes dog pick ups, dog attack investigations, dangerous dog declarations, general complaints relating to dogs off leash or unattended in public places, barking dog matters and impounding. The quarterly reports bear testament to this with the majority of the Ranger statistics relating to complaint investigations (dog related), dog control and animal impounding (registered/unregistered dogs and those returned to their owners). In terms of reconciling the income generated from dog and cat registrations and the cost of implementing companion animal management functions, the cost to Council far exceeds the income generated. Therefore, in effect Council subsidises Companion Animal management due to the significant shortfall in income compared to expenditure.

Rangers are required to be pro active in all areas. Over and above parking enforcement and companion animal related matters, there exists a strong expectation that Rangers be pro active in illegal sign removal/impounding, heavy vehicle enforcement, in managing and addressing complaints within appropriate timeframes and in maintaining a high level of

community exposure and ordinance enforcement e.g. Berrima camping ground, goods on footpaths/outdoor dining.

## PRIORITIES

This report has been prepared to highlight to Council the high workload currently directed to Rangers, to identify the priorities to be addressed by the Rangers and to seek Council support for this prioritisation. There remains across the organisation and within the community a strong expectation that Rangers will provide expedient and high quality customer service. The capacity for the Rangers to maintain this level of service is dependent on a rationalisation of the expectations of Rangers and the tasks they perform.

The following is proposed as a way forward for Rangers to maintain a high level of customer service and an agreed priority list with the acceptance that some matters (considered low priority) will be addressed only when resources and time permits;

### **High Priority**

- Parking Enforcement - Bowral (1 Ranger 5 days a week, 1 Ranger 4 days per week (see outdoor dining below) except when staff attendance requires resources directed elsewhere on a high priority matter)
- Dog Attack including attending, seizure, transport to shelter, subsequent interviews, declarations and document management
- Dog pick ups and return to owner or impound and transport to Shelter
- Livestock control i.e. stock on roads
- Outdoor dining/goods on footpath – Administration branch has updated and maintains an updated register that Rangers can now enforce one day a week
- Illegal burning investigations
- Pollution events in progress

### **Medium priority**

- Illegal sign removal (incl. trailer advertising) – though advise is sought from Council re garage sale sign removal
- Heavy vehicle enforcement – One day a fortnight is currently allocated to this.
- Abandoned motor vehicle investigation and impounding
- Overgrown property/safe and healthy inspections and notifications
- Barking dog/dog nuisance complaints
- General Shire wide ordinance – non specific matters

### **Low Priority**

- Collection of deceased companion animals and disposal
- Litter control/illegal dumping – when RID Squad on leave
- Assistance with development control compliance

High Priority matters will be actioned immediately (where resources allow) or consistent with the specified legislative timeframe.

Medium Priority matters will be actioned immediately in the absence of high priority matters OR once high priority matters have been actioned and/or resolved.

Low priority matters will be actioned as time and resources permit. This may mean that such matters are actioned on the same day as notification depending on Ranger movements and competing priorities, but more likely will remain outstanding for some days/weeks.

The prioritisation of tasks reflects the legislative responsibilities and the general significance to Council and its customer service level obligations.

### **OTHER TASKS**

There are other tasks that are required to be undertaken, however current time and staff resource constraints prevent this from occurring. This includes inspections of dangerous dog enclosures (mandatory when a dog is declared dangerous). Given the number of other tasks required to be performed, there is no capacity for the Rangers to inspect these enclosures, therefore Council cannot be confident of compliance rates with this mandatory legislative requirement.

Of similar concern is the ability for Rangers to monitor and enforce School Zone safety areas particularly the prohibition (and offence) of dropping off near pedestrian crossings. The Department of Local Government and the Minister for Local Government has issued a number of edicts urging Council's to be pro active in this area. Even though this is a significant matter and a potential revenue source we are unable to undertake this function presently. This is due principally to the fact that we are unable to sign a data licence agreement with the RTA for the use of their database, as the RTA requires WSC to indemnify them against improper/illegal use of the database. Advice from the Administration Branch of Council is that Council insurers consider this to be problematic and have suggested therefore that the licence agreement not be signed. The risk to Council of improper use however is low and subject to advice Council may wish to proceed with signing a licence agreement nonetheless. If this was the case and this activity was implemented it would be considered a high priority and scheduled into the works program.

With regards to cats, Rangers, pursuant to the Companion Animals Act, are unable to seize cats. Principally, cats do not have the same status as dogs and as such are permitted to roam and occupy public places. There is no provision in the Act for cats to be seized.

## MANAGEMENT PLAN IMPLICATIONS

Ranger operations are included in both the Environmental Sustainability and Lifestyle and Community streams within the Management Plan and are reported quarterly in the Ranger Services component of Outcome Manager. Recommendations within this report do not deviate from the objectives and outcomes contained within the current or 2008/09 Management Plan.

## POLICY IMPLICATIONS

This section has been considered but is not relevant

## BUDGET IMPLICATIONS

As stated in the Background of this Report there is potential for clerical support to assist the Ranger Unit in clerical functions. The costs associated with this position could be offset by income from dog and cat registrations and from school zone enforcement.

## ECOLOGICAL SUSTAINABLE DEVELOPMENT ISSUES

- (i) Environmental Factors  
Not considered relevant
- (ii) Social Factors  
On implementation of the priority list the Rangers will continue to deliver high quality professional service to the Shire. The bulk of the outcomes achieved will result in positive social outcomes for the Shire's residents including high quality amenity and safety.
- (iii) Economic Factors  
There is some potential for further income generation arising from this report however this will be incumbent on specific direction from Council and Executive in relation to school zone enforcement and the risk management issues surrounding the data licence agreement. With regards to clerical assistance to Rangers the bulk of this cost could be offset by both contributions from dog and cat income and potentially from income from school zone infringements.

## ATTACHMENTS

There are no attachments to this report.

## RECOMMENDATION

THAT Council receive and note the contents of this report and endorse the Priority Action list for the Rangers as presented within the report

**SF-EP7 Renwick – Voluntary Planning Agreement**

REF: DEP

5817/9

Reporting on the progress of the Renwick Voluntary Planning Agreement

REPORT

BACKGROUND

Council last considered the Renwick Voluntary Planning Agreement (VPA) on 21 November, at a session attended by Landcom representatives including the senior Development Director responsible for this project. Since that time, Landcom have been working to finalise the draft VPA.

Council needs to endorse the draft VPA for the purpose of public exhibition.

CURRENT POSITION

At the time of writing this report, Landcom had not finalized the legal drafting of the VPA. However, information has been provided to establish the current position.

**Attachment 1** is a document prepared by Landcom entitled *Proposed Renwick Planning Agreement - Clarification of the content and workings of the final draft document*. This sets out the changes made as a result of the last discussions held between Councillors and Landcom in November 2007.

**Attachment 2** is an extract from the VPA, being Schedule 3 which sets out the contributions and works to be made under the VPA.

**Attachment 3** is a diagram of the precincts referred to in the VPA.

Important points:

In relation to the information provided the following points are worthy of note.

- Leisure Centre contributions have been amended to now consist of 5 equal annual payments of \$400,000 pa commencing in July 2010.
- The trigger for the delivery of the Inkerman Road access infrastructure (road upgrade, bridge, and traffic signals) is to be linked to the delivery of the Village Precinct. Landcom are not willing to accept any restriction that links a certain number of lots created and the delivery of these works. Landcom believes that the staging of the development must be flexible and within their control, but has assured Council that improving access to the site and making the necessary connections through the site are priorities and in their interests as well as Council's. The Village and Tangara precincts, by necessity will be the first precincts to be completed. For instance, the placement underground of the high voltage power lines that traverse the site is necessary to enable the other precincts to proceed and this can only be done after

funds are raised through the development of the Village and Tangara precincts. In any event, Council can control the impacts of development as it proceeds through the development assessment process.

- Short term landscape maintenance (2 years) covers all proposed open space areas. The cost of this has resulted in the proposed garden square pocket parks, reflected in the Master Plan, being deleted from the Agreement, although that does not mean they will not be delivered as part of the development
- The total value of the VPA stands at \$16,078,382 or \$26,797 per lot.

#### MANAGEMENT PLAN ISSUES OR IMPLICATIONS

N/A

#### POLICY IMPLICATIONS

Entering into the VPA is consistent with Council policy.

#### BUDGET IMPLICATIONS

The VPA is designed to reduce budget implications for Council associated with the Renwick development.

#### ECOLOGICAL SUSTAINABLE DEVELOPMENT ISSUES

- Environmental Factors  
N/A
- Social Factors  
N/A
- Economic Factors  
N/A

#### CONCLUSION

The VPA is required to be placed on public exhibition before the parties can sign off on the final document. The draft VPA will go on exhibition in conjunction with the first major subdivision DA for Renwick which has already been lodged by Landcom.

The details contained in this report outline the proposed contributions/expenditures that make up the VPA. Landcom's legal representatives are finalising the legal drafting of the VPA.

In order to progress the development of the Renwick release area, Council should resolve the place the final draft on exhibition as soon as possible after its receipt.

## ATTACHMENTS

There are three attachments to this report which have been circulated separately:

1. Proposed Renwick Planning Agreement from Landcom.
2. Extract from Voluntary Planning Agreement.
3. Diagram of precincts referred to.

## RECOMMENDATION

1. THAT on the basis of the information supplied in Attachments 1, 2 and 3 to this report, Council, upon the receipt of the final draft Renwick Voluntary Planning Agreement document, delegate the authority to the DEP to place the VPA on public exhibition.
2. THAT following the public exhibition process, a report be presented to the Strategy and Finance Committee.



**Scott Lee**  
Director, Environment & Planning

**20 February 2008**

## CORPORATE SERVICES DIVISION

### SF-CS1 Budget Review To 31 December 2007

REF: FSM

2120/2006, 107/21

Submitting a report on the Budget Review as at 31 December 2007.

#### REPORT

This report provides a review of Council's 2007/08 budget as at 31 December 2007.

#### BACKGROUND:

The Local Government (Financial Management) Regulation requires that Council prepares and considers a budget review statement within 8 weeks of the end of each quarter.

This quarterly financial review by the responsible accounting officer must:

- (i) Show the original estimates for the year
- (ii) Show a revised estimate for the year
- (iii) Report as to whether or not such statements indicate that the financial position of the Council is satisfactory and
- (iv) If the position is unsatisfactory, make recommendations for remedial action.

The December budget review has been prepared on Council's Mondelio budgeting system which indicates a revised forecast deficit of \$2,033,380. This figure being the Managers estimated budget position of individual Activities as at 30<sup>th</sup> June 2008. The recommended budget adjustments to be adopted at the December Review total \$2,620,400 and are listed in column (10) on **Attachment 2** which result in an actual General Fund deficit of \$1,287,892 for the December review. This deficit is a direct result of the sale of the Federation investment on 25/01/08. Supporting comments for these adjustments are included on **Attachment 4**.

It should be noted that the adjustments listed (column 10) on attachment 2 represent the actual known budget adjustments to be made, while the total forecast variation of \$2,033,380 in column (7) is an indicative year end forecast by the managers, and does not include year end or IFRS adjustments which will affect this result. These forecasts will be revised on a monthly basis by the Managers and actual variations will continue to be referred to Council and the Finance Sub Committee as part of the budget review process. Variations above 5% or \$10k that require comment are indicated in Column (9) **Attachment 2** with supporting comments included on **Attachment 3**.

The major items included in the forecast deficit of \$2,033,380 include the following;

- Federation CDO Capital Loss \$2,550,000
- Interest on Investments (\$350,000)
- Development Control Income (\$73,000)
- Development Control Employment (\$35,000)

It should be noted that these amounts are based on forecasts which may change by year end.

Even though reflecting a deficit Council continues to find itself in a sound financial position with adequate cash backed Reserves to meet current commitments.

#### Areas requiring additional comment

##### Investments

The current volatility in the world's credit markets continue to impact on the market value of Council's Investments. Council on independent advice sold one of its investments recording a capital loss of \$2.55m and has instigated legal action for recovery of this loss. Funding of this capital loss is to come from Council's Working Funds and will not impact on Council's liquidity or its ability to meet its current commitments. The loss in General Fund amounts to \$1,302,492, Water Fund \$776,556, and Sewer Fund \$470,952. The cost of the legal expenses incurred to date can be sourced from additional Interest on Investment Income.

##### Waste

The projected deficit of the Waste function, forecast by the Waste Manager is \$166k. The Waste Manager has commented that this is due to a stockpile of compost at Welby that is yet to be sold. He estimates (weather permitting) that sufficient sales will have occurred by the end of the next quarter to offset this forecast.

##### Pools

All 4 Pools are forecasting a deficit result, Bowral \$10k, Moss Vale \$5k, Mittagong \$35k, and Bundanoon \$2k. This is primarily due to a decrease in income from reduced patronage. The March budget review will provide a clearer picture of the financial position, as all pools by then will have finished their season.

##### Water Fund

The forecast income for Water Sales is \$1,000,000 less than budget. This is currently subject to a detailed investigation. Preliminary investigations indicate that there has been a significant decrease in water consumption by residential users. Any reduction in income from water sales is to be funded by the Water Sales Fluctuation Reserve.

Listed below are tables indicating the recommended budget position of each fund as at 31 December 2007:

<b>2007/08 GENERAL FUND BUDGET</b>	<b>\$ (Surplus)/Deficit</b>
2007/08 Original Budget	NIL
2007/08 September Review	(\$85,000)
2007/08 December Review	\$1,287,892

<b>2007/08 WATER FUND BUDGET</b>	<b>\$ (Surplus)/Deficit</b>
2007/08 Original Budget	Balanced
2007/08 September Review	Balanced
2007/08 December Review	\$776,556

<b>2007/08 SEWER FUND BUDGET</b>	<b>\$ (Surplus)/Deficit</b>
2007/08 Original Budget	Balanced
2007/08 September Review	Balanced
2007/08 December Review	\$470,952

This report includes the following attachments which represent:

1. **Attachment 1.** Managers Budget Forecasts by *Corporate Program* – This is a summary by Corporate Program of the information provided on the Attachment 2 spreadsheet.
2. **Attachment 2.** Managers Budget Forecasts to 30 June 2008 by *Activity* – This spreadsheet lists Managers forecasts from Councils Mondelio budgeting system to 30 June 2008. It has been prepared to highlight (*Red in the variation column*) those budget activities that represent a variation of + or – 5% from the original adopted budget. Where that highlighted figure is also greater than \$10,000, a reference number has been placed in the Comments column (9) with the respective Manager required to provide a comment on this variation. This attachment also includes actual budget adjustments column (10) that do affect the bottom line.
3. **Attachment 3** Managers comments as referred to in Comments Reference Column (9) and relate to forecast budget variations.
4. **Attachment 4.** General Fund Budget Adjustments column (10). These are comments on adjustments to expenditure and income items where known variances have or will occur. These adjustments do affect the bottom line budget result.

ATTACHMENT
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1. Manager Forecast by Corporate Plan
2. Manager Forecast by Activity Summary
3. Manager comments on budget forecast variations
4. Manager comments on budget adjustments that do affect the bottom line
5. Manager Forecast by Revenue
6. Manager Forecast by Expenditure

RECOMMENDATION
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1. THAT the General Fund Budget adjustments as listed on Attachment 4 be adopted.

**ATTACHMENT 1**

**WINGECARRIBEE SHIRE COUNCIL  
2007/08 DECEMBER BUDGET REVIEW IN CORPORATE STRUCTURE FORMAT**

OUR ORGANISATION	Original Budget 2007/08	Original Budget YTD	Actuals YTD	Variance YTD	Revised Budget 2007/08	Forecasts 2007/08	Actual Variation	Variation %
<b>1 Governance and Accountability</b>								
1.1 Leadership	362,781	195,540	203,222	7,682	362,781	353,878	(8,903)	-2.5%
1.2 Civic Promotions	71,650	61,980	56,613	(5,367)	71,650	60,789	(10,861)	-15.2%
1.3 Corporate Performance	(351,353)	(194,971)	(274,375)	(51,388)	(435,774)	(434,483)	1,291	-0.3%
1.4 Risk Management	893,087	877,307	779,789	(97,518)	956,971	941,601	(15,370)	-1.6%
<b>2 Management, Organisation and Communication</b>								
2.1 Financial and Administration								
2.1.1 Financial Services	(19,332,607)	(17,134,900)	(17,299,842)	(164,942)	(19,320,607)	(18,406,158)	914,449	-4.7%
2.2 Staffing								
2.2.1 Human Resources	257,825	171,618	(21,028)	(192,646)	162,825	105,455	(57,370)	-35.2%
2.3 Information Services & Customer Services								
2.3.1 Information Services & Customer Services	670,898	417,351	439,659	22,308	682,898	656,742	(26,156)	-3.8%
2.4 Customer Services & Community Reporting								
2.4.1 Customer Services & Community Reporting	513,726	251,685	261,881	10,196	518,726	526,424	7,698	1.5%
<b>OUR COMMUNITY</b>								
<b>3 Business Enterprise and Development</b>								
3.1 Economic Development								
3.1.1 Tourism	591,294	304,581	217,119	(87,462)	591,294	587,669	(3,625)	-0.6%
3.1.2 Economic Development	205,179	122,261	113,602	(8,659)	225,179	219,324	(5,855)	-2.6%
3.2 Business Units								
3.2.1 Property (Entrepreneurial)	1,861,424	66,284	(134,405)	(200,689)	1,861,424	1,861,608	184	0.0%
3.2.2 Saleyards	0	11,663	68,616	56,953	0	1	1	
<b>4 Lifestyle and Community</b>								
4.1 Community Planning & Development								
4.1.1 Community Services Planning	357,259	207,160	150,849	(56,311)	360,259	359,658	(601)	-0.2%
4.1.2 Cultural Development & Planning	114,321	50,858	38,224	(12,634)	114,321	111,521	(2,800)	-2.4%
4.2 Library Services								
4.2.1 Library Services	1,295,970	703,195	503,361	(199,834)	1,301,970	1,261,658	(40,312)	-3.1%
4.3 Child Care Services								
4.3.1 Childrens Services - FDC & ASC	70,824	34,496	54,418	19,922	70,824	69,025	(1,799)	-2.5%
4.4 Community Management Committee Support								
4.4.1 Community Management Support	116,616	82,094	35,642	(46,452)	142,153	130,061	(12,092)	-8.5%
4.5 Recreation Facilities								
4.5.1 Recreation Facilities	2,433,222	771,249	712,095	(59,154)	2,459,222	2,529,755	70,533	2.9%
<b>5 Environmental Sustainability</b>								
5.1 Landuse Planning & Development Control								
5.1.1 Strategic Planning	397,828	220,103	64,324	(155,779)	212,828	207,713	(5,115)	-2.4%
5.1.2 Development Control	121,224	171,395	(161,023)	(332,418)	138,224	8,907	(129,317)	-93.6%
5.2 Environmental Management, Public Health, Amenity & Safety								
5.2.1 Environment & Planning	1,155,431	592,738	534,562	(58,176)	1,157,431	1,153,675	(3,756)	-0.3%
5.2.2 Environmental Management	461,561	230,781	230,794	13	477,561	475,210	(2,351)	-0.5%
5.2.4 Noxious Weeds	185,163	119,253	107,500	(11,753)	185,163	185,104	(59)	0.0%
5.2.6 Rangers Activities	269,960	136,774	104,213	(32,561)	276,960	266,180	(10,780)	-3.9%
5.2.7 Rural Fire Service	493,800	440,984	509,874	68,890	536,800	530,852	(5,948)	-1.1%
5.2.8 State Emergency Services								
5.3 Bushcare Programs								
5.3.1 WOFE	0	1,249,811	(691,752)	(1,941,563)	0	0	0	
5.3.2 Bushcare	77,916	39,208	126,956	87,748	77,916	82,340	4,424	5.7%
5.4 Water Management								
5.4.1 Water Services	0	2,357,578	(1,318,478)	(3,676,056)	0	776,556	776,556	
5.4.2 Sewer Services	0	(322,485)	(1,465,483)	(1,142,998)	0	470,952	470,952	
5.4.3 Drainage	19,000	(98,575)	(300,466)	(201,891)	19,000	33,646	14,646	77.1%
5.5 Waste Management								
5.5.1 RRC	0	(2,172,201)	(1,445,316)	726,885	0	166,211	166,211	
<b>6 Infrastructure</b>								
6.1 Civil Works -Capital & Maintenance								
6.1.1 Roads	4,344,502	1,976,233	3,589,031	1,612,798	4,344,502	4,313,193	(31,309)	-0.7%
6.1.2 Traffic Facilities	685,029	320,193	339,245	19,052	685,029	676,882	(8,147)	-1.2%
6.1.3 Infrastructure Renewal & Recovery	0	3,510,124	(2,466,739)	0	0	137	137	
6.1.5 Public Toilet Cleaning	218,457	108,511	86,634	(21,877)	218,457	208,457	(10,000)	-4.6%
6.2 Infrastructure Support								
6.2.1 Technical Services Administration	151,213	64,850	123,665	58,815	153,213	146,237	(6,976)	-4.6%
6.2.2 Survey Design & Project Management	620,536	363,524	546,165	182,641	626,536	631,920	5,384	0.9%
6.2.3 Depot Operations	28,846	10,696	14,708	4,012	28,846	27,217	(1,629)	-5.6%
6.2.4 Plant & Workshops	94,383	163,661	(134,021)	(297,682)	94,383	93,590	(793)	-0.8%
6.2.5 Property	543,035	327,275	350,327	23,052	556,035	558,873	2,838	0.5%
<b>Net Budget Result - (Surplus)/Deficit</b>	<b>0</b>	<b>(3,190,118)</b>	<b>(15,349,840)</b>	<b>(6,154,843)</b>	<b>(85,000)</b>	<b>1,948,380</b>	<b>2,033,380</b>	

		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
WINGECARRIBEE SHIRE COUNCIL DECEMBER 2007 BUDGET REVIEW								Budget Variations			Recommended Budget Adjustments	
CONSOLIDATED												
Activity Code	Activity	Original Budget 2007/08	Original Budget YTD	Actuals YTD	Variance Original Budget	Revised Budget 2007/08	Forecasts 2007/08	Actual Variation	Variation %	Comments Reference No.	Budget Adjustment Amount	Comments Reference No.
<b>Governance and Accountability</b>												
200	Councillors Expenses	73,772	56,136	43,603	-12,533	73,772	54,653	(19,119)	-26%	1		
311	General Manager	289,009	139,404	159,619	20,215	289,009	299,225	10,216	4%			
<b>Total</b>	<b>Leadership</b>	<b>362,781</b>	<b>195,540</b>	<b>203,222</b>	<b>7,682</b>	<b>362,781</b>	<b>353,878</b>	<b>(8,903)</b>				
201	Promotions & Public Relations	71,650	61,980	56,613	(5,367)	71,650	60,789	(10,861)	-15%	2		
<b>Total</b>	<b>Civic Promotions</b>	<b>71,650</b>	<b>61,980</b>	<b>56,613</b>	<b>(5,367)</b>	<b>71,650</b>	<b>60,789</b>	<b>(10,861)</b>				
290	Corporate Services Management	149,138	-	72,432	100,448	149,138	140,132	(9,006)	-6%			
291	Corporate Planning & Reporting	66,370	33,110	80,054	46,944	66,370	75,606	9,236	14%			
310	Management/Secretariat	(594,071)	288,184	444,752	156,568	(723,947)	(724,390)	(443)	0%			
314	OH & S Coordinator	27,210	60,103	17,891	42,212	72,665	74,169	1,504	2%			
<b>Total</b>	<b>Corporate Performance</b>	<b>(351,353)</b>	<b>(194,971)</b>	<b>(274,375)</b>	<b>(51,388)</b>	<b>(435,774)</b>	<b>(434,483)</b>	<b>1,291</b>				
313	Risk Management Insurances	893,087	877,307	779,789	97,518	956,971	941,601	(15,370)	-2%		32,000	1
<b>Total</b>	<b>Risk Management</b>	<b>893,087</b>	<b>877,307</b>	<b>779,789</b>	<b>(97,518)</b>	<b>956,971</b>	<b>941,601</b>	<b>(15,370)</b>			<b>32,000</b>	
320	Financial Services	(699,602)	351,810	391,292	39,482	(693,602)	(742,160)	(48,558)	7%	3		
321	Rates	(14,363,249)	14,646,568	14,632,775	13,793	(14,357,249)	(14,340,448)	16,801	0%			
322	Debt Servicing	1,000	500	40	540	1,000	460	(540)	-54%			
323	Non-Specific Services	(4,379,239)	2,190,390	2,332,382	141,992	(4,379,239)	(3,436,072)	943,167	-22%	4	1,302,492	2
325	Creditor Management	108,483	53,368	56,647	3,279	108,483	112,062	3,579	3%			
<b>Total</b>	<b>Financial Services</b>	<b>(19,332,607)</b>	<b>(17,134,900)</b>	<b>(17,299,842)</b>	<b>(164,942)</b>	<b>(19,320,607)</b>	<b>(18,406,158)</b>	<b>914,449</b>			<b>1,302,492</b>	
340	Human Resources	3,825	37,868	40,202	78,070	33,825	30,177	(3,648)	-11%			
341	Employee Overheads	254,000	133,750	19,174	114,576	129,000	75,278	(53,722)	-42%	5		
<b>Total</b>	<b>Human Resources</b>	<b>257,825</b>	<b>171,618</b>	<b>(21,028)</b>	<b>(192,646)</b>	<b>162,825</b>	<b>105,455</b>	<b>(57,370)</b>				
330	Information Services	708,174	435,152	459,927	24,775	715,174	686,003	(29,171)	-4%		11,400	3
331	Records	(37,276)	17,801	20,268	2,467	(32,276)	(29,261)	3,015	-9%			
<b>Total</b>	<b>Information Services &amp; Customer Services</b>	<b>670,898</b>	<b>417,351</b>	<b>439,659</b>	<b>22,308</b>	<b>682,898</b>	<b>656,742</b>	<b>(26,156)</b>			<b>11,400</b>	
430	Customer Service Office	437,726	213,685	233,419	19,734	442,726	459,962	17,236	4%			
431	Community Reporting	76,000	38000	28462	-9538	76,000	66,462	(9,538)	-13%			
<b>Total</b>	<b>Customer Services &amp; Community Reporting</b>	<b>513,726</b>	<b>251,685</b>	<b>261,881</b>	<b>10,196</b>	<b>518,726</b>	<b>526,424</b>	<b>7,698</b>				
<b>Business Enterprise and Development</b>												
520	T & D Administration	567,294	280,081	258,086	(21,995)	542,294	547,493	5,199	1%			
521	T & D Advertising & Promotions	24,000	24,500	(40,967)	(65,467)	49,000	40,176	(8,824)	-18%			
522	Tulip Time Committee	0	0	0	0	0	0	0				
<b>Total</b>	<b>Tourism</b>	<b>591,294</b>	<b>304,581</b>	<b>217,119</b>	<b>(87,462)</b>	<b>591,294</b>	<b>587,669</b>	<b>(3,625)</b>				
309	Economic Development Officer	205,179	122,261	113,602	(8,659)	225,179	219,324	(5,855)	-3%			
<b>Total</b>	<b>Economic Development</b>	<b>205,179</b>	<b>122,261</b>	<b>113,602</b>	<b>(8,659)</b>	<b>225,179</b>	<b>219,324</b>	<b>(5,855)</b>				
312	Land / Easement Acquisitions	30,000	15,000	10,298	(4,702)	30,000	30,859	859	3%			
540	Entrepreneurial Development	1,831,424	51,284	144,703	195,987	1,831,424	1,830,749	(675)	0%			
<b>Total</b>	<b>Property (Entrepreneurial)</b>	<b>1,861,424</b>	<b>66,284</b>	<b>(134,405)</b>	<b>(200,689)</b>	<b>1,861,424</b>	<b>1,861,608</b>	<b>184</b>				
542	Saleyards	0	11,663	68,616	56,953	0	1	1				
<b>Total</b>	<b>Saleyards</b>	<b>0</b>	<b>11,663</b>	<b>68,616</b>	<b>56,953</b>	<b>0</b>	<b>1</b>	<b>1</b>				
<b>Lifestyle and Community</b>												
461	Community Services Co-Ordinator	357,259	207,160	150,849	56,311	360,259	359,658	(601)	0%			
<b>Total</b>	<b>Social &amp; Community Planning</b>	<b>357,259</b>	<b>207,160</b>	<b>150,849</b>	<b>(56,311)</b>	<b>360,259</b>	<b>359,658</b>	<b>(601)</b>				
332	Cultural Activities	114,321	50,858	38,224	12,634	114,321	111,521	(2,800)	-2%			
<b>Total</b>	<b>Cultural Development &amp; Planning</b>	<b>114,321</b>	<b>50,858</b>	<b>38,224</b>	<b>(12,634)</b>	<b>114,321</b>	<b>111,521</b>	<b>(2,800)</b>				
350	Library Administration	172,966	127,475	1,203	128,678	172,966	164,105	(8,861)	-5%			
351	Library Branch Management	169,494	93,732	74,921	18,811	169,494	162,101	(7,393)	-4%			
352	Library Resources Management	12,000	6,000	2,513	3,487	12,000	9,513	(2,487)	-21%			
353	Library Bendooley PI Precinct	28,000	20,750	8,210	12,540	28,000	24,160	(3,840)	-14%			
354	Lib Information & Electronic Services	87,049	46,121	80,761	34,640	93,049	129,689	36,640	39%	6		
355	Lib Children & Youth Services	115,937	57,379	40,570	16,809	115,937	106,629	(9,308)	-8%			
356	Lib Lending & Outreach Services	710,524	351,738	297,589	54,149	710,524	665,461	(45,063)	-6%	7		
<b>Total</b>	<b>Library Services</b>	<b>1,295,970</b>	<b>703,195</b>	<b>503,361</b>	<b>(199,834)</b>	<b>1,301,970</b>	<b>1,261,658</b>	<b>(40,312)</b>				
462	Wingecarribee Family Day Care	50,206	24,565	62,620	38,055	50,206	48,011	(2,195)	-4%			
464	After School Care	20,618	9,931	8,202	18,133	20,618	21,014	396	2%			
<b>Total</b>	<b>Childrens Services</b>	<b>70,824</b>	<b>34,496</b>	<b>54,418</b>	<b>19,922</b>	<b>70,824</b>	<b>69,025</b>	<b>(1,799)</b>				
315	Management Committees	116,616	82,094	35,642	(46,452)	142,153	130,061	(12,092)	-9%	8		
<b>Total</b>	<b>Community Management Support</b>	<b>116,616</b>	<b>82,094</b>	<b>35,642</b>	<b>(46,452)</b>	<b>142,153</b>	<b>130,061</b>	<b>(12,092)</b>				



STRATEGY & FINANCE COMMITTEE MEETING  
 held in the Council Chamber, Civic Centre, Elizabeth St,  
 Moss Vale on Wednesday, 27 February 2008  
**CORPORATE SERVICES DIVISION**



165	Parks / Property IRS	0	(1,087,323)	(1,482,382)	(395,059)	0	(1,579)	(1,579)				
166	Roadside Mowing Pks/Property	69,100	20,057	9,079	10,978	69,100	62,873	(6,227)	-9%			
167	Trees Parks	26,300	12,100	18,643	6,543	26,300	26,843	543	2%			
168	Mittagong CBD Gardens	-	-	390	390	-	390	390				
169	Parks Town Approaches	28,000	14,500	5,736	8,764	28,000	25,153	(2,847)	-10%			
170	P & G Administration	346,455	183,234	201,650	18,416	355,455	369,372	13,917	4%			
171	Parks & Reserves	1,160,143	615,714	612,221	3,493	1,177,143	1,181,970	4,827	0%		27,000	4
172	Sports Fields	346,688	156,533	155,687	846	346,688	354,993	8,305	2%			
173	Section 94 Development / Improvement	-	594,159	678,048	83,889	-	-	-				
551	Bowral Pool	152,159	107,024	83,284	23,740	152,159	162,461	10,302	7%	9		
552	Moss Vale Pool	83,359	32,379	48,699	16,320	83,359	88,377	5,018	6%			
553	Mittagong Pool	124,759	67,305	86,541	19,236	124,759	160,430	35,671	29%	10		
554	Bundanoon Pool	96,259	55,567	46,365	9,202	96,259	98,472	2,213	2%			
555	Leisure Centre	-	-	248,134	248,134	-	-	-				
<b>Total</b>	<b>Recreation Facilities</b>	<b>2,433,222</b>	<b>771,249</b>	<b>712,095</b>	<b>(59,154)</b>	<b>2,459,222</b>	<b>2,529,755</b>	<b>70,533</b>			<b>27,000</b>	
	<b>Environmental Sustainability</b>											
451	Strategic Planning	397,828	220,103	64,324	155,779	212,828	207,713	(5,115)	-2%		0	5
<b>Total</b>	<b>Strategic Planning</b>	<b>397,828</b>	<b>220,103</b>	<b>64,324</b>	<b>(155,779)</b>	<b>212,828</b>	<b>207,713</b>	<b>(5,115)</b>				
420	Development Control	102,224	127,756	(208,540)	(336,296)	0	119,224	(129,317)	-108%	11	0	6
421	Quarries	19,000	43,639	47,517	3,878	0	19,000	0	0%			
<b>Total</b>	<b>Development Control</b>	<b>121,224</b>	<b>171,395</b>	<b>(161,023)</b>	<b>(332,418)</b>	<b>0</b>	<b>138,224</b>	<b>(129,317)</b>				
410	Environment & Planning Admin	1,155,431	592,738	534,562	58,176	1,157,431	1,153,675	(3,756)	0%			
<b>Total</b>	<b>Environment &amp; Planning</b>	<b>1,155,431</b>	<b>592,738</b>	<b>534,562</b>	<b>(58,176)</b>	<b>1,157,431</b>	<b>1,153,675</b>	<b>(3,756)</b>				
440	Environment & Health	458,561	230,947	224,329	(6,618)	0	464,561	464,266	(295)	0%		
442	Sanitary Control	3,000	(166)	6,465	6,631	0	13,000	10,944	(2,056)	-16%		
<b>Total</b>	<b>Environmental Management</b>	<b>461,561</b>	<b>230,781</b>	<b>230,794</b>	<b>13</b>	<b>0</b>	<b>477,561</b>	<b>475,210</b>	<b>(2,351)</b>			
174	Noxious Weeds Control	185,163	119,253	107,500	(11,753)	0	185,163	185,104	(59)	0%		
<b>Total</b>	<b>Noxious Weeds</b>	<b>185,163</b>	<b>119,253</b>	<b>107,500</b>	<b>(11,753)</b>	<b>0</b>	<b>185,163</b>	<b>185,104</b>	<b>(59)</b>			
441	Ranger Duties	269,960	136,774	104,213	(32,561)	0	276,960	266,180	(10,780)	-4%		
<b>Total</b>	<b>Rangers Activities</b>	<b>269,960</b>	<b>136,774</b>	<b>104,213</b>	<b>(32,561)</b>	<b>0</b>	<b>276,960</b>	<b>266,180</b>	<b>(10,780)</b>			
180	Bushfire Services	493,800	440,984	509,874	68,890	0	536,800	530,852	(5,948)	-1%		
<b>Total</b>	<b>Rural Fire Service</b>	<b>493,800</b>	<b>440,984</b>	<b>509,874</b>	<b>68,890</b>	<b>0</b>	<b>536,800</b>	<b>530,852</b>	<b>(5,948)</b>			
557	Land Management	320,961	271,298	145,293	(126,005)	0	501,792	340,528	(161,264)	-32%	12	
558	Our River Health	247,929	191,965	105,489	(86,476)	0	334,616	237,364	(97,252)	-29%	13	
559	Our Natural Biodiversity	108,460	57,481	101,167	43,686	0	108,311	155,846	47,535	44%	14	
560	Biodiversity Strategy	0	43,351	0	(43,351)	0	43,351	43,351	0			
561	Wetlands Management Strategy	0	0	0	0	0	0	0	0			
562	Water Quality Management System	0	0	0	0	0	0	0	0			
563	Community Awareness Program	0	0	0	0	0	0	0	0			
564	Riparian Zone Rehabilitation	0	4,875	0	(4,875)	0	4,875	4,875	0			
565	Wildlife Habitat/Corridor Restoration	0	7,190	0	(7,190)	0	7,190	7,190	0			
566	Environmental Weed Control	0	1,085	0	(1,085)	0	1,085	1,085	0			
568	WOFE RATE INCOME	(677,350)	672,566	(1,043,701)	(1,716,267)	0	(1,001,220)	(1,048,485)	(47,265)	5%		
569	WOFE Miscellaneous	0	0	0	0	0	258,246	258,246	0			
<b>Total</b>	<b>WOFE</b>	<b>0</b>	<b>1,249,811</b>	<b>(691,752)</b>	<b>(1,941,563)</b>	<b>0</b>	<b>0</b>	<b>0</b>				
175	Bushland Management	77,916	39,208	126,956	87,748	77,916	82,340	4,424	6%			
<b>Total</b>	<b>Bushcare</b>	<b>77,916</b>	<b>39,208</b>	<b>126,956</b>	<b>87,748</b>	<b>77,916</b>	<b>82,340</b>	<b>4,424</b>				



STRATEGY & FINANCE COMMITTEE MEETING  
 held in the Council Chamber, Civic Centre, Elizabeth St,  
 Moss Vale on Wednesday, 27 February 2008  
**CORPORATE SERVICES DIVISION**



700	Water Fund Administration	(6,560,565)	(4,318,490)	(3,727,766)	590,724	0	(6,405,933)	(5,351,515)	1,054,418	-16%	15		
701	Water Fund Plant	180,000	90,000	34,662	(55,338)	0	180,000	178,504	(1,496)	-1%			
702	Working & Maint Overhead Expenses	508,000	299,002	230,114	(68,888)	0	568,000	568,258	258	0%			
703	Treatment Plants	1,699,343	843,733	789,577	(54,156)	0	1,699,343	1,659,678	(39,665)	-2%			
704	Chlorination Plant	88,468	44,802	19,622	(25,180)	0	88,468	82,688	(5,780)	-7%			
705	Fluoridation Plants	67,139	32,399	22,274	(10,125)	0	67,139	63,682	(3,457)	-5%			
706	Dams	35,735	17,958	19,804	1,846	0	35,735	36,846	1,111	3%			
707	Pumping Stations	151,445	72,769	85,866	13,097	0	151,445	167,544	16,099	11%	16		
708	Water Mains Maintenance & Repair	576,117	361,605	290,315	(71,290)	0	726,117	760,965	34,848	5%			
709	Reservoirs	161,606	79,626	102,244	22,618	0	161,606	163,138	1,532	1%			
710	Water Meters & Service Maint & Repa	314,654	196,006	122,388	(73,618)	0	353,602	355,756	2,154	1%			
711	Water Meters & Services Renewals	0	0	233	233	0	0	233	233				
712	Water Meters/Serv H hold 50% jobs	200,360	99,756	43,886	(55,870)	0	200,360	194,983	(5,377)	-3%			
713	Water Meters/Services Dev Const	40,067	19,955	4,294	(15,661)	0	40,067	35,076	(4,991)	-12%			
714	Water Fund Private Works	200,067	99,955	96,158	(3,797)	0	200,067	200,067	0	0%			
716	Equity & Suspense Accounts	0	0	0	0	0	0	(151,521)	(151,521)			776,556	2
719	Water Fund Liabilities	0	0	0	0	0	0	0	0				
720	Water Fund - Capital Works	(2,970,651)	1,748,865	343,232	(1,405,633)	0	(3,374,231)	(3,498,243)	(124,012)	4%			
721	Water Fund Depot Operating	158,045	78,471	38,777	(39,694)	0	158,045	158,354	309	0%			
722	Water Fund - Major Capital Works	5,150,170	2,591,166	165,842	(2,425,324)	0	5,150,170	5,152,063	1,893	0%			
<b>Total</b>	<b>Water Services</b>	<b>0</b>	<b>2,357,578</b>	<b>(1,318,478)</b>	<b>(3,676,056)</b>	<b>0</b>	<b>0</b>	<b>776,556</b>	<b>776,556</b>			<b>776,556</b>	
600	Sewer Fund Administration	(5,714,250)	(3,963,187)	(4,621,169)	(657,982)	0	(5,618,982)	(5,884,882)	(265,900)	5%			
601	Sewer Fund Plant	260,000	98,500	(16,019)	(114,519)	0	260,000	284,377	24,377	9%	17		
602	Working & Maint Expend Overheads	550,000	250,116	225,893	(24,223)	0	567,236	566,893	(343)	0%			
603	Mittagong Sewerage System	911,098	435,799	385,901	(49,898)	0	911,098	848,722	(62,376)	-7%	18		
604	Moss Vale Sewerage System	508,627	252,984	236,052	(16,932)	0	508,627	499,036	(9,591)	-2%			
605	Bowral Sewerage System	852,276	421,852	399,464	(22,388)	0	852,276	866,763	14,487	2%			
606	Bundanoon Sewerage System	234,309	121,100	116,296	(4,804)	0	234,309	237,293	2,984	1%			
607	Berima Sewerage System	195,834	98,420	118,633	20,213	0	195,834	228,356	32,522	17%	19		
608	Private works	244,854	167,206	75,853	(91,353)	0	364,804	365,184	380	0%			
609	Private Works on Subsidised Schemes	1,160,305	437,720	690,839	253,119	0	1,160,305	1,171,481	11,176	1%			
610	Sewer Fund Assets	0	0	0	0	0	0	686,595	686,595			470,952	2
611	Sewer Fund Liabilities	778,140	362,500	403,584	41,084	0	778,140	838,652	60,512	8%	20		
614	Sewer Fund - Capital Works	(64,310)	960,248	478,635	(481,613)	0	(296,764)	(325,476)	(28,712)	10%	21		
615	SEWER FUND DEPOT EXPENSES	83,117	34,257	40,555	6,298	0	83,117	87,958	4,841	6%			
616	Sewer Fund - Major Capital Works	0	0	0	0	0	0	0	0				
<b>Total</b>	<b>Sewer Services</b>	<b>0</b>	<b>(322,485)</b>	<b>(1,465,483)</b>	<b>(1,142,998)</b>	<b>0</b>	<b>0</b>	<b>470,952</b>	<b>470,952</b>			<b>470,952</b>	
060	Kerb & Guttering	13,000	46,472	30,215	(16,257)	0	13,000	13,229	229	2%			
061	Creek Cleaning	1,000	500	500	0	0	1,000	1,000	0	0%			
062	Drainage	5,000	48,660	14,091	(34,569)	0	5,000	16,591	11,591	232%	22		
122	Stormwater Drainage Works	0	(194,207)	(345,272)	(151,065)	0	0	2,826	2,826				
<b>Total</b>	<b>Drainage</b>	<b>19,000</b>	<b>(98,575)</b>	<b>(300,466)</b>	<b>(201,891)</b>	<b>0</b>	<b>19,000</b>	<b>33,646</b>	<b>14,646</b>				
523	Inert Waste	58,257	(16,236)	(180,665)	(164,429)	0	58,257	36,531	(21,726)	-37%	23		
524	Putresible Waste	(189,225)	(95,023)	(340,115)	(245,092)	0	(189,225)	(246,087)	(56,862)	30%	24		
525	Organic Waste	19,432	43,345	884,616	841,271	0	19,432	128,137	108,705	559%	25		
526	Welby Rehabilitation	0	0	12,599	12,599	0	0	0	0				
527	Reviva Centre	624	(4,658)	15,863	20,521	0	624	9,144	8,520	1365%			
528	Material Recovery Facility	2,793	1,380	66	(1,314)	0	2,793	1,480	(1,313)	-47%			
529	RRC Operations	(871,258)	31,713	481,578	449,865	0	(941,258)	(842,364)	98,894	-11%	26		
530	Domestic Waste Management	0	(2,211,210)	(2,481,026)	(269,816)	0	0	0	0				
531	Commercial Waste Management	59,377	78,488	43,066	(35,422)	0	59,377	20,287	(39,090)	-66%	27		
532	Cleaning	0	0	12	12	0	0	12	12				
533	RRC Transfer Station	500,000	0	20,119	20,119	0	500,000	500,000	0	0%			
534	RRC Road System & Drainage	0	0	0	0	0	0	0	0				
535	RRC Bowmans Ln & Intersection	0	0	0	0	0	0	0	0				
536	RRC Site Infrastructure	0	0	0	0	0	0	0	0				
537	RRC Buildings	170,000	0	2,101	2,101	0	240,000	242,101	2,101	1%			
538	RRC Contingencies	250,000	0	96,470	96,470	0	250,000	316,970	66,970	27%	28		
<b>Total</b>	<b>RRC</b>	<b>0</b>	<b>(2,172,201)</b>	<b>(1,445,316)</b>	<b>726,885</b>	<b>0</b>	<b>0</b>	<b>166,211</b>	<b>166,211</b>				





**ATTACHMENT 3**

**DECEMBER 2007 QUARTERLY BUDGET REVIEW  
 BUDGET VARIATION COMMENTS BY MANAGERS**

<b>Comments Reference No</b>	<b>Why has variance occurred?</b>	<b>How is it being managed?</b>	<b>The effect on your budget?</b>	<b>Options to fund variance?</b>	<b>Manager</b>
1	Not all Councillors have claimed travel allowance, some councillors did not attend conference.	Councillors need to make monthly claim on travel costs	Will be surplus funds unless Councillors claim travel costs	NA	P. Nelson
2	Allocation of \$5,000 for Christmas decorations not spent	Funds to be reallocated in 08/09 budget	Small surplus will be generated	NA	P. Nelson
3	Recognition of additional support costs contribution to General Fund from IRS program.	Brought to account as additional income at the Decemeber budget review	Provision of additional funds	NA	D. Neville
4	Increased return from interest on investments	To be used to fund additional legal costs in action against Lehman Bros.	Depending on legal costs incurred, may provide additional income to General Fund	NA	D. Neville
5	Employment overheads increase		Seasonal variation	NA	J.Cruickshank
6	Salaries allocated to incorrect number		No effect 1-39500: 1-39700 balances out	NA	J.Cruickshank
7	Salaries allocated to incorrect number		No effect 1-39500: 1-39700 balances out	NA	J.Cruickshank
8	Not all Management Committees have spent their allocated funding for particular projects allocated for the year.	Consultation with Management Committees	Surplus will be generated if funds are not rolled over	Funds / projects in previous years have been carried over into the next years budget	P. Nelson
9	Income down due to lack of suitable swimming weather	Monitor expenses	May be over budget slightly	Overall budgets across all pools will be on budget	P.Bowmer
10	As Above	As Above	As Above	As Above	P.Bowmer
11	Savings in employment costs are due to the DCM' S Clerical Assistant not starting till October, & a Town Planning position being filled by a more junior person. Development Control Income is ahead of budget due to the conservative nature of budgeting for	Development Control Income is monitored & reforecast on a monthly basis.	A Surplus will be generated at year end	NA	L.Pawlak
12	Rollovers from previous years budget added	Significant amount of funds will be spent by year end	Expenditure will exceed budget in current year	NA	P.Bowmer
13	As Above	As Above	As Above	As Above	P.Bowmer
14	As Above	As Above	As Above	As Above	P.Bowmer



STRATEGY & FINANCE COMMITTEE MEETING  
 held in the Council Chamber, Civic Centre, Elizabeth St,  
 Moss Vale on Wednesday, 27 February 2008  
**CORPORATE SERVICES DIVISION**



15	The residential usage income is significantly lower than the budgeted amount. Low usage & new charging regime could be the reasons. This is being investigated in detail.	Monitor / investigate water production, usage & income & review water charges	Will impact on budget	Fund deficit from water fluctuation fund for 2007/08. Review financial model & set appropriate charges for 2008/09.	Selva
16	Additional cost (power) at Evans Lane pump station while Medway plant was not operating	Corresponding savings in Medway treatment plant operation.	None	NA	Selva
17	Pool vehicle operating expenditure was higher owing to two outstation staff. Mondelio forecast for plant/vehicle purchase needs to be adjusted.	Plant/vehicle purchase will be managed within budget	None	NA	Selva
18	Less sewer main chokes & failures in Mittagong	Proactive cleaning of sewer mains	None	NA	Selva
19	Job coding errors & pump station failures	Involving supervisors in correcting coding errors & controlling expenditures	Minor	NA	Selva
20	Increase in principal loan repayments	Corresponding decrease in Interest Loan repayments in Activity 600	None	NA	Selva
21	Approximately 48 capital projects are in various stages of completion	By regular monitoring of progress & taking necessary action	None	NA	Selva
22	Completion of Warenda / Sheffield St drainage project in 07/08. Project cost & time increased due to extended wet weather.	Project now complete	Project finalised \$11,000 over budget.	Need to look for savings within Stormwater Drainage Levy funded projects to offset cost.	D.James
23 - 28	Domestic Resource Recovery is showing a surplus due to efficiencies in collection & transfer arrangements.				M.Lochhead
23 - 28	The Resource Recovery Centre is showing a loss at this review as compost stored at Welby Waste Depot is yet to be screened & sold. Providing weather does not hinder processing, sufficient sale should have occurred by the end of the next quarter to balance				M.Lochhead
23 - 28	Commercial Recovery is showing a small surplus along with Street Cleaning operations.				M.Lochhead
29	Updated carpark plans being prepared at request of Rangers, no funding from E & P so project being funded from carpark maintenance.	Need to monitor budget for Bowral carparks. Work planned for Moss Vale & Mittagong	Nil	IRS carpark maintenance funds available if base budget exhausted.	D.James
30	Linemarking of local roads carried out.	Linemarking completed.	Nil	Transfer expenditure from activity 084	D.James
31	Expenditure below budget due to lack of sign crew for extended period.	Currently recruiting Traffic Facility Officer & assistant.	Large backlog of work to be completed in next 6 months	Transfer expenditure to activity 079	D.James
32	Additional employment cost for temporary mechanics to cover one mechanic on long term sick leave & resignation of another mechanic. Installation of bird proof netting in workshop for OHS.	Recruiting apprentice mechanic to fill vacant position.	Nil	Monitor budget.	D.James
33	Majority of works completed in the first half of the year	Works will only be done as required. Urgent works will be placed on priority list for the next year	May require some adjustments with IRS	NA	P.Bowmer



**DECEMBER 2007 QUARTERLY BUDGET REVIEW**

**BUDGET ADJUSTMENT COMMENTS**

<u>Comments Reference No</u>	<u>Comments</u>
1	<b>Council's Risk Management Coordinator has requested an amount of \$32,000 be provided to engage consultants to undertake valuations of its land and buildings. The total cost of the project will be \$40,000 however \$8,000 can be funded from a contribution from Parks &amp; Property.</b>
2	<b>Council has sold the Federation CDO recording a capital loss of \$2,550,000. The capital loss has been incurred by General Fund \$1,302,492, Water Fund \$776,556, and Sewer Fund \$470,952. Funding of the loss is to come from General, Water &amp; Sewer Working Funds, and will not impact on Council's Liquidity or its ability to meet its current commitments.</b>
3	<b>Council's Manager of Information Services has requested an amount of \$11,400 to implement the correspondence improvement program as requested by Councillors. These funds will be used to facilitate some modifications to Dataworks and some additional resources in records to produce a generic acknowledgement letter for all incoming correspondence that requires acknowledgement or response.</b>
4	<b>Council's Parks &amp; Property Manager has requested an additional amount of \$27,000 to complete the Plan of Management for Bowral Country Golf Club. The Plan was required to be completed urgently by the Council &amp; the budget of \$8k was set without the full scoping of works.</b>
5	Council at its Strategy & Finance Committee meeting on 30 January 2008 resolved to allocate \$18,000 from the Capital Projects Reserve for the acquisition of the police land fronting Clarence St Moss Vale for the purpose of providing a public footpath.
6	Council's General Manager has requested an amount of \$27,000 for the provision of a vehicle for the Development Control Branch, and \$3,000 for the running expenses for the remainder of this financial year. The cost of \$30,000 can be funded from savings in Development Control Salaries.
7	Council's Acting Road & Traffic Manager has requested the following budget adjustments to accurately reflect the allocation of employment costs in Local Roads, Urban Unsealed increase \$27,549, Rural Unsealed increase \$109,751, Urban Sealed decrease \$106,600, Rural Sealed increase \$17,300, & Local Roads Restoration decrease \$48,000. It is to be noted that this request is an internal adjustment and has no effect on Council's Bottom line.

**WINGECARRIBEE SHIRE COUNCIL  
DECEMBER 2007 BUDGET REVIEW**

**REVENUE**

Selection Code	Description	Original Budget 2007/08	Original Budget YTD	Actuals YTD	Variance YTD	Revised Budget 2007/08	Forecasts 2007/08	Actual Variation
<b>Government and Accountability</b>								
200	Councillors Expenses	(262,300)	(131,150)	(130,585)	565	(262,300)	(261,385)	915
311	General Manager	0			0	0		0
<b>Total</b>	<b>Leadership</b>	<b>(262,300)</b>	<b>(131,150)</b>	<b>(130,585)</b>	<b>565</b>	<b>(262,300)</b>	<b>(261,385)</b>	<b>915</b>
201	Promotions & Public Relations	(70,000)	(35,000)	(35,000)	0	(70,000)	(70,000)	0
<b>Total</b>	<b>Civic Promotions</b>	<b>(70,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>0</b>	<b>(70,000)</b>	<b>(70,000)</b>	<b>0</b>
290	Corporate Services Management	(50,000)	0	0	0	(78,642)	(76,332)	2,310
291	Corporate Planning & Reporting	0	0	0	0	0	(31,546)	(31,546)
310	Management/Secretariat	(1,084,812)	(542,706)	(626,815)	(84,109)	(1,228,620)	(1,229,700)	(1,080)
314	OH & S Coordinator	(63,224)	(31,612)	(31,522)	90	(63,224)	(63,134)	90
<b>Total</b>	<b>Corporate Performance</b>	<b>(1,198,036)</b>	<b>(574,318)</b>	<b>(658,337)</b>	<b>(84,019)</b>	<b>(1,370,486)</b>	<b>(1,400,712)</b>	<b>(30,226)</b>
313	Risk Management Insurances	0		(15,104)	(15,104)	0	(1,976)	(1,976)
<b>Total</b>	<b>Risk Management</b>	<b>0</b>	<b>0</b>	<b>(15,104)</b>	<b>(15,104)</b>	<b>0</b>	<b>(1,976)</b>	<b>(1,976)</b>
320	Financial Services	(1,121,538)	(549,269)	(599,168)	(49,899)	(1,121,538)	(1,198,823)	(77,285)
321	Rates	(15,872,093)	(15,719,093)	(15,671,216)	47,877	(15,872,093)	(15,820,630)	51,463
322	Debt Servicing	0		(42)	(42)	0	(42)	(42)
323	Non-Specific Services	(5,055,239)	(2,494,390)	(2,649,657)	(155,267)	(5,055,239)	(5,432,857)	(377,618)
325	Creditor Management	0			0	0		0
<b>Total</b>	<b>Financial Services</b>	<b>(22,048,870)</b>	<b>(18,762,752)</b>	<b>(18,920,083)</b>	<b>(157,331)</b>	<b>(22,048,870)</b>	<b>(22,452,352)</b>	<b>(403,482)</b>
340	Human Resources	(529,198)	(174,599)	(214,080)	(39,481)	(568,218)	(568,679)	(461)
341	Employee Overheads	(714,000)	(357,000)	(408,491)	(51,491)	(714,000)	(765,491)	(51,491)
<b>Total</b>	<b>Human Resources</b>	<b>(1,243,198)</b>	<b>(531,599)</b>	<b>(622,571)</b>	<b>(90,972)</b>	<b>(1,282,218)</b>	<b>(1,334,170)</b>	<b>(51,952)</b>
330	Information Services	(505,642)	(252,821)	(250,772)	2,049	(505,642)	(503,593)	2,049
331	Records	(401,000)	(200,500)	(200,500)	0	(401,000)	(401,000)	0
<b>Total</b>	<b>Information Services &amp; Customer Service</b>	<b>(906,642)</b>	<b>(453,321)</b>	<b>(451,272)</b>	<b>2,049</b>	<b>(906,642)</b>	<b>(904,593)</b>	<b>2,049</b>
430	Customer Service Office	(165,000)	(82,500)	(79,330)	3,170	(165,000)	(161,830)	3,170
431	Community Reporting	0			0	0	0	0
<b>Total</b>	<b>Customer Services &amp; Community Reporting</b>	<b>(165,000)</b>	<b>(82,500)</b>	<b>(79,330)</b>	<b>3,170</b>	<b>(165,000)</b>	<b>(161,830)</b>	<b>3,170</b>
<b>Business Enterprise and Development</b>								
520	T & D Administration	(185,000)	(92,500)	(138,166)	(45,666)	(210,000)	(204,421)	5,579
521	T & D Advertising & Promotions	(130,000)	(65,000)	(60,926)	4,074	(130,000)	(125,926)	4,074
522	Tulip Time Committee	0			0	0		0
<b>Total</b>	<b>Tourism</b>	<b>(315,000)</b>	<b>(157,500)</b>	<b>(199,092)</b>	<b>(41,592)</b>	<b>(340,000)</b>	<b>(330,347)</b>	<b>9,653</b>
309	Economic Development Officer	0	0		0	0	(9,400)	(9,400)
<b>Total</b>	<b>Economic Development</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(9,400)</b>	<b>(9,400)</b>
312	Land / Easement Acquisitions	0			0	0	0	0
540	Entrepreneurial Development	(424,141)	(28,600)	(248,442)	(219,842)	(424,141)	(434,491)	(10,350)
<b>Total</b>	<b>Property (Entrepreneurial)</b>	<b>(424,141)</b>	<b>(28,600)</b>	<b>(248,442)</b>	<b>(219,842)</b>	<b>(424,141)</b>	<b>(434,491)</b>	<b>(10,350)</b>
542	Saleyards	(487,710)	(239,355)	(236,646)	2,709	(487,710)	(493,160)	(5,450)
<b>Total</b>	<b>Saleyards</b>	<b>(487,710)</b>	<b>(239,355)</b>	<b>(236,646)</b>	<b>2,709</b>	<b>(487,710)</b>	<b>(493,160)</b>	<b>(5,450)</b>
<b>Lifestyle and Community</b>								
461	Community Services Co-Ordinator	(101,745)	(100,370)	(99,143)	1,227	(101,745)	(177,154)	(75,409)
<b>Total</b>	<b>Social &amp; Community Planning</b>	<b>(101,745)</b>	<b>(100,370)</b>	<b>(99,143)</b>	<b>1,227</b>	<b>(101,745)</b>	<b>(177,154)</b>	<b>(75,409)</b>
332	Cultural Activities	0		(7,000)	(7,000)	0	(7,000)	(7,000)
<b>Total</b>	<b>Cultural Development &amp; Planning</b>	<b>0</b>	<b>0</b>	<b>(7,000)</b>	<b>(7,000)</b>	<b>0</b>	<b>(7,000)</b>	<b>(7,000)</b>
350	Library Administration	(82,639)	0	(120,373)	(120,373)	(82,639)	(83,195)	(556)
351	Library Branch Management	0			0	0		0
352	Library Resources Management	0			0	0		0
353	Library Bendooley PI Precinct	(8,500)	(4,250)	(2,709)	1,541	(8,500)	(6,959)	1,541
354	Lib Information & Electronic Services	(13,000)	(6,500)	(5,200)	1,300	(13,000)	(11,700)	1,300
355	Lib Children & Youth Services	(2,000)	(1,000)		1,000	(2,000)	(1,000)	1,000
356	Lib Lending & Outreach Services	(16,000)	(8,000)	(13,397)	(5,397)	(16,000)	(21,397)	(5,397)
<b>Total</b>	<b>Library Services</b>	<b>(122,139)</b>	<b>(19,750)</b>	<b>(141,679)</b>	<b>(121,929)</b>	<b>(122,139)</b>	<b>(124,251)</b>	<b>(2,112)</b>

462	Wingecarribee Family Day Care	(347,640)	(173,820)	(198,568)	(24,748)	(347,640)	(412,638)	(64,998)
464	After School Care	(118,160)	(59,080)	(70,762)	(11,682)	(118,160)	(118,262)	(102)
<b>Total</b>	<b>Childrens Services</b>	<b>(465,800)</b>	<b>(232,900)</b>	<b>(269,330)</b>	<b>(36,430)</b>	<b>(465,800)</b>	<b>(530,900)</b>	<b>(65,100)</b>
315	Management Committees	0	0	(3,460)	(3,460)	0	(3,460)	(3,460)
<b>Total</b>	<b>Community Management Support</b>	<b>0</b>	<b>0</b>	<b>(3,460)</b>	<b>(3,460)</b>	<b>0</b>	<b>(3,460)</b>	<b>(3,460)</b>
165	Parks / Property IRS	(2,088,738)	(2,088,738)	(2,381,693)	(292,955)	(2,173,693)	(2,173,693)	0
166	Roadside Mowing Pks/Property	0			0	0		0
167	Trees Parks	0			0	0		0
168	Mittagong CBD Gardens				0			0
169	Parks Town Approaches	0			0	0		0
170	P & G Administration	0			0	0		0
171	Parks & Reserves	(63,000)	(500)	(13,005)	(12,505)	(81,200)	(80,886)	314
172	Sports Fields	(53,972)	(26,986)	(45,427)	(18,441)	(53,972)	(57,413)	(3,441)
173	Section 94 Development / Improvement	(1,719,100)		(215,429)	(215,429)	(2,313,259)	(2,244,453)	68,806
551	Bowral Pool	(114,000)	(56,997)	(22,214)	34,783	(114,000)	(79,217)	34,783
552	Moss Vale Pool	(63,000)	(32,493)	(18,999)	13,494	(63,000)	(49,506)	13,494
553	Mittagong Pool	(130,000)	(68,886)	(59,363)	9,523	(130,000)	(116,541)	13,459
554	Bundanoon Pool	(40,000)	(18,777)	(11,824)	6,953	(40,000)	(33,047)	6,953
555	Leisure Centre	(1,000,000)			0	(1,100,000)	(1,100,000)	0
<b>Total</b>	<b>Recreation Facilities</b>	<b>(5,271,810)</b>	<b>(2,293,377)</b>	<b>(2,767,954)</b>	<b>(474,577)</b>	<b>(6,069,124)</b>	<b>(5,934,756)</b>	<b>134,368</b>
	<b>Environmental Sustainability</b>							
451	Strategic Planning	(266,143)	(197,718)	(330,595)	(132,877)	(457,143)	(599,459)	(142,316)
<b>Total</b>	<b>Strategic Planning</b>	<b>(266,143)</b>	<b>(197,718)</b>	<b>(330,595)</b>	<b>(132,877)</b>	<b>(457,143)</b>	<b>(599,459)</b>	<b>(142,316)</b>
420	Development Control	(1,746,448)	(873,224)	(1,089,611)	(216,387)	(1,846,448)	(1,917,085)	(70,637)
421	Quarries	(69,124)			0	(69,124)	(73,001)	(3,877)
<b>Total</b>	<b>Development Control</b>	<b>(1,815,572)</b>	<b>(873,224)</b>	<b>(1,089,611)</b>	<b>(216,387)</b>	<b>(1,915,572)</b>	<b>(1,990,086)</b>	<b>(74,514)</b>
410	Environment & Planning Admin	(161,000)	(80,500)	(147,769)	(67,269)	(198,315)	(228,269)	(29,954)
<b>Total</b>	<b>Environment &amp; Planning</b>	<b>(161,000)</b>	<b>(80,500)</b>	<b>(147,769)</b>	<b>(67,269)</b>	<b>(198,315)</b>	<b>(228,269)</b>	<b>(29,954)</b>
440	Environment & Health	(49,660)	(24,830)	(10,143)	14,687	(49,660)	(35,749)	13,911
442	Sanitary Control	(395,000)	(194,166)	(157,130)	37,036	(385,000)	(377,767)	7,233
<b>Total</b>	<b>Environmental Management</b>	<b>(444,660)</b>	<b>(218,996)</b>	<b>(167,273)</b>	<b>51,723</b>	<b>(434,660)</b>	<b>(413,516)</b>	<b>21,144</b>
174	Noxious Weeds Control	(80,268)	(18,634)	(7,411)	11,223	(80,268)	(69,045)	11,223
<b>Total</b>	<b>Noxious Weeds</b>	<b>(80,268)</b>	<b>(18,634)</b>	<b>(7,411)</b>	<b>11,223</b>	<b>(80,268)</b>	<b>(69,045)</b>	<b>11,223</b>
441	Ranger Duties	(424,500)	(212,250)	(196,794)	15,456	(424,500)	(413,544)	10,956
<b>Total</b>	<b>Rangers Activities</b>	<b>(424,500)</b>	<b>(212,250)</b>	<b>(196,794)</b>	<b>15,456</b>	<b>(424,500)</b>	<b>(413,544)</b>	<b>10,956</b>
180	Bushfire Services	(500,200)	0	(80,816)	(80,816)	(500,200)	(597,749)	(97,549)
<b>Total</b>	<b>Rural Fire Service</b>	<b>(500,200)</b>	<b>0</b>	<b>(80,816)</b>	<b>(80,816)</b>	<b>(500,200)</b>	<b>(597,749)</b>	<b>(97,549)</b>
557	Land Management	0			0	0	0	0
558	Our River Health	0			0	0	0	0
559	Our Natural Biodiversity	0			0	0	0	0
560	Biodiversity Strategy	0			0	0	0	0
561	Wetlands Management Strategy				0			0
562	Water Quality Management System				0			0
563	Community Awareness Program				0			0
564	Riparian Zone Rehabilitation	0			0	0	0	0
565	Wildlife Habitat/Corridor Restoration	0			0	0	0	0
566	Environmental Weed Control	0			0	0	0	0
568	WOFE RATE INCOME	(677,350)	672,566	(1,043,701)	(1,716,267)	(1,001,220)	(1,048,485)	(47,265)
569	WOFE Miscellaneous	0			0	0	0	0
<b>Total</b>	<b>WOFE</b>	<b>(677,350)</b>	<b>672,566</b>	<b>(1,043,701)</b>	<b>(1,716,267)</b>	<b>(1,001,220)</b>	<b>(1,048,485)</b>	<b>(47,265)</b>
175	Bushland Management	(4,784)	(2,392)	(48,493)	(46,101)	(4,784)	(137,873)	(133,089)
<b>Total</b>	<b>Bushcare</b>	<b>(4,784)</b>	<b>(2,392)</b>	<b>(48,493)</b>	<b>(46,101)</b>	<b>(4,784)</b>	<b>(137,873)</b>	<b>(133,089)</b>
700	Water Fund Administration	(8,565,964)	(5,432,000)	(4,606,134)	825,866	(8,565,964)	(7,359,241)	1,206,723
701	Water Fund Plant	(170,000)	(85,000)	(144,890)	(59,890)	(170,000)	(321,562)	(151,562)
702	Working & Maint Overhead Expenses				0			0
703	Treatment Plants				0			0
704	Chlorination Plant				0			0
705	Fluoridation Plants				0			0
706	Dams				0			0
707	Pumping Stations				0			0
708	Water Mains Maintenance & Repair				0			0
709	Reservoirs				0			0
710	Water Meters & Service Maint & Repa				0			0
711	Water Meters & Services Renewals				0			0
712	Water Meters/Serv H hold 50% jobs				0			0
713	Water Meters/Services Dev Const				0			0
714	Water Fund Private Works				0			0
716	Equity & Suspense Accounts				0		(928,077)	(928,077)
719	Water Fund Liabilities				0			0
720	Water Fund - Capital Works	(5,465,299)		(79,407)	(79,407)	(7,403,783)	(7,437,576)	(33,793)
721	Water Fund Depot Operating				0			0
722	Water Fund - Major Capital Works				0			0
<b>Total</b>	<b>Water Services</b>	<b>(14,201,263)</b>	<b>(5,517,000)</b>	<b>(4,830,431)</b>	<b>686,569</b>	<b>(16,139,747)</b>	<b>(16,046,456)</b>	<b>93,291</b>

600	Sewer Fund Administration	(8,613,789)	(5,547,948)	(5,814,694)	(266,746)	(8,613,789)	(8,784,095)	(170,306)
601	Sewer Fund Plant	(95,000)	(54,000)	(80,113)	(26,113)	(95,000)	(176,359)	(81,359)
602	Working & Maint Expend Overheads				0			0
603	Mittagong Sewerage System				0			0
604	Moss Vale Sewerage System				0			0
605	Bowral Sewerage System				0			0
606	Bundanoon Sewerage System				0			0
607	Berrima Sewerage System				0			0
608	Private works			(7,725)	(7,725)		(7,725)	(7,725)
609	Private Works on Subsidised Schemes	(815,093)			0	(815,093)	(305,093)	510,000
610	Sewer Fund Assets				0			0
611	Sewer Fund Liabilities				0			0
614	Sewer Fund - Capital Works	(1,494,310)			0	(2,649,512)	(2,649,512)	0
615	SEWER FUND DEPOT EXPENSES				0			0
616	Sewer Fund - Major Capital Works				0			0
<b>Total</b>	<b>Sewer Services</b>	<b>(11,018,192)</b>	<b>(5,601,948)</b>	<b>(5,902,532)</b>	<b>(300,584)</b>	<b>(12,173,394)</b>	<b>(11,922,784)</b>	<b>250,610</b>
060	Kerb & Guttering	0	0	(23,366)	(23,366)	0	(46,352)	(46,352)
061	Creek Cleaning	0	0		0	0		0
062	Drainage	0	0	(46,160)	(46,160)	0	(46,160)	(46,160)
122	Stormwater Drainage Works	(460,000)	(460,000)	(472,673)	(12,673)	(647,868)	(660,541)	(12,673)
<b>Total</b>	<b>Drainage</b>	<b>(460,000)</b>	<b>(460,000)</b>	<b>(542,199)</b>	<b>(82,199)</b>	<b>(647,868)</b>	<b>(753,053)</b>	<b>(105,185)</b>
523	Inert Waste	(498,426)	(240,857)	(360,436)	(119,579)	(498,426)	(617,809)	(119,383)
524	Putresible Waste	(1,260,857)	(630,429)	(718,659)	(88,230)	(1,260,857)	(1,349,088)	(88,231)
525	Organic Waste	(517,714)	(258,857)	(293,684)	(34,827)	(517,714)	(552,541)	(34,827)
526	Welby Rehabilitation	0			0	0	(12,599)	(12,599)
527	Reviva Centre	(200,845)	(93,923)	(105,991)	(12,068)	(200,845)	(224,914)	(24,069)
528	Material Recovery Facility	0			0	0		0
529	RRC Operations	(1,870,007)	(472,921)	(530,438)	(57,517)	(1,940,007)	(2,028,643)	(88,636)
530	Domestic Waste Management	(4,534,357)	(4,458,857)	(4,535,830)	(76,973)	(4,534,357)	(4,549,330)	(14,973)
531	Commercial Waste Management	(194,000)	(48,500)	(72,173)	(23,673)	(194,000)	(232,173)	(38,173)
532	Cleaning				0			0
533	RRC Transfer Station				0			0
534	RRC Road System & Drainage				0			0
535	RRC Bowmans Ln & Intersection				0			0
536	RRC Site Infrastructure				0			0
537	RRC Buildings				0		0	0
538	RRC Contingencies				0		0	0
<b>Total</b>	<b>RRC</b>	<b>(9,076,206)</b>	<b>(6,204,344)</b>	<b>(6,617,211)</b>	<b>(412,867)</b>	<b>(9,146,206)</b>	<b>(9,567,097)</b>	<b>(420,891)</b>
	<b>Infrastructure</b>							
026	Works Administration Operations	(85,196)	(32,598)	(44,259)	(11,661)	(100,196)	(96,857)	3,339
034	Local Roads	(1,558,000)	(549,000)	(524,393)	24,607	(1,558,000)	(1,561,943)	(3,943)
115	Roads to Recovery Program	(1,000,000)	(500,000)	(116,601)	383,399	(1,000,000)	(1,452,422)	(452,422)
116	Seal of Approval Program				0			0
045	Regional Roads	(941,000)	(235,250)	(207,750)	27,500	(941,000)	(1,384,041)	(443,041)
049	Bridges	0			0	0		0
050	Car Parks	0			0	0		0
052	Cycle Paths	0			0	0		0
053	Trees	0			0	0		0
054	Mittagong CBD	0			0	0		0
055	Town Approaches	0		(6,664)	(6,664)	0	(6,664)	(6,664)
056	Footpaths	0		(38,640)	(38,640)	0	(106,662)	(106,662)
059	Other Ancillaries Construction	0			0	0		0
068	Private Works	(35,000)	(17,500)	(16,436)	1,064	(35,000)	(37,235)	(2,235)
069	Unclassified Services	(50,000)	(25,000)	0	25,000	(50,000)	(30,000)	20,000
117	Rds Ancillaries Cleaning	0			0	0		0
123	Auslink Strategic Regional Program	(1,040,000)			0	(1,250,000)	(1,250,000)	0
<b>Total</b>	<b>Roads</b>	<b>(4,709,196)</b>	<b>(1,359,348)</b>	<b>(954,743)</b>	<b>404,605</b>	<b>(4,934,196)</b>	<b>(5,925,824)</b>	<b>(991,628)</b>

078	Traffic	(8,488)	(3,744)	(9,458)	(5,714)	(13,488)	(13,902)	(414)
079	Traffic Shire Signs & Markings	0			0	0		0
080	Traffic Street Lighting	(12,000)			0	(12,000)	(12,000)	0
081	Traffic Street Furniture	0			0	0		0
084	Traffic Facilities on Regio & Local	(157,000)	(78,500)	(39,000)	39,500	(157,000)	(156,000)	1,000
085	Traffic Road Safety Officer	(33,000)	(16,500)	(29,110)	(12,610)	(33,000)	(45,610)	(12,610)
<b>Total</b>	<b>Traffic Facilities</b>	<b>(210,488)</b>	<b>(98,744)</b>	<b>(77,568)</b>	<b>21,176</b>	<b>(215,488)</b>	<b>(227,512)</b>	<b>(12,024)</b>
118	IRP Roads	-			0	-	0	0
119	IRP Drainage	-			0	-	0	0
120	IRP Footpaths	-			0	-		0
573	INFRASTRUCTURE RATE INCOME	0		(338,823)	0	(338,823)	(338,823)	0
121	Roads Infrast Rec Strategy	(2,560,513)	2,560,513	(2,730,014)	0	(2,560,513)	(2,730,014)	(169,501)
<b>Total</b>	<b>Infrastructure Renewal &amp; Recovery</b>	<b>(2,560,513)</b>	<b>2,560,513</b>	<b>(3,068,837)</b>	<b>0</b>	<b>(2,899,336)</b>	<b>(3,068,837)</b>	<b>(169,501)</b>
547	Public Toilet Cleaning	0			0	0		0
<b>Total</b>	<b>Public Toilet Cleaning</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
010	Engineering Administration	(242,000)	(121,000)	(120,850)	150	(242,000)	(297,340)	(55,340)
<b>Total</b>	<b>Technical Services Administration</b>	<b>(242,000)</b>	<b>(121,000)</b>	<b>(120,850)</b>	<b>150</b>	<b>(242,000)</b>	<b>(297,340)</b>	<b>(55,340)</b>
014	Design Services	(130,476)	(65,238)	(65,309)	(71)	(184,430)	(282,833)	(98,403)
015	Design S94 from Infrastructure	(178,552)	(89,276)	(4,491)	84,785	(178,552)	(169,593)	8,959
<b>Total</b>	<b>Survey Design &amp; Project Management</b>	<b>(309,028)</b>	<b>(154,514)</b>	<b>(69,800)</b>	<b>84,714</b>	<b>(362,982)</b>	<b>(452,426)</b>	<b>(89,444)</b>
012	Depots	(298,000)	(149,000)	(149,000)	0	(298,000)	(298,000)	0
013	Non-Specific Management Items	(97,000)	(50,000)	(48,128)	1,872	(97,000)	(95,128)	1,872
<b>Total</b>	<b>Depot Operations</b>	<b>(395,000)</b>	<b>(199,000)</b>	<b>(197,128)</b>	<b>1,872</b>	<b>(395,000)</b>	<b>(393,128)</b>	<b>1,872</b>
095	Plant	(2,423,104)	(362,812)	(824,293)	(461,481)	(2,423,104)	(2,435,785)	(12,681)
101	Workshop	(403,105)	(176,000)	(129,506)	46,494	(403,105)	(356,611)	46,494
111	Pool Vehicles	(688,300)	(344,150)	(349,835)	(5,685)	(688,300)	(693,985)	(5,685)
<b>Total</b>	<b>Plant &amp; Workshops</b>	<b>(3,514,509)</b>	<b>(882,962)</b>	<b>(1,303,634)</b>	<b>(420,672)</b>	<b>(3,514,509)</b>	<b>(3,486,381)</b>	<b>28,128</b>
541	Civic Centre	(241,994)	(120,997)	(130,800)	(9,803)	(241,994)	(268,579)	(26,585)
543	Public Cemeteries	(132,000)	(66,000)	(73,805)	(7,805)	(132,000)	(134,805)	(2,805)
544	Public Halls	(38,000)	(19,000)	(26,779)	(7,779)	(38,000)	(36,561)	1,439
545	Land & Buildings NEI	0			0	0		0
546	Senior Citizens Centre	0			0	0		0
<b>Total</b>	<b>Property</b>	<b>(411,994)</b>	<b>(205,997)</b>	<b>(231,384)</b>	<b>(25,387)</b>	<b>(411,994)</b>	<b>(439,945)</b>	<b>(27,951)</b>

**WINGECARRIBEE SHIRE COUNCIL**  
**DECEMBER 2007 BUDGET REVIEW**

**EXPENDITURE**

<u>Selection Code</u>	<u>Description</u>	<u>Original Budget 2007/08</u>	<u>Original Budget YTD</u>	<u>Actuals YTD</u>	<u>Variance YTD</u>	<u>Revised Budget 2007/08</u>	<u>Forecasts 2007/08</u>	<u>Actual Variation</u>
<b>Governance and Accountability</b>								
200	Councillors Expenses	336,072	187,286	174,188	(13,098)	336,072	316,038	(20,034)
311	General Manager	289,009	139,404	159,619	20,215	289,009	299,225	10,216
<b>Total</b>	<b>Leadership</b>	<b>625,081</b>	<b>326,690</b>	<b>333,807</b>	<b>7,117</b>	<b>625,081</b>	<b>615,263</b>	<b>(9,818)</b>
201	Promotions & Public Relations	141,650	96,980	91,613	(5,367)	141,650	130,789	(10,861)
<b>Total</b>	<b>Civic Promotions</b>	<b>141,650</b>	<b>96,980</b>	<b>91,613</b>	<b>(5,367)</b>	<b>141,650</b>	<b>130,789</b>	<b>(10,861)</b>
290	Corporate Services Management	199,138		72,432	100,448	227,780	216,464	(11,316)
291	Corporate Planning & Reporting	66,370	33,110	80,054	46,944	66,370	107,152	40,782
310	Management/Secretariat	490,741	254,522	182,063	(72,459)	504,673	505,310	637
314	OH & S Coordinator	90,434	91,715	49,413	(42,302)	135,889	137,303	1,414
<b>Total</b>	<b>Corporate Performance</b>	<b>846,683</b>	<b>379,347</b>	<b>383,962</b>	<b>32,631</b>	<b>934,712</b>	<b>966,229</b>	<b>31,517</b>
313	Risk Management Insurances	893,087	877,307	794,893	(82,414)	956,971	943,577	(13,394)
<b>Total</b>	<b>Risk Management</b>	<b>893,087</b>	<b>877,307</b>	<b>794,893</b>	<b>(82,414)</b>	<b>956,971</b>	<b>943,577</b>	<b>(13,394)</b>
320	Financial Services	421,936	197,459	207,876	10,417	427,936	456,663	28,727
321	Rates	1,508,844	1,072,525	1,038,441	(34,084)	1,514,844	1,480,182	(34,662)
322	Debt Servicing	1,000	500	2	(498)	1,000	502	(498)
323	Non-Specific Services	676,000	304,000	317,275	13,275	676,000	1,996,785	1,320,785
325	Creditor Management	108,483	53,368	56,647	3,279	108,483	112,062	3,579
<b>Total</b>	<b>Financial Services</b>	<b>2,716,263</b>	<b>1,627,852</b>	<b>1,620,241</b>	<b>(7,611)</b>	<b>2,728,263</b>	<b>4,046,194</b>	<b>1,317,931</b>
340	Human Resources	533,023	212,467	173,878	(38,589)	602,043	598,856	(3,187)
341	Employee Overheads	968,000	490,750	427,665	(63,085)	843,000	840,769	(2,231)
<b>Total</b>	<b>Human Resources</b>	<b>1,501,023</b>	<b>703,217</b>	<b>601,543</b>	<b>(101,674)</b>	<b>1,445,043</b>	<b>1,439,625</b>	<b>(5,418)</b>
330	Information Services	1,213,816	687,973	710,699	22,726	1,220,816	1,189,596	(31,220)
331	Records	363,724	182,699	180,232	(2,467)	368,724	371,739	3,015
<b>Total</b>	<b>Information Services &amp; Customer Services</b>	<b>1,577,540</b>	<b>870,672</b>	<b>890,931</b>	<b>20,259</b>	<b>1,589,540</b>	<b>1,561,335</b>	<b>(28,205)</b>
430	Customer Service Office	602,726	296,185	312,749	16,564	607,726	621,792	14,066
431	Community Reporting	76,000	38,000	28,462	(9,538)	76,000	66,462	(9,538)
<b>Total</b>	<b>Customer Services &amp; Community Reporting</b>	<b>678,726</b>	<b>334,185</b>	<b>341,211</b>	<b>7,026</b>	<b>683,726</b>	<b>688,254</b>	<b>4,528</b>
<b>Business Enterprise and Development</b>								
520	T & D Administration	752,294	372,581	396,252	23,671	752,294	751,914	(380)
521	T & D Advertising & Promotions	154,000	89,500	19,959	(69,541)	179,000	166,102	(12,898)
522	Tulip Time Committee	0			0	0		0
<b>Total</b>	<b>Tourism</b>	<b>906,294</b>	<b>462,081</b>	<b>416,211</b>	<b>(45,870)</b>	<b>931,294</b>	<b>918,016</b>	<b>(13,278)</b>
309	Economic Development Officer	205,179	122,261	113,602	(8,659)	225,179	228,724	3,545
<b>Total</b>	<b>Economic Development</b>	<b>205,179</b>	<b>122,261</b>	<b>113,602</b>	<b>(8,659)</b>	<b>225,179</b>	<b>228,724</b>	<b>3,545</b>
312	Land / Easement Acquisitions	30,000	15,000	10,298	(4,702)	30,000	30,859	859
540	Entrepreneurial Development	2,255,565	79,884	103,739	23,855	2,255,565	2,265,240	9,675
<b>Total</b>	<b>Property (Entrepreneurial)</b>	<b>2,285,565</b>	<b>94,884</b>	<b>114,037</b>	<b>19,153</b>	<b>2,285,565</b>	<b>2,296,099</b>	<b>10,534</b>
542	Saleyards	487,710	251,018	305,262	54,244	487,710	493,161	5,451
<b>Total</b>	<b>Saleyards</b>	<b>487,710</b>	<b>251,018</b>	<b>305,262</b>	<b>54,244</b>	<b>487,710</b>	<b>493,161</b>	<b>5,451</b>
<b>Lifestyle and Community</b>								
461	Community Services Co-Ordinator	459,004	307,530	249,992	(57,538)	462,004	536,812	74,808
<b>Total</b>	<b>Social &amp; Community Planning</b>	<b>459,004</b>	<b>307,530</b>	<b>249,992</b>	<b>(57,538)</b>	<b>462,004</b>	<b>536,812</b>	<b>74,808</b>
332	Cultural Activities	114,321	50,858	45,224	(5,634)	114,321	118,521	4,200
<b>Total</b>	<b>Cultural Development &amp; Planning</b>	<b>114,321</b>	<b>50,858</b>	<b>45,224</b>	<b>(5,634)</b>	<b>114,321</b>	<b>118,521</b>	<b>4,200</b>
350	Library Administration	255,605	127,475	119,170	(8,305)	255,605	247,300	(8,305)
351	Library Branch Management	169,494	93,732	74,921	(18,811)	169,494	162,101	(7,393)
352	Library Resources Management	12,000	6,000	2,513	(3,487)	12,000	9,513	(2,487)
353	Library Bendooley PI Precinct	36,500	25,000	10,919	(14,081)	36,500	31,119	(5,381)
354	Lib Information & Electronic Services	100,049	52,621	85,961	33,340	106,049	141,389	35,340
355	Lib Children & Youth Services	117,937	58,379	40,570	(17,809)	117,937	107,629	(10,308)
356	Lib Lending & Outreach Services	726,524	359,738	310,986	(48,752)	726,524	686,858	(39,666)
<b>Total</b>	<b>Library Services</b>	<b>1,418,109</b>	<b>722,945</b>	<b>645,040</b>	<b>(77,905)</b>	<b>1,424,109</b>	<b>1,385,909</b>	<b>(38,200)</b>

462	Wingecarribee Family Day Care	397,846	198,385	261,188	62,803	397,846	460,649	62,803
464	After School Care	138,778	69,011	62,560	(6,451)	138,778	139,276	498
<b>Total</b>	<b>Childrens Services</b>	<b>536,624</b>	<b>267,396</b>	<b>323,748</b>	<b>56,352</b>	<b>536,624</b>	<b>599,925</b>	<b>63,301</b>
315	Management Committees	116,616	82,094	39,102	(42,992)	142,153	133,521	(8,632)
<b>Total</b>	<b>Community Management Support</b>	<b>116,616</b>	<b>82,094</b>	<b>39,102</b>	<b>(42,992)</b>	<b>142,153</b>	<b>133,521</b>	<b>(8,632)</b>
165	Parks / Property IRS	2,088,738	1,001,415	899,311	(102,104)	2,173,693	2,172,114	(1,579)
166	Roadside Mowing Pks/Property	69,100	20,057	9,079	(10,978)	69,100	62,873	(6,227)
167	Trees Parks	26,300	12,100	18,643	6,543	26,300	26,843	543
168	Mittagong CBD Gardens			390	390		390	390
169	Parks Town Approaches	28,000	14,500	5,736	(8,764)	28,000	25,153	(2,847)
170	P & G Administration	346,455	183,234	201,650	18,416	355,455	369,372	13,917
171	Parks & Reserves	1,223,143	616,214	625,226	9,012	1,258,343	1,262,856	4,513
172	Sports Fields	400,660	183,519	201,114	17,595	400,660	412,406	11,746
173	Section 94 Development / Improvement	1,719,100	594,159	893,477	299,318	2,313,259	2,244,453	(68,806)
551	Bowral Pool	266,159	164,021	105,498	(58,523)	266,159	241,678	(24,481)
552	Moss Vale Pool	146,359	64,872	67,698	2,826	146,359	137,883	(8,476)
553	Mittagong Pool	254,759	136,191	145,904	9,713	254,759	276,971	22,212
554	Bundanoon Pool	136,259	74,344	58,189	(16,155)	136,259	131,519	(4,740)
555	Leisure Centre	1,000,000		248,134	248,134	1,100,000	1,100,000	0
<b>Total</b>	<b>Recreation Facilities</b>	<b>7,705,032</b>	<b>3,064,626</b>	<b>3,480,049</b>	<b>415,423</b>	<b>8,528,346</b>	<b>8,464,511</b>	<b>(63,835)</b>
<b>Environmental Sustainability</b>								
451	Strategic Planning	663,971	417,821	394,919	(22,902)	669,971	807,172	137,201
<b>Total</b>	<b>Strategic Planning</b>	<b>663,971</b>	<b>417,821</b>	<b>394,919</b>	<b>(22,902)</b>	<b>669,971</b>	<b>807,172</b>	<b>137,201</b>
420	Development Control	1,848,672	1,000,980	881,071	(119,909)	1,965,672	1,906,992	(58,680)
421	Quarries	88,124	43,639	47,517	3,878	88,124	92,001	3,877
<b>Total</b>	<b>Development Control</b>	<b>1,936,796</b>	<b>1,044,619</b>	<b>928,588</b>	<b>(116,031)</b>	<b>2,053,796</b>	<b>1,998,993</b>	<b>(54,803)</b>
410	Environment & Planning Admin	1,316,431	673,238	682,331	9,093	1,355,746	1,381,944	26,198
<b>Total</b>	<b>Environment &amp; Planning</b>	<b>1,316,431</b>	<b>673,238</b>	<b>682,331</b>	<b>9,093</b>	<b>1,355,746</b>	<b>1,381,944</b>	<b>26,198</b>
440	Environment & Health	508,221	255,777	234,472	(21,305)	514,221	500,015	(14,206)
442	Sanitary Control	398,000	194,000	163,595	(30,405)	398,000	388,711	(9,289)
<b>Total</b>	<b>Environmental Management</b>	<b>906,221</b>	<b>449,777</b>	<b>398,067</b>	<b>(51,710)</b>	<b>912,221</b>	<b>888,726</b>	<b>(23,495)</b>
174	Noxious Weeds Control	265,431	137,887	114,911	(22,976)	265,431	254,149	(11,282)
<b>Total</b>	<b>Noxious Weeds</b>	<b>265,431</b>	<b>137,887</b>	<b>114,911</b>	<b>(22,976)</b>	<b>265,431</b>	<b>254,149</b>	<b>(11,282)</b>
441	Ranger Duties	694,460	349,024	301,007	(48,017)	701,460	679,724	(21,736)
<b>Total</b>	<b>Rangers Activities</b>	<b>694,460</b>	<b>349,024</b>	<b>301,007</b>	<b>(48,017)</b>	<b>701,460</b>	<b>679,724</b>	<b>(21,736)</b>
180	Bushfire Services	994,000	440,984	590,690	149,706	1,037,000	1,128,601	91,601
<b>Total</b>	<b>Rural Fire Service</b>	<b>994,000</b>	<b>440,984</b>	<b>590,690</b>	<b>149,706</b>	<b>1,037,000</b>	<b>1,128,601</b>	<b>91,601</b>
557	Land Management	320,961	271,298	145,293	(126,005)	501,792	340,528	(161,264)
558	Our River Health	247,929	191,965	105,489	(86,476)	334,616	237,364	(97,252)
559	Our Natural Biodiversity	108,460	57,481	101,167	43,686	108,311	155,846	47,535
560	Biodiversity Strategy	0	43,351		(43,351)	43,351	43,351	0
561	Wetlands Management Strategy				0			0
562	Water Quality Management System				0			0
563	Community Awareness Program				0			0
564	Riparian Zone Rehabilitation	0	4,875		(4,875)	4,875	4,875	0
565	Wildlife Habitat/Corridor Restoration	0	7,190		(7,190)	7,190	7,190	0
566	Environmental Weed Control	0	1,085		(1,085)	1,085	1,085	0
568	WORE Rate Income	0			0	0		0
569	WOFE MISCELLANEOUS	0	0	-	0	0	258,246	258,246
<b>Total</b>	<b>WOFE</b>	<b>677,350</b>	<b>577,245</b>	<b>351,949</b>	<b>(225,296)</b>	<b>1,001,220</b>	<b>1,048,485</b>	<b>47,265</b>

175	Bushland Management	82,700	41,600	175,449	133,849	82,700	220,213	137,513
<b>Total</b>	<b>Bushcare</b>	<b>82,700</b>	<b>41,600</b>	<b>175,449</b>	<b>133,849</b>	<b>82,700</b>	<b>220,213</b>	<b>137,513</b>
700	Water Fund Administration	2,005,399	1,113,510	878,368	(235,142)	2,160,031	2,007,726	(152,305)
701	Water Fund Plant	350,000	175,000	179,552	4,552	350,000	500,066	150,066
702	Working & Maint Overhead Expenses	508,000	299,002	230,114	(68,888)	568,000	568,258	258
703	Treatment Plants	1,699,343	843,733	789,577	(54,156)	1,699,343	1,659,678	(39,665)
704	Chlorination Plant	88,468	44,802	19,622	(25,180)	88,468	82,688	(5,780)
705	Fluoridation Plants	67,139	32,399	22,274	(10,125)	67,139	63,682	(3,457)
706	Dams	35,735	17,958	19,804	1,846	35,735	36,846	1,111
707	Pumping Stations	151,445	72,769	85,866	13,097	151,445	167,544	16,099
708	Water Mains Maintenance & Repair	576,117	361,605	290,315	(71,290)	726,117	760,965	34,848
709	Reservoirs	161,606	79,626	102,244	22,618	161,606	163,138	1,532
710	Water Meters & Service Maint & Repa	314,654	196,006	122,388	(73,618)	353,602	355,756	2,154
711	Water Meters & Services Renewals	0		233	233	0	233	233
712	Water Meters/Serv H hold 50% jobs	200,360	99,756	43,886	(55,870)	200,360	194,983	(5,377)
713	Water Meters/Services Dev Const	40,067	19,955	4,294	(15,661)	40,067	35,076	(4,991)
714	Water Fund Private Works	200,067	99,955	96,158	(3,797)	200,067	200,067	0
716	Equity & Suspense Accounts				0		776,556	776,556
719	Water Fund Liabilities	0			0	0		0
720	Water Fund - Capital Works	2,494,648	1,748,865	422,639	(1,326,226)	4,029,552	3,939,333	(90,219)
721	Water Fund Depot Operating	158,045	78,471	38,777	(39,694)	158,045	158,354	309
722	Water Fund - Major Capital Works	5,150,170	2,591,166	165,842	(2,425,324)	5,150,170	5,152,063	1,893
<b>Total</b>	<b>Water Services</b>	<b>14,201,263</b>	<b>7,874,578</b>	<b>3,511,953</b>	<b>(4,362,625)</b>	<b>16,139,747</b>	<b>16,823,012</b>	<b>683,265</b>
600	Sewer Fund Administration	2,899,539	1,584,761	1,193,525	(391,236)	2,994,807	2,899,213	(95,594)
601	Sewer Fund Plant	355,000	152,500	64,094	(88,406)	355,000	460,736	105,736
602	Working & Maint Expend Overheads	550,000	250,116	225,893	(24,223)	567,236	566,893	(343)
603	Mittagong Sewerage System	911,098	435,799	385,901	(49,898)	911,098	848,722	(62,376)
604	Moss Vale Sewerage System	508,627	252,984	236,052	(16,932)	508,627	499,036	(9,591)
605	Bowral Sewerage System	852,276	421,852	399,464	(22,388)	852,276	866,763	14,487
606	Bundanoon Sewerage System	234,309	121,100	116,296	(4,804)	234,309	237,293	2,984
607	Berrima Sewerage System	195,834	98,420	118,633	20,213	195,834	228,356	32,522
608	Private works	244,854	167,206	83,578	(83,628)	364,804	372,909	8,105
609	Private Works on Subsidised Schemes	1,975,398	437,720	690,839	253,119	1,975,398	1,476,574	(498,824)
610	Sewer Fund Assets				0		686,595	686,595
611	Sewer Fund Liabilities	778,140	362,500	403,584	41,084	778,140	838,652	60,512
614	Sewer Fund - Capital Works	1,430,000	960,248	478,635	(481,613)	2,352,748	2,324,036	(28,712)
615	SEWER FUND DEPOT EXPENSES	83,117	34,257	40,555	6,298	83,117	87,958	4,841
616	Sewer Fund - Major Capital Works				0			0
<b>Total</b>	<b>Sewer Services</b>	<b>11,018,192</b>	<b>5,279,463</b>	<b>4,437,049</b>	<b>(842,414)</b>	<b>12,173,394</b>	<b>12,393,736</b>	<b>220,342</b>
060	Kerb & Guttering	13,000	46,472	53,581	7,109	13,000	59,581	46,581
061	Creek Cleaning	1,000	500	500	0	1,000	1,000	0
062	Drainage	5,000	48,660	60,251	11,591	5,000	62,751	57,751
122	Stormwater Drainage Works	460,000	265,793	127,401	(138,392)	647,868	663,367	15,499
<b>Total</b>	<b>Drainage</b>	<b>479,000</b>	<b>361,425</b>	<b>241,733</b>	<b>(119,692)</b>	<b>666,868</b>	<b>786,699</b>	<b>119,831</b>
523	Inert Waste	556,683	224,621	179,771	(44,850)	556,683	654,340	97,657
524	Putresible Waste	1,071,632	535,406	378,544	(156,862)	1,071,632	1,103,001	31,369
525	Organic Waste	537,146	302,202	1,178,300	876,098	537,146	680,678	143,532
526	Welby Rehabilitation	0		12,599	12,599	0	12,599	12,599
527	Reviva Centre	201,469	89,265	121,854	32,589	201,469	234,058	32,589
528	Material Recovery Facility	2,793	1,380	66	(1,314)	2,793	1,480	(1,313)
529	RRC Operations	998,749	504,634	1,012,016	507,382	998,749	1,186,279	187,530
530	Domestic Waste Management	4,534,357	2,247,647	2,054,804	(192,843)	4,534,357	4,549,330	14,973
531	Commercial Waste Management	253,377	126,988	115,239	(11,749)	253,377	252,460	(917)
532	Cleaning			12	12		12	12
533	RRC Transfer Station	500000		20,119	20,119	500000	500,000	0
534	RRC Road System & Drainage				0			0
535	RRC Bowmans Ln & Intersection				0			0
536	RRC Site Infrastructure				0			0
537	RRC Buildings	170000		2,101	2,101	240000	242,101	2,101
538	RRC Contingencies	250000		96,470	96,470	250000	316,970	66,970
<b>Total</b>	<b>RRC</b>	<b>9,076,206</b>	<b>4,032,143</b>	<b>5,171,895</b>	<b>1,139,752</b>	<b>9,146,206</b>	<b>9,733,308</b>	<b>587,102</b>

	<b>Infrastructure</b>							
026	Works Administration Operations	1,373,448	666,259	609,478	(56,781)	1,388,448	1,353,967	(34,481)
034	Local Roads	3,470,751	1,249,259	1,774,484	525,225	3,470,751	3,487,827	17,076
115	Roads to Recovery Program	1,000,000	42,656	762,097	719,441	1,000,000	1,452,422	452,422
116	Seal of Approval Program				0			0
045	Regional Roads	1,045,000	724,025	677,876	(46,149)	1,045,000	1,488,041	443,041
049	Bridges	67,270	33,531	60,715	27,184	67,270	62,785	(4,485)
050	Car Parks	116,000	96,500	82,692	(13,808)	116,000	102,192	(13,808)
052	Cycle Paths	66,809	25,594	36,113	10,519	66,809	62,328	(4,481)
053	Trees				0			0
054	Mittagong CBD	0			0	0		0
055	Town Approaches	0		1,516	1,516		1,516	1,516
056	Footpaths	237,156	186,625	182,260	(4,365)	237,156	351,666	114,510
059	Other Ancillaries Construction	15,000		5,403	5,403	15,000	15,403	403
068	Private Works	10,264	5,132	17,528	12,396	10,264	17,528	7,264
069	Unclassified Services	50,000	25,000	16,566	(8,434)	50,000	46,796	(3,204)
117	Rds Ancillaries Cleaning	562,000	281,000	317,046	36,046	562,000	546,546	(15,454)
123	Auslink Strategic Regional Program	1,040,000			0	1,250,000	1,250,000	0
<b>Total</b>	<b>Roads</b>	<b>9,053,698</b>	<b>3,335,581</b>	<b>4,543,774</b>	<b>1,208,193</b>	<b>9,278,698</b>	<b>10,239,017</b>	<b>960,319</b>
078	Traffic	213,711	106,336	105,677	(659)	213,711	213,052	(659)
079	Traffic Shire Signs & Markings	29,250	14,625	37,112	22,487	29,250	51,737	22,487
080	Traffic Street Lighting	391,000	162,915	176,647	13,732	391,000	404,732	13,732
081	Traffic Street Furniture	10,000	5,000	1,769	(3,231)	10,000	6,769	(3,231)
084	Traffic Facilities on Regio & Local	177,798	88,602	51,080	(37,522)	177,798	141,276	(36,522)
085	Traffic Road Safety Officer	73,758	41,459	44,528	3,069	78,758	86,828	8,070
<b>Total</b>	<b>Traffic Facilities</b>	<b>895,517</b>	<b>418,937</b>	<b>416,813</b>	<b>(2,124)</b>	<b>900,517</b>	<b>904,394</b>	<b>3,877</b>
118	IRP Roads	-	117,881		0	117,881	117,881	0
119	IRP Drainage	-	127,770	54,609	0	128,379	128,379	0
120	IRP Footpaths	-	93,776	84,353	0	92,563	92,563	0
573	INFRASTRUCTURE RATE INCOME	0			0	0		0
121	Roads Infrast Rec Strategy	2,560,513	610,184	463,136	0	2,560,513	2,730,151	169,638
<b>Total</b>	<b>Infrastructure Renewal &amp; Recovery</b>	<b>2,560,513</b>	<b>949,611</b>	<b>602,098</b>	<b>0</b>	<b>2,899,336</b>	<b>3,068,974</b>	<b>169,638</b>
547	Public Toilet Cleaning	218,457	108,511	86,634	(21,877)	218,457	208,457	(10,000)
<b>Total</b>	<b>Public Toilet Cleaning</b>	<b>218,457</b>	<b>108,511</b>	<b>86,634</b>	<b>(21,877)</b>	<b>218,457</b>	<b>208,457</b>	<b>(10,000)</b>
010	Engineering Administration	393,213	185,850	244,515	58,665	395,213	443,577	48,364
<b>Total</b>	<b>Technical Services Administration</b>	<b>393,213</b>	<b>185,850</b>	<b>244,515</b>	<b>58,665</b>	<b>395,213</b>	<b>443,577</b>	<b>48,364</b>
014	Design Services	738,664	423,614	530,051	106,437	798,618	901,956	103,338
015	Design S94 from Infrastructure	190,900	94,424	85,914	(8,510)	190,900	182,390	(8,510)
<b>Total</b>	<b>Survey Design &amp; Project Management</b>	<b>929,564</b>	<b>518,038</b>	<b>615,965</b>	<b>97,927</b>	<b>989,518</b>	<b>1,084,346</b>	<b>94,828</b>
012	Depots	353,976	174,061	184,905	10,844	353,976	359,179	5,203
013	Non-Specific Management Items	69,870	35,635	26,931	(8,704)	69,870	61,166	(8,704)
<b>Total</b>	<b>Depot Operations</b>	<b>423,846</b>	<b>209,696</b>	<b>211,836</b>	<b>2,140</b>	<b>423,846</b>	<b>420,345</b>	<b>(3,501)</b>
095	Plant	2,464,088	485,995	515,786	29,791	2,464,088	2,472,967	8,879
101	Workshop	361,105	168,778	156,092	(12,686)	361,105	326,419	(34,686)
111	Pool Vehicles	783,699	391,850	497,735	105,885	783,699	780,585	(3,114)
<b>Total</b>	<b>Plant &amp; Workshops</b>	<b>3,608,892</b>	<b>1,046,623</b>	<b>1,169,613</b>	<b>122,990</b>	<b>3,608,892</b>	<b>3,579,971</b>	<b>(28,921)</b>
541	Civic Centre	284,290	146,246	229,809	83,563	291,290	321,066	29,776
543	Public Cemeteries	143,900	72,200	62,918	(9,282)	143,900	142,018	(1,882)
544	Public Halls	99,749	57,031	88,020	30,989	105,749	126,776	21,027
545	Land & Buildings NEI	406,556	247,050	192,289	(54,761)	406,556	390,344	(16,212)
546	Senior Citizens Centre	20,534	10,745	8,675	(2,070)	20,534	18,614	(1,920)
<b>Total</b>	<b>Property</b>	<b>955,029</b>	<b>533,272</b>	<b>581,711</b>	<b>48,439</b>	<b>968,029</b>	<b>998,818</b>	<b>30,789</b>

**SF-CS2 Investments as at 31 January 2008**

REF	FSM	2104
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Submitting details of Council's Investments as at 31 January 2008.

**REPORT**

Submitting details of Council's Investments as at 31 January 2008. (See **Attachment 1**).

The current volatility in the world's credit markets continue to impact on the mark to market value of Council's Investments as at 31 January 2008

**ATTACHMENTS**

1. Investment Reconciliation as at 31 January 2008

**RECOMMENDATION**

THAT the information on Council's Investments as at 31 January 2008 be received and noted.

**ATTACHMENT 1**

INVESTMENT RECONCILIATION AS AT 31 January 2008

Bank	Certificates	Rate	Days	Due Date	Value	Consideration	Total
<b>Grange Securities</b>							
<u>Individual Managed Portfolio</u>							
Adelaide Bank FR Sub Debt		bbsw + .50%		9/06/2011	3,500,000.00	3,467,520.00	
ANZ		8.25%		17/07/2008	750,000.00	687,870.00	
Bank of Qld Sub Debt		bbsw + .29%		2/12/2010	7,000,000.00	6,968,710.00	
Elders Rural Bank Sub Debt		bbsw + .85%		13/07/2010	500,000.00	487,045.00	
Elders Rural Bank Sub Debt		bbsw + .83%		6/09/2010	1,000,000.00	981,160.00	
Elders Rural Bank Sub Debt		bbsw + .75%		13/10/2010	500,000.00	484,535.00	
HSBC FRN		bbsw + .28%		22/09/2011	6,500,000.00	6,265,545.00	
Macquarie Bank Sub Debt		bbsw + .85%		18/02/2008	1,000,000.00	1,015,580.00	
Macquarie Bank Sub Debt		bbsw + .70%		15/09/2009	500,000.00	495,255.00	
Royal Bank Scotland		bbsw + .28%		17/02/2012	2,000,000.00	1,964,000.00	
Elders Rural Bank		bbsw + .60%		6/03/2012	1,000,000.00	945,290.00	
Westpac		bbsw + .35%		4/02/2010	500,000.00	493,645.00	
St George		bbsw + 0.31%		26/07/2011	1,000,000.00	967,960.00	
					25,750,000.00	25,224,115.00	
<b>Liquid Securities</b>							
Aphex (Glenelg)		bbsw + 1.25%		22/06/2009	2,250,000.00	1,557,922.50	
Corsair Kakadu		bbsw + 1.00%		20/12/2009	1,500,000.00	739,425.00	
Corsair Torquay		bbsw + 1.20%		20/06/2009	2,500,000.00	1,631,450.00	
Helium Esperance		bbsw + 1.10%		20/03/2008	2,000,000.00	1,346,320.00	
Helium Scarborough		bbsw + 1.30%		23/06/2009	2,700,000.00	1,722,789.00	
Magnolia Flinders		bbsw + 1.50%		20/03/2009	5,100,000.00	3,774,612.00	
Omega Henley		bbsw + .80%		22/06/2012	2,000,000.00	1,415,100.00	
Starts Blue Gum		bbsw + 1.40%		22/12/2010	1,050,000.00	704,413.50	
Cypress Tree Lawson		bbsw + 1.30%		30/12/2010	1,000,000.00	964,050.00	
MAS6-7 Parkes		bbsw + 2.00%		20/12/2009	2,000,000.00	913,600.00	
Bishopgate Wentworth		bbsw + 1.50%		30/09/2010	500,000.00	462,160.00	
Zircon Coolangatta		bbsw + 1.30%		20/03/2011	2,000,000.00	1,105,980.00	
Saphir Endeavour		bbsw + 1.30%		4/08/2011	140,000.00	126,495.60	
Beryl		bbsw + 0.60%		20/03/2010	4,000,000.00	3,520,760.00	
Zircon Merimbula		bbsw + 1.05%		20/06/2013	500,000.00	284,105.00	
Lehman		bbsw + 0.00%		15/06/2009	560,000.00	510,160.00	
					29,800,000.00	20,779,342.60	
<b>Medium - Long Term Securities</b>							
<b>Total Securities</b>							46,003,457.60
<b>Bank Accepted Commercial Bills</b>							
NAB	Various	7.05	60	14/03/2008	3,000,000.00	2,965,631.18	
NAB	Various	7.14	61	26/03/2008	1,500,000.00	1,482,312.16	
							4,447,943.34
Macquarie Cash Management Trust							238,240.87
							238,240.87
<b>Short Term</b>							
NAB							3,000,000.00
							3,000,000.00
							<b>53,689,641.81</b>

"I certify that the investments detailed in the above table have been made in accordance with the Local Government Act 1993, the Local Government (Financial Management) Regulation 1999 and Council's Investment Policies".

**Doug Neville**  
Financial Services Manager

**SF-CS3 Council Investment Strategy**

REF. FSM

2104

Reporting on a proposed strategy for Council investments.

**REPORT**

1. BACKGROUND

In January 2007 Council outsourced the management of its surplus funds to Grange Securities. The value of Council's investments have been impacted on by the current volatility in the worlds credit markets and as a result of issues associated with the US Sub-Prime Mortgage Market. This volatility has seen the mark to market value of Council's investments in Bank FRN's decrease by 2.19% and the value of the CDO's decrease by 30.68%.

Council in December 2007 instigated legal action in the Federal Court of Australia for reimbursement of the full face value of the CDO's purchased by Grange Securities and placed in Councils portfolio. On expert financial advice, Council sold the Federation CDO's in January 2008 realising a capital loss of \$2.55m.

The sale of the Federation investment and the decrease in the mark to market value of Councils investments will not significantly impact on the liquidity of Council, its day to day operations or the provision of services to the community in the short to medium term. Council's current cash balance held outside the investments with Lehman Bros is \$12.386m. Should Council be unsuccessful in its action against Lehman Bros it still has the ability to hold the CDO's to their maturity dates.

2. STRATEGY

The proposed key points in Council's strategy going forward are as follows:

- (i) Hold all CDO's to their maturity date if the current legal action is unsuccessful.
- (ii) Should Council require additional cash funds for liquidity purposes that a FRN such as the Bank of Queensland investment be sold. The face value of this investment is \$7m while the market value is currently down an amount of \$32,040 or 0.45%. If sold the additional interest received on this investment would offset the capital decrease.
- (iii) That Council fund the capital loss on the sale of its Federation investment from Working Funds as indicated in the following table:

<b>Fund</b>	<b>Working Funds 30/06/07</b>	<b>Federation Funding</b>	<b>Balance Working Funds</b>
General	\$3,463,796.47	\$1,302,491.87	\$2,161,304.60
Water	\$2,854,124.36	\$ 776,556.26	\$2,077,568.10
Sewer	\$2,423,003.51	\$ 470,951.87	\$1,952,051.64
<b>Total</b>	<b>\$8,740,924.34</b>	<b>\$2,550,000.00</b>	<b>\$6,190,924.34</b>

Working Funds represent Councils equity in its net current assets and are used to fund day to commitments such as inventories, debtors and unforeseen circumstances should they arise. These working funds have been accumulated over a number of years through the production of budget surpluses and good financial management.

#### ATTACHMENTS

There are no attachments to this report.

#### RECOMMENDATION

1. THAT the information provided in the report be noted.
2. THAT Council agree to the three strategy points identified in this report and that should circumstances change in regards to Council's liquidity a further report be brought back to Council highlighting those changes and the proposed actions.

Barry W Paull  
**Director Corporate Services**

22 February 2008

## TECHNICAL SERVICES DIVISION

### SF-TS1 Construction of Shared Pathway & Traffic Lights – Welby to Mittagong

REF: DPM 6690, RD 3181/1, 7830

Reporting on the construction costs of the Welby to Mittagong shared pathway link from Franklin Street to Pioneer Street and the construction of traffic signals at the intersection of Bessemer Street and the Old Hume Highway, Mittagong.

#### REPORT

### 1 Previous Resolutions

At the Council meeting held on the 23<sup>rd</sup> May 2007, Council resolved:

#### **OC 125/07**

*The Committee on a MOTION moved by Clr P A George and seconded by Clr T D Gair  
RECOMMENDED:*

- 1. THAT resolutions 1 to 7 from MN 104/07 be rescinded.*
- 2. THAT Council endorses the preferred route for a shared pathway along the northern side between the Shell garage at 227 Old Hume Highway and Pioneer Street, Mittagong.*
- 3. THAT Council utilises the \$100,000 contribution from the Developer of Mittagong Marketplace towards this project.*
- 4. THAT \$55,580 from Section 94 Plan, MG4 be allocated towards construction of stormwater drainage improvements along the Old Hume Highway, Mittagong.*
- 5. THAT the balance of the construction cost (approximately \$444,420) be funded from the Land Rental Charge Reserve AND THAT 50% of the balance be reimbursed to the Land Rental Charge Reserve from future Section 94 funds to be collected in accordance with the 2007 Open Space and Recreation Facilities Developer Contributions Plan.*
- 6. THAT the relevant amendments be made to the 2007/08 Management Plan to enable construction of this project in the 2007/08 financial year.*
- 7. THAT Council considers the construction of a pathway on the southern side of the Old Hume Highway in future management plans in conjunction with competing priorities.*
- 8. THAT the General Manager note Councillors' high priority for this project.*

At that same meeting, Council also resolved the following:-

**OC 126/07**

*The Committee on a MOTION moved by Clr P A George and seconded by Clr T D Gair  
RECOMMENDED:*

1. *THAT Council accepts the grant funding from the Roads & Traffic Authority for the installation of Traffic Signals at the intersection of the MR258 Old Hume Highway and Bessemer Street, Mittagong and for the construction of a roundabout at Purcell Street and Park Road Bowral;*
2. *THAT \$150,000 be allocated from Section 94 funds collected for road works in the Mittagong and Welby precincts towards the installation of traffic signals at the intersection of MR258 Old Hume Highway and Bessemer Street, Mittagong;*

**2. Current Project Scope**

The project is a significant undertaking for Council and when constructed will provide a considerable safety and amenity improvement to the area. The design of the project involved a number of challenges including public consultation, liaison with private developers, the Roads & Traffic Authority, land acquisition/, permits to enter, rock excavation, drainage construction, kerb/gutter and pavement construction, retaining walls and driveway reconstructions. The design of the project has involved an extensive amount of time for Council's engineers and design officers involved with the investigations, survey, design, drafting, estimates and consultation.

The project can be divided into several sections as shown in the attached table (attachment 1) and the attached plan (attachment 2). For the sake of simplicity, the sections are labeled from west to east (ie left to right) and do NOT represent the order of construction.

The total length of cycleway from the end of the existing shared pathway (Section 1 - western end) to Pioneer Street (Stage 8) is 1,005metres. Some sections are developer funded and other sections are Council funded:

- 165m has been constructed by Woolworths on the Mittagong Market Place frontage
- 310m is to be funded and constructed by private developers
- 610m is to be constructed by Council commencing in April 2008

The proposed traffic signals and associated intersection improvements are partly funded by the Roads & Traffic Authority and partly by Council.

### 3 Estimated Cost

Design plans and estimates for Council funded sections are now complete and a more accurate assessment of costs can now be reported to Council. The total project cost is estimated at \$1,085,000. Of this:

- \$250,000 is associated with the traffic/ pedestrian signals
- \$835,000 is associated with the 610m of Council funded cycleway

In addition to the estimate prepared by Council officers, an independent estimate was prepared by a local Quantity Surveyor, Mr John Stevenson, at no cost to Council. Mr Stevenson's estimate is slightly more than the estimate prepared by Council officers, and with some minor adjustments for contractor margins and traffic control, it has been adopted as the estimate for this project.

The estimated cost of \$835,000 for 610 metres of cycleway (\$1,370 per metre) is by far the most expensive cycleway in terms of cost per metre to ever be constructed by Council. The cost of this cycleway is significantly higher than other cycleways due to the following:

- Excavation of hard rock is required between Ironmines Oval and Bessemer Street and for the stormwater drainage pipes
- Extensive stormwater drainage is required underneath the route of the cycleway between Ironmines Oval and Pioneer Street to replace the existing open drain in this location
- Kerb and gutter is required to define the edge of the road pavement and the cycleway
- Substantial retaining structures are required to cross Ironmines Creek

### 4. Available Funding

#### Traffic Signals

- \$150,000 of Section 94 funds were allocated to the project (see previous Council resolution OC 126/07)
- \$100,000 has been allocated by the Roads & Traffic Authority
- Estimated Cost = \$250,000
- Funding Gap = Nil

#### Shared Pathway

- \$600,000 has been allocated by Council to the project (see previous resolution OC 125/07)
- Estimated Cost = \$835,000
- Funding Gap = \$235,000

## 5. Funding Alternatives

There are two options for Council to consider:

### OPTION 1

Reduce the scope of works so as to limit the construction cost to \$600,000. To achieve this, it is suggested that Council delete Section 8 – Bessemer St to Pioneer St, and reconsider this section for funding in the 2008/09 budget.

### OPTION 2

Identify a funding source for the shortfall of \$235,000 so that the full project can be constructed this financial year.

Council consistently applies for funding grants to construct cycleways. The Roads & Traffic Authority officers advised that last year, only \$400,000 was allocated for cycleway construction across the entire southern region of NSW, and Council's chances of obtain funding are not promising.

## 6. Comment by Council's Financial Services Manager

The current \$600,000 allocated by Council is being funded by \$222,210 from the Land Rental Reserve and the balance of \$377,790 from current and future developer contributions. Should Council consider the additional work to be essential, the following funding options could be considered:

- Reduce the level of service in other programs
- Deficit budgeting
- Reserve Funding
- Developer contributions

It is suggested that the most appropriate means of funding would be to maximise the contribution from future developer contributions by a further \$77,790 and a corresponding contribution from the Land Rental Reserve. The balance of \$79,420 could then be funded from the Capital Projects Reserve which currently has an uncommitted balance of \$1,011,100.

## ATTACHMENTS

1. Table – Cycleway Section Description
2. Section Plan of Proposed Shared Pathway – Welby to Mittagong

RECOMMENDATION

1. THAT the shortfall of \$235,000 be funded as follows:
  - \$155,580 be funded from the Land Rental Charge Reserve, with 50% of this amount to be reimbursed to the Land Rental Charge Reserve from future Section 94 funds to be collected in accordance with the 2007 Open Space and Recreation Facilities Developer Contributions Plan;
  - \$79,420 be funded from the Capital Projects Reserve
  
2. THAT Council thank Mr John Stevenson for his assistance in preparing an estimate for the project.

Michael Brearley  
**Director Technical Services**

22 February 2008



**ATTACHMENT 1**

Section No	Proposed Work	Extent of Work	Estimated Cost	Potential Funding Source	Comment
1	Shared pathway, 115m long	Fronting Cotswold Garden Furniture & Highland's Pit Lane, from end of existing shared pathway	\$85,000	Council	Design Complete. Construction programmed to commence in April 2008
2	Shared pathway, 40m long	Fronting Lots 2 & 3 DP1372	NA	Developer	Design completed by Council. Work to be constructed by Developer at future date.
3	Shared pathway, 165m long	Across frontage of Mittagong Homemaker Centre. Crosses Chinamen's Creek and extends to Roscoe Street	NA	Developer	Work to be completed by developer of Mittagong Homemaker Centre.
4	Shared pathway, 190m long (construction complete)	From Roscoe St to Aldi Site, across frontage of Mittagong Market Place,	NA	Developer	Works completed by developer
5	Shared pathway, 80m long	From Mittagong Market Place to Ironmines Oval, across frontage of Aldi	NA	Developer	Design completed by Council. Work to be constructed by Developer at future date.
6	Shared Path, 290m long	From Aldi to Bessemer Street, across frontage of Ironmines Oval & private residences	\$510,000	Council	Design Complete. Construction programmed to commence in April 2008
7	Traffic / pedestrian Lights	Intersection Bessemer Street / Old Hume Hwy	\$250,000	Council (\$150,000) & RTA (\$100,000)	Design complete
8	Shared Path, 205m long	From Bessemer St to Pioneer St, across Frontage of private residences	\$240,000	Council	Design Complete. Construction programmed to commence in April 2008.

ATTACHMENT 2

